



MISSION

Education for Tomorrow Alliance is a nonprofit dedicated to cultivating education and community partnerships that advance student success. With innovative programs focused on career, leadership and STEM education, EFTA has become the portal through which business leaders can access and strengthen local education.

This internship is made possible through the generous support of an ExxonMobil Foundation grant.

**ExxonMobil Community
Summer Jobs
Program**

COMMUNITY OUTREACH & EVENTS INTERN NOW HIRING FOR SUMMER 2020

INTERNSHIP OVERVIEW

Education for Tomorrow Alliance is seeking a creative, dynamic individual interested in gaining experience and insights to support fundraising and marketing activities during Summer 2020. The intern will have an opportunity to work on a variety of projects for both program and fundraising events, and have an impact on the organization's outreach efforts. The intern will also help strategize and implement ways to convey EFTA success stories to the community.



QUALIFICATIONS

The ideal candidate should be a current college freshman, sophomore, or junior (must be returning to school in Fall 2020) armed with a sense of humor to step up as needed to support the team. Key qualifications include:

- Excellent interpersonal, oral, and written communication skills
- Interest in marketing, fundraising, events, and experiential education
- Computer proficiency in Microsoft Office; knowledge of database software and social media tools, and/or experience creating marketing materials a plus
- Detail-oriented with the ability to work independently and problem solve
- Strong time management and follow through skills

The Community Outreach & Events Intern will work full-time for eight weeks and will receive a salary of \$2,750.

APPLICATION PROCESS

Interested candidates should send a resume and cover letter to Monica at office@efta-us.org by April 8. Please include ExxonMobil Community Summer Jobs Program in the email subject line. Resumes without cover letters will not be considered. Visit www.efta-us.org for more information.