

Board of Directors Meeting Minutes

July 7, 2020 @ 5:00 pm at the Ripon Memorial Library

1. Meeting called to order at 5:05pm

Present: Angie Beckler, Harrison Gibbs, Mike Johnson, Kathy Gladden, Melinda Kopp, Joan Graham, Ted Johnson, Linda Streeter, and Dottie DaRonco.

1.1 Approval of July 7, 2020 agenda - motioned by Mike 2nd by Angie motion carried

1.2 Approval of meeting minutes of March 3, 2019 motion by Mike 2nd by Angie & motion carried

1.3 Reading of Correspondence- None

2. President's Report –

2.1 Harrison requested the Board to accept Mike Johnson's offer to "step down" as Treasurer. Motion was made by Angie & 2nd by Kathy. Motion Passed.

2.2 Harrison introduced new board members Ted Johnson, Linda Streeter, Joan Graham, & Dotti DaRonco.

2.3 Parking Lot Striping/New Buttons – Harrison & Ted installed on 5-30-20.

2.4 Donations accepted - \$500 from Ripon Lyons Club and \$300 from Moms Club of Ripon-Salida.

Donation Letters are to be sent to Donators before Leaves are placed on the Donation Tree.

2.5 New pamphlets, envelopes, and return envelopes for Friends of the Library have been printed.

3. Treasurer's Report

3.1 Motion to Approve Treasurer's Report by Kathy & 2nd by Angie. Approved

3.2 Authorization to pay bills – Request by Harrison for reimbursement of Step Down Butyl Pad (materials needed for parking lot lane markings) from Safe-T-Lite of Modesto. Motion by Kathy & 2nd by Angie.

Approved

3.3 Monthly check to library for program's – Ni Monies needed at this time.

4. Committee Reports

4.1 Membership – None

4.2 Book Sales - None

Librarians Report on Page 2

5. Librarians Report

Monthly Report to the Friends of the Library, March-June 2020

- Due to the Covid-19 closure of the library between March 16th and June 11th activity at the library changed quite significantly. This was a period of adaptation, flexibility and growth for all staff at the Stockton-San Joaquin County Public Libraries. Our Library leadership has been extraordinary throughout. Guidance and understanding has never wavered.
- Staff was cleared to work from home. We were able to socially distance quite easily as there are only 3 staff members, so we were okayed to work at the branch also. Books continued to be returned and some requested were filled. We had plenty of work to do. Nuts and bolts library work and virtual programming work.
- Ripon staff was very involved in virtual programming. Library Assistant, Malia Leuck, is very skilled at videography. Melinda appeared on camera fairly often and both of us worked on several projects together. This new aspect of our work will continue at some level even when we start regular programming.
- Melinda's Middle School Book Club has continued to meet via Zoom.
- Since re-opening (M-W: 1-6 pm; Th-Fr 10am-3 pm) we have been slowly building customer traffic. Many more items are requested each day and we have lots of returned material which quarantines for 72 hours, before moving on.
- Summer Reading is a virtual program this year and it's going well, considering.

6. New Business-none

6.1 Kathy Accepted the Treasurer position and Joan accepted the Secretary position.

7. **Adjournment** - Kathy motioned to Adjourn and was approved. Next meeting August 4, 2020 @ 5p.m.