

Risk Assessment for Rolleston Play Park and “2-Acre Field.”

	What is the risk?	Who might be harmed ?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Childrens' Play Equipment including basketball frame	Physical injury.	All users	Play equipment is visual-checked fortnightly by volunteers. Keep a record of the visual-checks. Quarterly and annual inspections carried out by qualified person. (Street Scene Team, Environmental Services, NSDC) Keep a record of the inspections. Tape off any defective equipment until repaired Repairs carried out according to risk posed. Notice board gives details of Parish Council contact to report damage, vandalism and concerns.		Parish Council nominee keeps record of visual checks. Clerk keeps record of quarterly and annual inspections.	Continual	Y
Adult Play Equipment	Physical injury.	All users	Play equipment is visual-checked fortnightly by volunteers. Keep a record of the visual-checks. Quarterly and annual inspections carried out by qualified person. (Street Scene Team, Environmental Services, NSDC) Keep a record of the inspections. Tape off any defective equipment until repaired Repairs carried out according to risk posed. Notice board gives details of Parish Council contact to report damage, vandalism and concerns.	Problems identified with rotting & splintering of wooden posts. One item to be removed	Parish Council nominee keeps record of visual checks. Clerk keeps record of quarterly and annual inspections.	Continual	Y

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Roadway between the two play areas	Physical injury	All users	Locked gate to prevent cars entering. To be gritted when severe weather	Signage warning about presence of children on bikes / scooters etc Gritting process set up through Flood Wardens (Resilience Store)	1.Volunteers and inspector's report to Parish Council Nominee.	Continual	N
Litter, including glass	Health risk	Wildlife and users	Two litter bins provided and emptied regularly. Volunteers report to Parish Council nominee. Notice board- No glass allowed	Litter picking as necessary. Volunteers to be advised of safe working procedures.	Volunteers report to Parish Council Nominee. Parish Council Nominee.	Continual	Y
Picnic bench Seat	Physical injury	All users	'Cushionfall' protecting the concrete bases Bench and seat are permanently fixed to the ground. Regular visual inspections. Repairs carried according to risk posed.	Keep level of 'Cushionfall' sufficiently high.	Parish Council Nominee report to Parish Council	Continual	Y
Playground Surface	Physical injury	All users	'Cushionfall' to the required depth. Tree roots covered by 'Cushionfall.' Repairs carried according to risk posed.	Keep level of 'Cushionfall' sufficiently high	Parish Council Nominee report to Parish Council	Continual	Y
Vegetation Trees	Poison Physical injury	All users	Parish Council's schedule of annual groundworks Contractors (Ulyetts) provided risk assessment and insurance documents to the PC Clerk. Tree pruning as necessary Trees inspected regularly	Establish ownership of all boundary hedges	1.Parish Council 2. Volunteers	Continual	N

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Dog, bird, wild animal faeces	Health risk	All users	NO DOGS Sign erected. Remove fouling if observed Bird deterrent equipment above swings	Report to Parish Council	Parish Council nominee	Continual	Y
Use of drugs	Physical injury and contamination	All users Wildlife	Volunteers advised of safe working practice and procedures Prompt response to complaints of found ‘sharps’.	Report to Parish Council Advise Police	Parish council nominee	Continual	Y
Sexual Activity	Contamination	All users	Volunteers advised of safe working practice and procedures with regard to associated litter.	Report to Parish Council Advise Police	Parish Council nominee	Continual	Y

Risk assessment reviewed and adopted by Rolleston Parish Council

Date of Meeting:

Minutes Ref:.....

Signed by: Chair

Signed by: Clerk