ROLLESTON PARISH COUNCIL

Email: *clerk@rolleston-pc.gov.uk*
Website: *https://rollestonvillage.uk*

Meeting of Rolleston Parish Council

Monday 1st June 2026 at 7.30 pm, in The Greenaway, Rolleston

Present: Cllr Steele in the chair, Cllr Geraghty, Cllr Gemson, Cllr Sanders, Cllr Saddington (NCC), the clerk (D Bryant) and ten members of the public

MINUTES

1. Chair's Welcome
The Chair welcomed everyone to the meeting at 7.30pm

2. Apologies
Apologies were received from Cllr Melton and Cllr Kyte

3. **Declarations of Interest.**
There were no declarations of interest.

4. . To approve the Minutes of the meeting held on 5th May 2026
The minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman.

5. District/County Council Reports
Cllr Saddington reported that £182m is to be spent on NCC highways. This funding also includes funding for street lighting, drainage, flooding, road safety and active travel schemes. She also reported on the Local Govt Reorganisation had not yet been decided but was expected during first week of July 2026.

Cllr Saddington reported on the potential acquisition by the Parish Council of the Millennium Garden. She confirmed that the new owner of the garden had offered it to the Parish Council for £1 and that they would also fund reasonable legal expenses. It was suggested that the Council approach the new owner to request that the same legal company cover both the sale and the purchase as one transaction to minimise expenditure. Cllr Steele reported that he had emailed the new owner and was awaiting a response.

A member of public reported to Cllr Saddington that the overfilling of the potholes on Oxton Rd is dangerous. Cllr Saddington was aware and was progressing this. A second member of the public agreed and also mentioned the poor state of the roads in Southwell.

A member of the public asked if the road-sweeping wagon could be routed into the Church area of Station Rd as it was not swept last year. Cllr Saddington agreed to investigate.

6. Public Participation

A member of the public asked about an apple tree in Jubilee Garden that overhangs his garden and asked if it could be trimmed back. The Council committed to resolve this.
A member of the public mentioned that someone may have removed one of the tree-supports on 2 Acre field. The post is now in the play area. Cllr Steele resolved to look at this.

A member of the public asked about overhanging trees obstructing paths. The Chair agreed to write article for Rolleston Junction.

7. Planning

a. No planning applications have been received.
b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

There were no other items.

8. Finance

a. To approve payments as listed on payment schedule if any.
The payments were approved, voted unanimously and the Chair signed.
b. To receive and approve bank reconciliation and bank balances.
The bank reconciliation was received, voted unanimously and signed by the Chair.
c. To review the 2025/26 Internal Audit report (signed by auditor).
The 2025/26 Internal Audit reported was reviewed and approved by the Council
d. To review, complete and approve the 2025/26 Annual Governance Statement.
The 2025/26 Annual Governance Statement was reviewed in detail, completed and approved by the Council, and signed by the Chair
e. To review and approve 2025/26 AGAR Accounting Statement – section 2.
The 2025/26 AGAR Accounting Statement was reviewed, approved by the Council and signed by the Chair
f. To receive and approve the AGAR 2025/26 Exemption Certificate.
The AGAR 2025/26 Exemption Certificate was received, approved by the Council and signed by the Chair.
g. To note that the Period for Exercise of Public Rights will be Monday 8th June – Friday 17th July 2026.
This was noted and will be put on the noticeboards and sent to all villagers on the email service.
h. Any other matters appertaining to finance
There were no other matters.

11. Footpaths and Highways

a. Litter-picking event.
The date is to be arranged.
b. Parish Council Lengthsman Scheme
The Clerk explained the scheme and that the Parish Council was waiting for the NCC map delineating the Parish Council's areas of responsibility. A member of the

public asked about the Holly Court footpath as there is overhanging foliage which needs to be addressed. This will be followed up by the Clerk.

12. Update on Tree Planting project

a. Pump purchase update.

The Chair explained the project to date and the necessity for the pump. He also noted the irrigation bags had been punctured and it was suggested that this had been done during the lawn mowing process. Cllr Steele and Cllr Gemson agreed to talk to the contractors about this and look at replacing the irrigation bags. Cllr Steele reported that the trees need watering. Cllr Gemson reported that he had purchased bark which would be used to delineate the tree bases.

13. Flooding

a. Flood Warden Report

There was no report as the Flood Warden was not present.

14. Parish Council Owned and Managed Village Land and Facilities

a. Playpark Committee update

Cllr Steele reported that the cushion floor is to be replaced. Rubber material had been investigated but was too expensive.

b. Fund Raising for equipment replacement

Cllr Steele explained the necessity to raise funds for the replacement of the playground equipment. Cllr Sanders is to work with Cllr Steele to identify potential funding sources.

c. Play Park Inspection Course attendance.

The September course is to be considered.

15. Community / Neighbourhood Issues

a. Millenium Garden acquisition update

This was discussed in the County Council report.

b. Update on land transfer at the Greenaway

This was not discussed due to Cllr Melton's absence.

c. Licensing update for Southwell Racecourse.

This is ongoing.

d. Rolleston Neighbourhood Plan update

This is ongoing

e. Dog bin acquisition and installation

The Clerk is awaiting contact from the NCC Rights of Way team.

f. Defib and Stop the Bleed pack responsibility.

A member of the public was receiving information from EMAS rather than the Parish council. The Chair reported that he is looking for volunteers who may be interested in taking on the responsibility for the defib and the Stop the Bleed pack, both of which are in the village telephone box. It was agreed to write an article for Rolleston Junction asking for a First responder and a defib-responsible person within Rolleston. Cllr Geraghty agreed to be the EMAS contact name temporarily until this was resolved. Cllr Steele agreed to send an email to the village asking for a volunteer for the defib.

A member of the public reported that there is free Stop the Bleed training available as part of the Freemason's charitable donation.

16. Correspondence

a. Reported Anti-social behaviour at Corner Farm Close

Cllr Steele stated that he had received emails from two residents of Corner Farm Close regarding the goal posts situated at Corner Farm and the anti-social behaviour of some of the children using Corner Farm.

Cllr Geraghty explained that a previous councillor had provided the goal posts which the Parish Council agreed to site at Corner Farm and that the goalposts were intended to be used by all children in the village.

Cllr Steele explained that the Parish Council has no powers to deal with anti-social behaviour.

Following lengthy debate, a member of the public agreed to speak to the owner of the goalposts and report back to the next Parish Council meeting. Cllr Gemson stated that further consultation was needed before any decisions could be made.

b. Communication with EMAS

This was discussed in the Defib and minuted in 15f.

17. Agenda items for next meeting

18. Date of next meeting – Monday 6th July 2026

There being no further business, the Chair thanked everyone meeting closed at 21.03pm

I declare that the above is a true account of the meeting held on 1st June, 2025 (approved at the PC meeting held on 6th July 2025).

Signed …… Date ……

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website