



**FRIENDS OF THE RIPON MEMORIAL LIBRARY  
BOARD OF DIRECTORS MEETING MINUTES  
Monday, August 4, 2020 – 5:00 pm  
Ripon Memorial Library**

President Harrison Gibbs called to order the board meeting at 5:07 pm.

Present: Harrison Gibbs, Angie Beckler, Kathy Gladden, Ted Johnston, Linda Streeter, Dottie DaRonco, Melinda Kopp, Gary & Margaret Sivley and Joan Graham

Guests: None

Approval of August 4, 2020 Agenda: A motion was made by Angie and seconded by Margaret. The motion passed without objection by the Board.

Approval of Meeting Minutes of July 7, 2020: A motion was made by Margaret and seconded by Ted. The motion passed without objection by the Board.

Treasurer's Report – Kathy Gladden

The Treasurer's Report was distributed and discussed. A motion was made by Angie and seconded by Joan to accept the Treasurer's Report. The motion was passed without objection by the Board.

President's Report – Harrison Gibbs

Arrows for the parking lot have been placed.  
Handicap placards donated by Janet and Bob White, owners of Safety-T-Lite.  
Main Street Days has been cancelled, per City of Ripon and Chamber of Commerce.

Authorization to pay bills: Go-Daddy (Website Security) \$299.99 check to Gary, Multiple website renewals \$347.67 check to Gary, Postage \$110.00 to Gary, By-law copies \$64.65 check to Harrison and two keys \$31.00 to Harrison. A motion was made by Margaret and seconded by Linda to accept payment of bills. The motion was passed without objection by the Board.

Monthly check to the library for programs: Harrison requested \$1,000. In advance to Melinda to pay bills. A motion was made by Kathy and seconded by Ted to provide Melinda with funds. The motion was passed without objection by the Board.

Membership – Gary and Margaret Sivley

The 2020 Friends “Individual” Membership/Donation list and the “Company” Membership/Donation list was distributed and discussed. Donors will be added to the Giving Tree.

Librarian’s Report – Melinda Kopp

See attached.

New Business

Harrison distributed the By-Laws. Requested that we review them and discuss at our next meeting.

Adjournment

The meeting was adjourned at 5:47 pm.

The next meeting will be September 2, 2020 at 5 pm.

Submitted by,

Joan Graham  
Secretary

Librarian's Monthly Report to the Friends of the Library  
July 2020

- Summer Reading numbers are not near what they are in a typical year, but I am happy with the participation under the circumstances. Completions in July:  
children 0-5=260 books read; children 6-12= 730 books read; teens = 90 books read  
adults = 105 books read. 0-12 read (or have read to them 10 books per completion and teens and adults read 3 books per completion).
- Zoom book clubs continue to be a great way to connect with readers. I have 2 book groups for adults and one for middle schoolers.
- Now that we are opened for lobby service we average about 35-40 patrons during the 5 hour "open" period. We are happy to see and serve people "in person". We expect the numbers to increase when schools are back in session.
- Virtual programming and outreach continues. Weekly "All About Baby" produced here at the Ripon Branch, appears Wednesdays at 10:30 a.m. and is then on Facebook to be watched any time. An information and recommendation video about Kanopy (free streaming digital offerings of classic, independent and documentary films) will be posted on August 13<sup>th</sup>, produced here by Ripon staff.
- In order to get the word out to all Ripon families about our digital services Ripon staff made a short video for the schools to post on their websites. Typically we would go to all the Back-to-School nights and speak to the assembled parents, but not this year. This video will substitute for in-person outreach.
- Thank you Friends for the work done in the parking lot.