

Sunshine Kids Foundation Summer Intern

Sunshine Kids Foundation is a Houston, TX based, national non-profit organization dedicated to providing quality activities and opportunities to children with cancer and their families.

The internship program at Sunshine Kids Foundation is designed to provide students with the opportunity to enhance their knowledge in various fields of the non-profit industry by receiving hands-on experience in Event Planning, Marketing, Volunteer Management, Donor Relations and more.

The Sunshine Kids Summer Intern works collaboratively with program staff and assists with the development and implementation of activities, opportunities and campaigns that support the Sunshine Kids Foundation's mission. As a student intern, you will become part of our team and engage actively in programs that make a difference in the lives of young cancer patients and their families.

Duties and Responsibilities:

Event planning, implementation and follow-up

Volunteer management

Patient and family relations

Social Media/Marketing

Data entry/File management

Skills:

Proficient computer skills

Excellent written and oral communication skills

Extensive knowledge of social media

Ability to work in a team environment

Ability to take direction and multi-task

Excellent organization and time management skills

Spanish speaking preferred but not required

Qualifications:

Undergraduate student

Prospective interns must be fully vaccinated for COVID-19 (booster not necessary)

How to Apply:

Please send resume and cover letter to Brittany Bridges at brittany@sunshinekids.org.