

# Kids Camp Church Instructions

Please complete this list prior to camp arrival

THE PRICE OF CAMP IS DETERMINED WHEN THE APPLICATION AND THE DEPOSIT HAVE BOTH BEEN RECEIVED. IF WE HAVE ONLY RECEIVED THE DEPOSIT, THE FINAL PRICE WILL NOT BE DETERMINED UNTIL WE RECEIVE THE APPLICATION.

\*\*\*NO EXCEPTIONS\*\*\*

## Step 1: Distribute & Gather Camper/Volunteer Applications

CAMPER APPS CAN BE FOUND AT [www.stxagchurchministries.org](http://www.stxagchurchministries.org).

PLEASE EMAIL [stxkids@gmail.com](mailto:stxkids@gmail.com) FOR VOLUNTEER APPLICATIONS

- CAMPER APPS ARE 2 PAGES AND NEED TO BE COMPLETELY FILLED OUT AND SIGNED BY A PARENT/LEGAL GUARDIAN
- CAMPERS BRINING MEDICATIONS MUST FILL OUT THE MEDICATION FORM
  - EXPIRED MEDICATIONS WILL NOT BE PERMITTED
- EACH LEADER MUST HAVE A SIGNED PASTORAL REFERENCE FORM COMPLETED BY A CREDENTIALLED AG SENIOR PASTOR

## Step 2: Complete 'Group Form'

GROUP FORM CAN BE FOUND AT [www.stxagchurchministries.org](http://www.stxagchurchministries.org).

- COMPLETE NEW GROUP FORM WITH EACH CAMP PACKET SENT IN TO CONFIRM NUMBER OF STUDENTS REGISTERING FOR EACH DEADLINE.

## Step 3: Mail Camp Packet (Applications & Payment)

MAIL TO:

STXAG-KIDS CAMP  
14237 EAST SAM HOUSTON PARKWAY N.  
SUITE 200-314  
HOUSTON, TX 77044

- PAPERWORK
  - GROUP FORM
  - CAMPER APPS (1 PER CAMPER)
  - VOLUNTEER APPS (1 PER VOLUNTEER + PASTORAL REFERENCE + COPY OF DRIVER'S LICENSE)
- PAYMENT
  - \$100 DEPOSIT PER CAMPER (MINIMUM)
    - DEPOSIT IS NON-REFUNDABLE/TRANSFERABLE 2 WEEKS PRIOR TO CAMP START DATE

# Important Notes

THE PRICE OF CAMP IS DETERMINED WHEN THE APPLICATION AND THE DEPOSIT HAVE BOTH BEEN RECEIVED. IF WE HAVE ONLY RECEIVED THE DEPOSIT, THE FINAL PRICE WILL NOT BE DETERMINED UNTIL WE RECEIVE THE APPLICATION.

## Please note camp cost deadlines:

\$170 IF COMPLETE REGISTRATION IS RECEIVED BY APRIL 1, 2021

\$180 IF COMPLETE REGISTRATION IS RECEIVED BY MAY 1, 2021

\$190 IF COMPLETE REGISTRATION IS RECEIVED AFTER MAY 1, 2021

- KEEP A COPY OF ALL FORMS AND BRING THEM TO CAMP WITH YOU
- SUBMIT ANY CHANGES USING THE 'TRANSFER/CHANGES FORM' (FOUND AT [WWW.STXAGCHURCHMINISTRIES.ORG](http://WWW.STXAGCHURCHMINISTRIES.ORG))
- EXPIRED MEDICATIONS WILL NOT BE PERMITTED
- DEPOSITS ARE NON-REFUNDABLE/TRANSFERABLE 2 WEEKS PRIOR TO CAMP START DATE
- EMAIL [STXKIDS@GMAIL.COM](mailto:STXKIDS@GMAIL.COM) WITH ANY QUESTIONS.

## CAMP 2021 DATES

CAMP #1 – JULY 9-12 (DEPOSIT NON-REFUNDABLE AFTER JUNE 25<sup>TH</sup>, 2021)

CAMP #2 – JULY 14-17 (DEPOSIT NON-REFUNDABLE AFTER JUNE 30<sup>TH</sup>, 2021)

CAMP #3 – JULY 19-22 (DEPOSIT NON-REFUNDABLE AFTER JULY 5<sup>TH</sup>, 2021)

## Before You Arrive

- CHECK EACH PERSON'S TEMPERATURE.
  - IF CHILD HAS TEMPERATURE OVER 99 DEGREES, PLEASE DON'T BRING THEM.
- CHECK FOR LICE, RASH, AND ANY OTHER COMMUNICABLE DISEASE.
  - IF CAMPERS ARE ILL THEY WILL BE SENT HOME TO PROTECT THE OTHER CHILDREN.
- GATHER ALL MEDICATIONS FROM BOTH ADULTS AND CHILDREN.
  - PLACE EACH INDIVIDUAL'S MEDICATION INTO A ZIPLOC BAG. MEDICATIONS MUST BE IN THEIR ORIGINAL CONTAINER.
  - MEDICATION FORM MUST BE INCLUDED IN THE BAG.
  - MEDICATIONS WILL NOT BE ADMINISTERED WITHOUT A MEDICATION FORM AND IF THEY ARE NOT IN THE ORIGINAL CONTAINER.
  - EXPIRED MEDICATIONS WILL NOT BE ADMINISTERED.
- GATHER ALL MONEY FOR MONEY CARDS FOR CHILDREN AND ADULTS.
  - PLEASE MAKE A MASTER LIST OF HOW MUCH EACH PERSON HAS FOR SNACK SHACK. NO CASH IS ACCEPTED AT OUR SNACK SHACK. REMAINING BALANCE CAN BE REFUNDED ON THE LAST NIGHT OF CAMP.
  - EMAIL MASTER LIST TO CHURCH MINISTRIES DEPARTMENT (STXKIDS@GMAIL.COM).
- COLLECT FINAL REGISTRATION PAYMENTS FROM CHURCH AND/OR THE INDIVIDUAL.
  - BALANCE DUE MUST BE PAID IN FULL UPON CAMP ARRIVAL. CREDIT CARD PAYMENTS ARE NOT ACCEPTED.

## When You Arrive:

- REGISTRATION BEGINS AT NOON.
- ONE ADULT BRINGS BALANCE DUE, MONEY FOR MONEY CARDS, AND ALL MEDICATIONS TO THE REGISTRATION BUILDING.
- 4 CHECK-IN STATIONS: REGISTRATION, MEDICATIONS, STAFF CHECK-IN, MONEY CARDS.
  - REGISTRATION
    - PAY BALANCE DUE
    - CONFIRM CAMPERS AND VOLUNTEERS

- MEDICATIONS
  - TURN IN MEDICATIONS AND MEDICATION FORMS FOR ALL CAMPERS AND ADULTS
- STAFF CHECK-IN
  - ALL VOLUNTEERS CHECK IN WITH CAMP MANAGER AND RECEIVE ITINERARIES, NAME BADGES, DORM LEADER MANUALS, ETC.
- MONEY CARDS
  - TURN IN MONEY FOR MONEY CARDS FOR ALL INDIVIDUALS.
  - MONEY CARDS WILL BE DISTRIBUTED, BY ROOM, AT THE 2PM ORIENTATION.
- UNLOAD IN DORMS AND GET READY FOR THE SWIM TEST AND AFTERNOON ACTIVITIES. SWIM TESTING IS OPEN AT THE POOL FROM 12:30PM-1:45PM AND WILL RESUME AFTER ORIENTATION.
- ORIENTATION IN THE TAB AT 2PM.