



**FRIENDS OF THE RIPON MEMORIAL LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 01, 2020 – 5:00 pm
Ripon Memorial Library**

President Harrison Gibbs called to order the board meeting at 5:02 pm.

Present: Harrison Gibbs, Angie Beckler, Kathy Gladden, Ted Johnston, Melinda Kopp, Gary & Margaret Sivley and Joan Graham

Not Present: Linda Streeter and Dottie DaRonco

Guests: Brooke Johnston (Ted's daughter)

Approval of September 01, 2020 Agenda: A motion was made by Margaret and seconded by Kathy. The motion passed without objection by the Board.

Approval of Meeting Minutes of August 04, 2020: A motion was made by Angie and seconded by Ted. The motion passed without objection by the Board.

Reading of Correspondence: None

Treasurer's Report – Kathy Gladden

The Treasurer's Report was distributed and discussed. A motion was made by Margaret and seconded by Ted to accept the Treasurer's Report. The motion was passed without objection by the Board.

Authorization to pay Bills: Gary presented a bill for the donation leaves engraving of \$84.00. The board approved payment to Gary for this expense.

Note: Future Treasurer Reports will be emailed to the board prior to the meetings for review.

President's Report – Harrison Gibbs

Harrison decided to not make any changes to the By-Laws at this time.

We will continue to have monthly meetings. We may decide to skip some months.

Harrison requested authorization to purchase brochures. The cost will be approximately \$350.00. A motion was made by Margaret and seconded by Kathy. The motion passed without objection by the Board.

Melinda indicated that she does not need any additional funds at this time for the library.

Membership – Gary and Margaret Sivley

Gary has requested that the board review the names on the individual mailing list and Business mailing list for any changes before they are finalized at the October meeting. These will be the final mailing lists that will be used for donation mailings in October.

Gary presented a picture of the tree. Looks great!

Stuffing of envelopes. This will happen in October. If he needs help, he will advise us.

Per Margaret, book sales are looking up.

Monthly Report to the Friends of the Library, August 2020 by Melinda

- Getting ready for school to start “virtually”. Should have an influx of book borrowing and signing up for library cards.
- Along those lines, Melinda and Malia prepared and filmed a back-to-school video clip inviting families to get library cards and giving them plenty of reasons why. It was sent to RUSD to be shared however they deemed it best to reach the maximum number of students.
- Ripon Elementary school, grades K-3, which typically comes to visit the library in person, will have a virtual visit with Melinda, videotaped by the school librarian. I am hoping to do this for all the schools in the next few months.
- Ripon Staff is fully involved in virtual programming. Melinda in front of the camera and Malia behind the camera and as an editor and artistic director. Malia also does craft videos for the system. Alicia helps too!!
- Virtual book clubs continue with great success!

September is National Library Card Sign-up month. Do you all have cards? No better time to get one!

New Business - None

Adjournment

The meeting was adjourned at 5:25 pm.

The next meeting will be October 06, 2020 at 5 pm.

Submitted by,

Joan Graham
Secretary