

# ROLLESTON PARISH COUNCIL

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## Meeting of Rolleston Parish Council

**Monday 1<sup>st</sup> December 2025 at 7.30 pm, in The Greenaway, Rolleston**

**Present:** Cllr Steele in the chair, Cllr Colman, Cllr Gemson, Cllr Sanders, Cllr Keith Melton (NSDC), Cllr Sue Saddington (NCCC), the clerk (D Bryant) and 3 members of the public

## MINUTES

### 1. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.30pm

### 2. Apologies

Apologies were received from Cllr Kyte

### 3. Declarations of Interest.

There were no declarations of interest.

### 4. To approve the Minutes of the meeting held on 3<sup>rd</sup> November 2025

The Chair notified the Council of one amendment to the minutes. The amendment was made and signed by the Chair. The amended minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman

### 5. Co-option of New Councillor

The potential new councillor was unable to attend due to sickness. The Council expressed their good wishes for a speedy recovery. The co-option will be postponed until January depending on the new councillor's health.

### 6. District/County Council Reports

Cllr Melton reported that he had attended a Lincoln Railway stakeholder meeting to launch the new timetable which will be published on December 15<sup>th</sup>. More trains will run between Lincoln and Nottingham with more frequent stops. Cllr Melton also reported that there may be both new and newly refurbished rolling-stock for train journeys between Nottingham and London.

Cllr Melton stated that there had been no progress on the potential local acquisition of the land at the village hall due to the relevant officers being focussed elsewhere, especially Local Authority Reorganisation.

Cllr Steele asked Cllr Melton about NSDC funding for Parish Council's to assist with the development of Neighbourhood plans. Cllr Melton suggested that Cllr Steele should contact Matthew Norton to progress this. Cllr Steele also asked Cllr Melton's



assistance with obtaining Rolleston maps which could be amended by the Parish Council. Cllr Melton agreed he would contact Matthew Tubbs to progress this.

Cllr Steele reported that he had sent Cllr Melton an email regarding the planning for the racecourse events. It was agreed to wait for the new racecourse manager to settle in. Cllr Steele reported that the new manager had started on 1.12.25.

Cllr Saddington reported that she has checked with Highways re the surface water on Rolleston Rd. Matt Duckworth says he has been away and he will sort it upon his return. Cllr Saddington agreed to write to Matt Duckworth to chase this. She also reported that Mr Burton had been copied on all emails to/from Cllr Saddington regarding the surface water flooding.

Cllr Gemson asked about the £150 donation for the seniors Christmas party. It was agreed that the funding would be paid to Rolleston PC who would pass this to the village Senior lunches team. Cllr Saddington asked for all receipts to be kept. Cllr Gemson agreed to email Cllr Saddington all the required details.

## 7. Public Participation

A member of the public asked about pedestrian access over the railway crossing at Rolleston Mill when returning to Rolleston from the Mill direction. There is a hedge by the gate that blocks the view that needs to be cut down to provide visibility of approaching trains. Cllr Steele to take photo and Clerk to contact Network Rail to notify them of the issue.

## 8. Planning

- a. No planning applications have been received as of the date of this meeting.
- b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

There were no other items

## 9. Finance

- a. To approve payments as listed on payment schedule if any.  
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances.  
The bank reconciliation was received, voted unanimously and signed by the Chair.
- c. Budget review and consideration of 26/27 precept  
This will be discussed and approved at the January meeting.
- d. To approve donation to Church for maintenance of graveyard.  
It was proposed to donate £350 to the Church. Propose Cllr Steele, Cllr Geraghty seconded. Vote unanimous.
- e. To agree and approve the purchase of a Christmas Tree for Kate Greenaway Garden  
It was agreed to fund the Rolleston Xmas tree with a budget of up to £100.  
Proposed by Cllr Steele, Seconded by Cllr Sanders. Vote unanimous.
- f. Any other matters appertaining to finance.



It was agreed that the Parish Council would pay for hot drinks and refreshments for people who assist with the tree planting subject to a budget of £100. Proposed by Cllr Gemson and seconded by Cllr Steele. Vote unanimous

It was decided to set up a cost centre for the tree planting project where all revenues and payments would be detailed.

The Neighbourhood Planning team requested a budget from the Parish Council such that they could purchase a banner for printing etc. The Council agreed to ask the Neighbourhood Planning Group to submit a formal request to be approved in January meeting.

Cllr Steele received an email requesting access to the village litter pickers. These would need to be re-purchased. Clerk to write to NSDC to ascertain if litter pickers etc could be provided.

A new internal auditor being recruited by the Clerk as our previous internal auditor has retired. The Clerk would provide details at the January meeting.

## **10. Footpaths and Highways**

There was nothing to report.

## **11. Update on Tree Planning project**

### **a. Purchase of IBC containers for watering of trees**

Steve Bosworth reported that he was able to supply containers and that the village pump can be used to fill them. The IBC containers would be put on trailers and used to water the trees.

### **b. 6<sup>th</sup> December Planting Planning**

Cllr Gemson reported on a meeting with Lynn Preece to agree tree locations and informed the Council that the trees were booked to arrive on 5<sup>th</sup> December in the morning, approx. 12 volunteers had agreed to plant trees on 6<sup>th</sup> December and that refreshments would be provided

## **12. Flooding Issues and Emergency Plan**

### **a. Flood Warden Report**

The warden reported that there had been a flood warning issued two weeks earlier when the Trent breached but this did not affect Rolleston. He reported that the EA have been made aware of blockages in River Greet near Mill Pond and that the Warden was awaiting their response.

## **13. Parish Council Owned and Managed Village Land and Facilities**

### **a. Playpark Committee update**

Mr Bosworth reported that he has removed the step into the older childrens' play area as this had been reported as an issue in the latest Play Area Inspection Report. Cllr Steele reported that the swings have been taped off so they can't be used but he was unsure as to the reason why. Cllr Steele agreed to ask the Playpark Committee Lead for further details.

### **b. Review costings for Playpark reparations**

Mr Bosworth agreed to provide a quote for the additional work that still needs to be done, notably the foliage removal.

## **14. Community / Neighbourhood Issues**

### **a. Licensing update for Southwell Racecourse.**





Discussed and minuted in Agenda item 6. Ongoing.

b. Rolleston Neighbourhood Plan update.

Cllr Gemson reported that the team are looking to produce a questionnaire and a letter which will be distributed throughout the village. There will be a further meeting in January.

c. Potholes and Occupation Lane.

Discussed and minuted in Agenda item 6. Ongoing.

d. Defibrillator for Rolleston.

A second defibrillator was discussed, and it was agreed that the member of the public would approach the village hall to have it sited at the hall and funded by them.

**15. Correspondence**


**16. Agenda items for next meeting**

- a. Budget and precept for 26/27
- b. Co-option of new councillor
- c. New internal auditor
- d. Review and approval of Rolleston PC Policy documents
- e. Neighbourhood budget discussion and approval

**17. Date of next meeting – Monday 5<sup>th</sup> January 2026**

There being no further business, the Chair thanked everyone for participating and the meeting was closed at 20.56pm

I declare that the above is a true account of the meeting held on 1<sup>st</sup> December, 2025 (approved at the PC meeting held on 5<sup>th</sup> January 2026).

Signed .....  ..... Date ..... 5/1/26 .....

**Chair Rolleston Parish Council**

*Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website*