

Information available from Rolleston Parish Council under the ICO Model publication scheme

Information to be published	How the information can be obtained	Cost
<p>Class 1 - Who we are and what we do (Organisational information, structures, locations and contacts) This will be current information only</p>		
Who's who on the Council	Website Noticeboard	Free Free
Contact details for Parish Clerk and Council members (named and email address)	Website Noticeboard	Free Free
<p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p>		
Annual return form and report by auditor	Website Noticeboard	Free
Finalised budget	Website	Free
Precept	Noticeboard Website	Free
Financial Standing Orders and Regulations	Website	Free
<p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)</p>		
Annual Report to Parish or Community Meeting (current and previous year as a minimum)	Website	Free

Class 4 – How we make decisions (Decision making processes and records of decisions)		
Timetable of Council meetings	Website	Free
Agendas of meetings (as above)	Website Noticeboard	Free Free
Minutes of meetings (as above)	Website Noticeboard	Free
Responses to planning applications	Planning Authority Website	Free
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)	Website	Free
Policies and procedures for the conduct of council business: Procedural standing orders Policy statements Code of Conduct	Website	Free
Class 6 – Lists and Registers Currently maintained lists and registers only		
Assets Register	Website	Free
Register of members' interests	NSDC Website	Free
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)	Website	Free

Contact details:
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D Bryant 2/2/26