

WATERSHED ALLIANCE OF YORK
Board of Directors Meeting of March 27, 2025
via Teams

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Agenda

Call to Order (6:30 P.M.)

1. Approval of the minutes of the January 23rd, 2024, meeting (President)
2. York Countywide Action Plan
 - a. Executive (President)
 - b. Committee Reports
 - i. Education and Outreach
 - ii. Project Implementation
 1. Watershed Forestry
 2. Grant Project Tracker
 - iii. Budget and Finance
 1. Treasurer's report & BTN Accounting
3. New Business
 - a. Petition to EPA - Sign On Letter
 - b. SRBC Honor Engineer Stream Restoration Contract (Buffalo Valley Run)
 - c. 319 NPS ECS Stream Restoration Contract (SB Coderus Creek)
 - d. 319 NPS Thompson Environmental Stream Restoration Contract (Centerville Creek)
 - e. EXHIP Contract Approvals
 - i. UNT to Coderus Creek - \$71,250
 - ii. Beaver Creek - \$71,250
 - f. PAFBC EXHIP Contract Approvals
 - i. UNT to Coderus Creek - \$75,000
 - ii. Beaver Creek - \$75,000
 - g. K10 Staging District – Tree Delivery April 10th
4. Networking (All)
 - a. Earth Day
 - b. Project Clean Stream kick off at Bantz Park - April 4th
 - c. Fawn Grove Spring Community Day - April 26th
 - d. Willis Run Clean Up - May 17th
 - e. Riverfest - June 28th
5. Next Meeting – May 22nd 6:30pm at PVR

Adjourn (8:00 P.M.)

WATERSHED ALLIANCE OF YORK

Board of Directors Meeting of January 23, 2025

In-person or via Teams

Minutes

Noting a quorum was present, the meeting was brought to order by President, Rachel Stahlman, at 6:30 p.m. The meeting took place in-person and via Teams. Those in attendance were as follows:

Board Members: Lettice, Ted, Diane, Ethan, Mark, Rob, Duane, Matt, Rob, Rachel, and Emily

Guests: Cindy Pizziketti

1. Election of Directors & Officers (President)
 - a. Election ballot for new/renewing Directors. **The slate of directors (Rachel and Cindy) was nominated and accepted. Ted made a motion to approve the directors. Rob seconded the motion. Motion was carried unanimously by all board members present. The Directors will serve for three (3) year terms (2025-2027).**
 - b. Election ballot for new/renewing Officers. **The slate of officers (President – Rachel; Vice-President – Duane; Secretary – Cindy; Treasurer – Mark/Ted) was nominated and accepted. Diane made a motion to approve the officers. Rob seconded the motion. Motion was carried unanimously by all board members present. The Officers will serve for a one (1) year term (2025).**
2. Approval of the minutes of the October 24th, 2024, meeting (President). **Rachel asked the board members present to review the minutes of the October meeting, and for a motion to approve them. Mark made a motion to approve the minutes. Lettice seconded the motion. Motion was carried unanimously by all the board members present.**
3. York Countywide Action Plan – DEP awarded York \$1.2 million in 2025 CAP funding.
 - a. Executive (President)
 - b. Committee Reports
 - i. Education and Outreach
 - ii. Project Implementation
 1. Watershed Forestry
 2. Grant Project Tracker
 - iii. Budget and Finance
 1. Treasurer's report & BTN Accounting. **Rachel asked the board members present to review the treasurer's report and for a motion to approve it. Diane made a motion to approve the report. Cindy seconded the motion. Motion was carried unanimously by all the board members present.**
4. New Business
 - a. Board: Handbook and Job Descriptions. **Rob made a motion to approve the Board Handbook and Job Descriptions with the addition of the Committee descriptions added. Cindy seconded the motion. Motion was carried unanimously by all the board members present.**
 - b. Employee: Handbook, Job Description, Benefits, and Expense Sheet. **Diane made a motion to approve the Employee Handbook, Job Description, Benefits, and Expense Sheet. Mark seconded the motion. Cindy abstained. Motion was carried unanimously by all the board members present.**

Following a discussion on the employee documents, Emily notified the board of her intention to apply for the Executive Director position. **Rob made a motion to approve Emily as the Executive Director starting March 1st if the benefits, Worker's Comp insurance, and other hiring requirements were in place by then. Ted seconded the motion. Motion was carried unanimously by all the board members present.**

- c. 2025 Budget. **Cindy made a motion to approve the 2025 budget with the correction that the Fishing Deby income was increased as well as the amount of expected interest income. Mark seconded the motion. Motion was carried unanimously by all the board members present.**
 - d. Insurance Broker – Keller Brown. **Cindy made a motion to work with the Insurance Broker Keller Brown at the recommendation of WAY’s accountant. Duane seconded the motion. Motion was carried unanimously by all the board members present.**
 - e. RKL Letter of Engagement. **Cindy made a motion to sign the RKL Letter of Engagement for tax and auditing services for the 2024 calendar year. Mark seconded the motion. Motion was carried unanimously by all the board members present.**
 - f. EXHIP Dudley ECS Stream Restoration Contract. **Diane made a motion to approve the contract between WAY and ECS to complete the design and permitting work for the Dudley stream project. Cindy seconded the motion. Motion was carried unanimously by all the board members present.**
 - g. SRBC Terra Farms EcoStrategies Stream Restoration Contract. **Mark made a motion to approve the contract between WAY and EcoStrategies to complete the design work for the Terra Farms stream project. Lettice seconded the motion. Motion was carried unanimously by all the board members present.**
 - h. SRBC Small Projects Grant Approval - \$5,000. **Cindy made a motion to accept the \$5,000 SRBC Small Project Grant award for water quality monitoring equipment. Ted seconded the motion. Mark abstained. Motion was carried unanimously by all the board members present.**
 - i. York Water Donation Ask – Street 2 Creek. **Rob made a motion to approach York Water for a Street 2 Creek donation. Mark seconded the motion. Motion was carried unanimously by all the board members present**
 - j. Grant Support Policy Updates. **Diane made a motion to approve the updated Grant Support Policy. Rob seconded the motion. Motion was carried unanimously by all the board members present.**
 - k. Grant Applications: **Ted made a motion to submit grant applications for the below grant programs. Mark seconded the motion. Motion was carried unanimously by all the board members present.**
 - i. SHARE – Street 2 Creek
 - ii. SRBC Consumptive Use – UNT to Codorus Creek \$500,000
 - iii. PAFBC Habitat Improvement
 - 1. UNT to Codorus Creek - \$75,000
 - 2. Beaver Creek - \$75,000
 - iv. EXHIP
 - 1. UNT to Codorus Creek - \$71,250
 - 2. Beaver Creek - \$71,250
 - v. NFWF Small Projects – up to \$1 million
 - vi. DCNR C2P2 – up to \$500,000
 - l. K10 Staging District
5. Networking (All)

Cindy made a motion to adjourn. Lettice seconded the motion. Adjourned at 8:00pm.