



President: Margaret Sivley
Vice President: Ted Johnston
Secretary: Kim Welch
Treasurer: Kathy Gladden

Board of Directors Meeting Agenda

Monday 5/06/2024 @ 5:00 pm at the Ripon Memorial Library

1. Meeting Called to Order

- Approval of 5/06/2024 agenda
- Approval of Meeting Minutes of 3/4/2024
- Reading of Correspondence

2. Treasure's Report

- Approval of Treasurer's Report (see attached)
- Authorization to pay bills
 1. Reimbursement of Website costs from 11/10/23 to 4/25/24 of \$730.10 to Gary Sivley. (See attached breakdown)
 2. Authorization to write a replacement check to the City of Stockton for the misplaced check #2491 for (Ramos Funds for replacement of high-volume books for children.

3. Library Funding

- Library Funding

4. Committee Reports

- Membership - Gary Sivley
 1. No real change from the last meeting. Planning to install new leaves on the tree this coming June. Will give full breakdown next July Meeting.
- Book Sales – Margaret Sivley

5. Librarian's Report

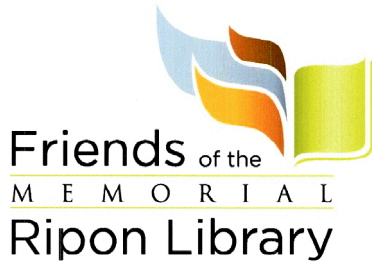
- Amanda

6. Old Business

7. New Business

8. Adjournment

- Next Meeting 7/01/24 @ 5:00pm at the Ripon Memorial Library.



President: Margaret Sivley
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Board of Directors Meeting Minutes

Monday 3/4/2024 @ 5:00 pm at the Ripon Memorial Library

Present: Margaret Sivley, Ted Johnston, Kathy Gladden, Kim Welch,
Gary Sivley, Amanda Clifford - Ripon Librarian

1. Meeting Called to Order at 5:07 pm

- Approval of 3/4/2024 agenda- 1st by Kathy and 2nd by Ted
- Approval of Annual Meeting Minutes of 1/22/2024 - 1st by Margaret and 2nd by Kathy
- Reading of Correspondence - Receipt of a Benevity donation. Bank of Stockton 1099 interest income statement received

2. Treasurer's Report

- Approval of Treasurer's Report - Approval 1st by Ted and 2nd by Kim
- Kathy reports the CD's continue to do well.
- Tax Preparer needed - Kathy will check again with Vermuelen & Assoc.
- Authorization to pay bills - No bills at this time.

3. Library Funding

- Library Funding -Amanda C. requested \$500.00 to Build the Summer Reading Program- Request approved 1st by Gary and 2nd by Ted.

4. Committee Reports

- Membership - Gary Sivley - Nothing new at this time
- Book Sales – Margaret Sivley - February book sales totalled \$232.25

5. Librarian's Report

- Amanda - Previously sent via email

6. Old Business

- The bi-laws article V.4 was changed from once-a-month meetings to once every 2 months meetings on the first Monday of the month. Meeting dates will be in March, May, July, September, October (due to Main Street Days & membership), December. The Annual meeting will be held in January.

7. New Business - High School Scholarship for 2024 - Margaret will check with RC & Ripon High School English Depts - Margaret will also check with Carrie Sweet of Great Ripon and see if there is interest in joining with us. We would like to offer \$500 again this year.

8. Adjournment - Margaret Adjourned the Meeting at 5:40 pm

- Next Meeting 5/6/2024 @ 5:00pm at the Ripon Memorial Library.

