



**FRIENDS OF THE RIPON MEMORIAL LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, March 2, 2021 – 5:00 pm
Ripon Consolidated Fire District Office**

President Harrison Gibbs called to order the board meeting at 5:00 pm.

Present: Harrison Gibbs, Kathy Gladden, Ted Johnston, Melinda Kopp, Gary & Margaret Sivley, Angie Beckler, Linda Streeter and Joan Graham.

Not Present: Dottie DaRonco

Approval of March 2, 2021 Agenda

A motion was made by Margaret and seconded by Ted. The motion passed without objection by the Board.

Approval of Meeting Minutes of January 5, 2020

A motion was made by Linda and seconded by Margaret. The motion passed without objection by the Board.

Reading of Correspondence:

None

Treasurer's Report – Kathy Gladden

The Treasurer's Report was distributed. A motion was made by Margaret and seconded by Linda to accept the Treasurer's Report. The motion was passed without objection by the Board.

Kathy advised Melinda that the \$1,000. Check from Raymus has not been cashed.

Authorization to pay Bills:

1. Ready Refresh – Clean Dispenser, \$79.99. A motion was made by Margaret and seconded by Linda to authorize the payment to Ready Refresh.

President's Report – Harrison Gibbs

Funding Library – No funds required for March.

Replacing old worn carpet was discussed.

1. It was originally placed in 2006.
2. The cost will be approximately \$50,000. Using Bair Rugs
3. The city will move the furniture.
4. We will be replacing the carpet in 4 phases.
 - a. \$33,000. Phase 1, and the carpet will be replaced in the walk-in area
 - b. \$10,000. Phase 2, carpet will be placed in the hallway, office, computer room
 - c. \$7,000. Phase 3, carpet will be placed in the community room

A motion was made by Margaret and seconded by Angie to accept the \$50,000. bid by Bair Rugs for the carpet throughout the library. The motion passed without objection by the Board.

Membership – Gary and Margaret Sivley

Three donations made.

Librarian's Report – Melinda Kopp

- Malia continues to provide technical support to the entire SSJCPL system in virtual programming
- Malia produced two solo virtual programs this month Wellness Wednesday and Tell a Fairy Tale craft (making Ripon look really good!)
- Malia and Melinda continue with weekly All About baby programs
- Melinda continues with Middle School Book Club and Adult Book Discussion Group (the afternoon session met outside in February!)
- Melinda has started an intensive 3 week course on Equity in the Library with two other staff. Goals include equity, diversity and inclusion in all aspects of library culture.
- Melinda renewed membership to ALA/PLA Thank You Friends!!
- System decision to keep Summer Reading as a virtual program. We still do not have any idea when and what our levels of service will be in the near and long term.
- Spent time discussing (with the County Librarian Jennifer Fontanilla and Library manager Merrilee Chapman) use of special funds provided by the county for library “refresh”. We will be purchasing new “comfortable” chairs for the “living room” areas of the library.

Alicia Reynolds will be retiring. Her last day of work is Friday, April 29th.

New Business

We will have a fundraiser to raise \$5,000. Towards the last phase. PG&E, Rotary, Lions and Diamond Foods will be contacted. A plaque will be placed in the library indicating who donated to the library carpet fund. The fundraiser will be put into the local paper with the Ripon Chamber helping us.

Adjournment

The meeting was adjourned at 6:05 pm.

The next meeting will be April 6, 2021 at 5 pm at the Ripon Consolidated Fire District Office until further notice.

Submitted by,

Joan Graham
Secretary