



# **Website Accessibility Statement** **for Rolleston Parish Council**

Rolleston Parish Council is committed to ensuring that its website, [www.rollestonvillage.uk](http://www.rollestonvillage.uk), is accessible and usable for as many people as possible. We aim to meet the accessibility requirements of the Web Content Accessibility Guidelines (WCAG) 2.2 Level AA.

We want as many people as possible to be able to use this website. For example, you should be able to:

- change colours, contrast levels and fonts
- zoom in without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader

## **How accessible is this website?**

A recent accessibility review (January 2026) identified that most parts of the website are accessible, with a strong structure and clear content. However, we know that some parts of the website are not fully accessible:

Current known issues:

- one empty link on the footer of each page
- Colour contrast issues
- Some historic PDF documents may not be fully accessible
- Some third-party embedded elements may not meet WCAG 2.2 AA
- Some older documents lack proper tagging for screen readers

## **Feedback and contact information**

If you need information on this website in a different format such as accessible PDF, large print, easy read, audio recording, or braille, please contact:

Email: [clerk@rolleston-pc.gov.uk](mailto:clerk@rolleston-pc.gov.uk)

**Approved by Rolleston Parish Council 2<sup>nd</sup> February 2026**

## Reporting accessibility problems

If you find any problems not listed on this page, or you think we're not meeting accessibility requirements, please contact us using the details above.

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS):

Website: <https://www.equalityadvisoryservice.com>

Phone: 0808 800 0082

## Disproportionate burden assessment

Rolleston Parish Council is a small public body with limited financial and staffing resources. We have assessed the cost, time, and technical capability required to make every part of the website fully accessible.

We believe that fixing the following issues would impose a disproportionate burden at this time:

### Historical documents

Many older documents (particularly PDF and Word files), including archived meeting minutes and agendas, were not created in an accessible format. Converting the full archive into tagged, accessible documents would require significant staff time and specialist support, which would:

- Divert limited staff resources
- Affect the delivery of essential Council services
- Incur costs that are not proportionate to the benefit

Therefore, we do not currently plan to make all historical documents accessible.

### Third-party systems

Where we embed third-party plug-ins, maps, or widgets, we have no direct control over their code. If these tools fail to meet accessibility standards, this is outside our technical control and may represent a disproportionate burden to fix.

We regularly review this assessment to ensure it remains accurate.

**Approved by Rolleston Parish Council 2<sup>nd</sup> February 2026**


### **What we're doing to improve accessibility**

We are working to resolve the identified problems and ensure new content meets WCAG 2.2 AA. Our current improvement plan includes:

- Resolving the missing link issue
- Resolving the colour contrast issue
- Reviewing all page alerts
- Improving accessibility of future documents
- Conducting periodic accessibility checks
- Ensuring all new PDFs meet accessibility standards
- Reviewing website templates for keyboard and screen-reader compatibility

### **Preparation of this accessibility statement**

This statement was prepared on 20 December 2025. It will be reviewed annually or sooner if significant updates are made to the website.



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