

professional testing company. The test is administered and scored in accordance with the procedures set forth by Stanard & Associates. The candidate must meet or exceed the passing score set by the Department in order to proceed to the next step of selection. A passing score is a minimum of 70% average, with no less than 65% on any one section. Each applicant will receive written notification as to whether or not he has successfully met that standard and his eligibility to continue in the process.

.40 PERSONAL HISTORY QUESTIONNAIRE (PHQ):

Each candidate will be required to turn in a completed PHQ at the time he takes the written test. The booklet is reviewed by the Supervisor, Personnel Unit for information that may disqualify the candidate from further consideration. Automatic disqualification from the selection and hiring process will be for:

1. False information on any document supplied to or filed with the Department during any phase of the selection process (including making a false statement of material fact, intentionally omitting a material fact, or the practice or attempt to practice any form of deception or fraud);
2. Conviction for any felony or for any domestic violence offense (including, but not limited to, Assault, Battery, Telephone Misuse, False Imprisonment, Stalking, etc.);
3. Admitted involvement in any felonious/violent criminal activity for which formal criminal charges have not been brought;
4. Termination from another police agency;
5. Illegal drug use which fails to meet the standards of the MPTC Rules and Regulations, Section .19, "Prior Substance Abuse by Applicants for Certification"
6. Any use of any hallucinogenic drugs, including mushrooms;
7. Conviction of any violation under the Maryland Motor Vehicle Law, Section 21-902 within five (5) years of the commencement of the selection process. (*This includes Probation Before Judgment dispositions*);
8. Any admitted criminal activity that has occurred within two (2) years of application;
9. Discharge from military service with less than "General Under Honorable Conditions."

The Supervisor, Personnel Unit, will cause any individual who has been automatically disqualified from continuing in the selection process to be notified, in writing, of that fact. Documentation of this notification, as well as the reason for the disqualification will be attached to the candidate's application form.

.45 BOARD INTERVIEW:

Once a candidate has successfully passed the written test and PHQ screening, he will be sent a letter instructing him to call to register for his interview with the Departmental Interview Board.

1. Each Departmental Interview Board will be comprised of a diverse group of a total of three supervisors and officers (one supervisor and two officers) approved by the Chief of Police.
2. The Board will consider the applicant's ability to reason and to arrive at logical conclusions while functioning under stress. They will also judge the applicant on his

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