

**FRIENDS OF THE RIPON MEMORIAL LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, November 03, 2020 – 5:00 pm – Ripon Memorial
Library**

President Harrison Gibbs called to order the board meeting at 5:00 pm.

Present: Harrison Gibbs, Angie Beckler, Kathy Gladden, Ted Johnston, Melinda Kopp, Gary & Margaret Sivley and Linda Streeter.

Not Present: Dottie DaRonco and Joan Graham

Minutes taken by Linda Streeter.

Approval of November 03, 2020 Agenda: A motion was made by Linda and seconded by Margaret. The motion passed without objection by the Board.

Approval of Meeting Minutes of October 6, 2020: A motion was made by Margaret and seconded by Kathy. The motion passed without objection by the Board.

Reading of Correspondence: There have been 3 donations totaling \$275.00.

Treasurer's Report – Kathy Gladden

The Treasurer's Report was distributed and discussed. A motion was made by Margaret and seconded by Ted to accept the Treasurer's Report. The motion was passed without objection by the Board.

Authorization to pay Bills: Anonymous check received for \$2,000.00. Total donations to date have been \$4,315.00.

\$1,000.00 from the Raymus Foundation Grant to pay for replacement of high use children's materials.

Approval of \$140.00 for additional brochures, \$21.55 for letterhead and stamps for Gary for mailings.

President's Report – Harrison Gibbs

Ted and Melinda got together on procedures to access all the Ripon archives.

Margaret and Gary mailed 425 membership letters. 25-26 people and 6-7 business have responded.

Harrison filled out an application for the Lucille Harris Family Foundation Grant requesting \$500.00. The grant will be acted upon in December.

Membership – Gary and Margaret Sivley

Gary discussed mailings.

Librarian's Report – Melinda Kopp

- Lobby service continues to work fine. Average patrons per day 40-50.
- Virtual programming keeps us very busy. Malia's Wellness Wednesday meditation program is very popular right now. Malia also made a great "commercial" for getting a library card. I will be doing yoga for families piece; also for Wellness Wednesday.
- SJ County in Red tier; will probably have limited access (20 customers at a time) in a couple of weeks.
- Other restrictions: 30 minutes time limit to browse, no seating, possibly no restrooms, anything removed from the shelf quarantines for one week, no in-person programming yet.

Melinda and Alicia appear in "Discover Ripon" magazine this month, celebrating 20 years working together at this library!

Old Business - None

New Business - None

Adjournment

The meeting was adjourned.

The next meeting will be December 01, 2020 at 5 pm at the library

Note: The January meeting will be on the 5th at the library.

Submitted by,

Joan Graham

Secretary

(notes graciously taken by Linda Streeter) Page 2