

ROLLESTON PARISH COUNCIL

Email: clerk@rolleston-pc.gov.uk

Website: <https://rollestonvillage.uk>

Meeting of Rolleston Parish Council

Monday 7th September 2026 at 7.30 pm, in The Greenaway, Rolleston

Present: Cllr Steele in the chair, Cllr Geraghty, Cllr Gemson, Cllr Sanders, Cllr Kyte, Cllr Saddington (NCC), Cllr Melton (NSDC), the clerk (D Bryant) and 4 members of the public

MINUTES

1. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.30pm

2. Apologies

No apologies were received.

3. Declarations of Interest.

There were no declarations of interest.

4. To approve

- a. the minutes of the Parish Council Meeting held on 6th July 2026
The minutes were approved with a unanimous vote
- b. the minutes of the Extraordinary Meeting held on 4th August 2026
The minutes were approved with a unanimous vote

5. District/County Council Reports

Cllr Melton asked the Parish Council about the progress of the plans for the bungalows on the Village Hall land. Cllr Steele summarised the meeting that members of the Parish Council and the Village Hall Committee held on 29th July with Shanade Bradley of NSDC Planning. The Clerk circulated the minutes and the ensuing correspondence with Shanade to all the members of the Parish Council and Cllr Melton.

Cllr Melton reported that new planning rules would mean that developments of less than 10 properties would be under officer delegated decision only and would not go to the Planning Committee. He stated that comments of objection or support could still be made using the NSDC Planning Portal.

Cllr Melton reported that there is a NSDC cabinet meeting next week wherein an NSDC proposal for providing capped funding to Parish Councils for the development of Neighbourhood Plans/Community Plans would be considered.

Cllr Saddington reported that she had been informed that the LGR in Nottingham has been paused.

Cllr Saddington reported that she has donated funding for the Rolleston Halloween party.

Cllr Kyte asked about Occupation Lane which is collapsing again in the centre (near the humpbacked bridge). The recent patch repairs have failed. Cllr Saddington was asked to follow this up.

6. Public Participation

Mr Bosworth asked if the Neighbourhood Plan funding would be handled by NSDC officers. Cllr Melton reported that it would be handled by an external organisation.

7. Planning

- a. No planning applications have been received for this meeting
- b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.
There were no other items

8. Finance

- a. To approve payments as listed on payment schedule if any.
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances.
The bank reconciliation was received, voted unanimously and signed by the Chair
- c. To approve the annual salary increase of the clerk in line with the Local Government Services Pay Award 2026
The increase in salary was approved with a unanimous vote
- d. To note the completion of the Rolleston PC Audit.
The completion of the audit was noted.
- e. Any other matters appertaining to finance.
There were no other items.

9. Footpaths and Highways

- a. Litter-picking event – date to be arranged.
Cllr Kyte distributed a poster advertising the litter picking event and asked that the Council agree a date. She suggested that it would be sent out using the village email service and put on the website. The date was agreed to be 3rd October 11am until 2pm with participants meeting at The Crown at 11am.
- b. Parish Council Lengthsman Scheme
Cllr Gemson and another parishioner are to attend the VIAEM training on the Lengthsman scheme. Post that training, Cllr Gemson and the parishioner are to agree the areas of Rolleston that need attention and Cllr Gemson agreed to contact Green Oak (the Rolleston proposed Lengthsman).

10. Update on Tree Planting project

Cllr Steele reported that the newly planted trees are doing well. The Parish Council expressed thanks to Steve Bosworth for all his help and support. Cllr Gemson reported that the grant is due to be paid in the next few weeks.

11. Flooding

a. Flood Warden Report

The Flood Warden reported that the main sewer was overflowing outside Saxonwell Drive. He had reported this to Severn Trent and categorised it as urgent because it was contaminating the water supply. The Flood Warden complained to Severn Trent about the length of time it took to respond.

The Flood Warden also reported that the flood pumps have been serviced.

12. Parish Council Owned and Managed Village Land and Facilities

a. Playpark Committee and fund-raising update.

Cllr Steele reported that he had received an email from Sue Readman who reported that the bench in the older children's area is broken. Mr Bosworth was asked to investigate.

Cllr Steele also reported that four bags of Cushion fall need to be spread. Cllr Steele proposed to send a message asking for volunteers to assist with spreading the Cushion Fall on 19th September

Cllr Steele proposed that a Playpark Fundraising group be set up and that Cllr Steele and Cllr Sanders will develop a plan to be presented to the next Parish Council meeting.

b. Corner Farm/Rolleston Village Green update

i. Title deed update. The title deed has been located, and the title number has been registered on the Parish Council asset register

ii. Village Green Sign installation. The sign has now been installed at the entrance to the Rolleston Green.

iii. Risk Assessment update. Cllr Steele, Cllr Kyte and Cllr Gemson to visit the site and to develop a risk assessment for its use as a play area.

iv. Goal posts

a. Proposal to re-instate goal posts. Cllr Geraghty proposed that, after the production, approval and adoption of a satisfactory risk assessment for the Village Green, portable, smaller goal posts (suitable for children around the age of 10) could be put onto Rolleston Village Green. The risk assessment will define the maximum size of the goal posts and the siting of the goal posts (away from public footpaths etc). This proposal was approved with a unanimous vote.

It was discussed that, in the future, the surface of 2 Acre field could be improved and the siting of larger goal posts on 2 Acre field could be considered.

b. Correspondence regarding goal posts on Village Green.

The Council was made aware of the correspondence, and this was considered when making the above decision.

13. Community / Neighbourhood Issues

a. Millenium Garden acquisition update.

Cllr Steele reported that he has not heard from the solicitors and had not received an engagement letter. Cllr Steele agreed to chase the solicitor.

b. Update on Greenaway land and meeting with Shanade Bradley of NSDC re plans for the bungalows.

This was discussed and minuted in the District Council report, item 5.

c. Southwell Racecourse – update and query on event management.

It was reported that on the recent Ladies Day event, no marshal had been in place to monitor the racecourse entrance on Station Rd. This was in contradiction to the letters everyone in Station Rd had received. Cllr Steele is to report back to the Racecourse Manager and ask about future event management. However, the consensus amongst the Councillors and public present at the meeting was that the management of Ladies Day had been better than in previous years.

d. Rolleston Neighbourhood Plan update.

Cllr Steele reported that the next meeting was to be held on 14th September.

e. Dog bin at corner of Rolleston Road/Holly Court update

Cllr Gemson reported that the bin was now in place and was being well used.

f. Defib update inc electricity supply and training course arrangements.

The electricity supply to the telephone box is still to be resolved by Cllr Steele and Cllr Gemson.

g. Village Grass Cutting Query – Corner Farm, Jubilee Garden and Two Acre Field

Cllr Steele reported on the frequency of the cuts and stated that the Parish Council was satisfied with the number of cuts provided.

14. Correspondence

Correspondence regarding the Village Green was discussed and minuted in item 12b.

15. Agenda items for next meeting

Rolleston Playpark Fund Raising Plan

16. Date of next meeting – Monday 5th October 2026

There being no further business, the Chair thanked everyone for attending and the meeting was closed at 21.20.

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website