Librarian's Monthly Report to the Friends March 2024

- Winter Reading was a MASSIVE success system wide! Ripon had a 161% increase over last year's Winter Reading logs submitted!
- Went to Ripon Christian Preschool for Community week to share about the library and read some stories.
- Ripon Christian second graders had their field trip to the Ripon library. They were given an hour long tour + storytime and learned about the library.
- As of March 4th, Kristina Thompson is full trained and working at Ripon full time, making us fully staffed! Fatima will continue to be here on Wednesdays until March 13th, then will return to the Troke branch.
- Programs
 - In February we teamed up with Nothing Bundt Cakes to issue a reading challenge for children at the elementary school level. If children read for 400 minutes they got a free bundlet. Nothing Bundt Cakes welcomed this to continue until May, which we encouraged the community to do, however we are kicking off Cover-to-Cover in March
 - March 2nd saw the kick off of our Cover-to-Cover reading challenge. For every five books kids read, up to 15 books, they will receive a certificate for a free In-N-Out burger, courtesy of In-N-Out Burger.
 - New Mettle Farms visited to present a program on hummingbirds as pollinators. Attendees learned about how hummingbirds see the world (and their gardens) and made hummingbird feeders out of recycled cups and other materials.
 - We have been teaming up with members of the community to add additional programs to the library. Local Yoga instructor Allie came in to do a special Mommy and Me baby Yoga Class. The American Financial Education Alliance are returning to present more classes on Social Security and Medicare for seniors on March 7th and March 9th. Chris Maxfield from Pathway Financial is scheduled to do a class on Basics of Budgeting for teens and adults on March 16th. Amanda has attended the Chamber of Commerce mixer and connected with businesses that may be interested in bringing more unique and engaging programming to the library, including more financial education classes and a videography class series. Melinda Kopp continues to host her monthly book club.
 - Additional programs for January and February included:
 - Preschool Storytime/All About Baby weekly
 - Lego Club/Baby Play day bi-weekly
 - Walking day for adult (We are testing this as an ongoing program starting in March)
 - Crochet 101
 - Water Bottle Decorating
 - Crafty Crew: Paper flowers

- Camp Stuff/Camp Ripon
- Itsy Bitsy STEAM
- Valentine Cookie Decorating/Card Making
- Galentines/Barbie Movie day
- Kindness Notes
- Dr. Seuss's Birthday featuring Tony Borders
- Upcoming programs:
 - Walking Readers- a weekly adult walking club
 - Oreo Games
 - Sprout for Bees Storytime presented by New Mettle Farms
 - Preschool Easter Egg Hunt + Teen Easter Egg hunt
 - Itsy Bitsy STEAM
 - Start an indoor/outdoor garden
 - Zumbini
 - Additional programs for April coming soon!

**Friends of the Ripon Memorial Library
Balance Sheet
28-Mar-24**

Assets	Checking/Savings	
	Bank of Stockton Checking Account 310247006	13308.05
	Certificates of Deposit 4310001417 / 4310001510	46676.28
	Total Assets, 3/28/2024	59984.33
Liabilities & Equity	Equity	
	Retained Earnings, Jan 1, 2024	57812.50
	Net Income/Loss through Mar 2024	2171.83
	Total Equity	59984.33
	Total Liabilities	0.00
	Total Liabilities & Equity	59984.33

Checks Outstanding

Total Outstanding Checks 0.00

Deposits Outstanding

Total Outstanding Deposits

Friends of the Ripon Memorial Library
Profit and Loss YTD Comparison
28-Mar-24

		Month:	YTD	Forecast
		<u>Mar</u>	<u>Jan-Dec</u>	<u>Jan-Dec</u>
Income and Expenses				
Income	Member Donations	222.25	3410.32	15000.00
	Book Sales	0.00	398.06	2000.00
	Interest on Accounts	149.55	457.79	1000.00
	Miscellaneous Income	0.00	0.00	0.00
	Yoga	0.00	487.00	100.00
	Share Program/Savemart	0.00	0.00	0.00
	Raymus Grant	0.00	0.00	1000.00
	Other Grants	0.00	0.00	2000.00
		0.00	0.00	
Total Income		371.80	4753.17	21100.00
Expenses	FORML Operating Expenses			
	Advertizing/Fund Raising	0.00	0.00	600.00
	Bank Charges	0.00	0.00	40.00
	Information Tech Expenses	0.00	0.00	800.00
	Leaf Engraving	0.00	0.00	100.00
	Meeting Expenses	0.00	0.00	0.00
	Miscellaneous Expenses	0.00	100.00	1500.00
	P.O. Box Renewal	0.00	0.00	200.00
	Postage and Freight	0.00	132.00	175.00
	Ripon Chamber of Commerce Dues	0.00	0.00	200.00
	Supplies and Equipment Expense	0.00	0.00	200.00
	Tax Consulting and Preparation Expense	0.00	0.00	325.00
		0.00	0.00	
	Total FORML Operating Expenses	0.00	232.00	4140.00
	Ripon Memorial Library Support Expenses			
	Ongoing Program Support	500.00	650.00	6000.00
	Library Collection Maintenance & Support	0.00	0.00	1250.00
	One Time Program/Project Support	0.00	1500.00	500.00
	Facilities Maintenance Support	0.00	0.00	3000.00
	Matching Funds	0.00	0.00	0.00
	Supplies and Equipment Support	0.00	0.00	500.00
	Miscellaneous Expense Support	68.95	199.34	500.00
	Total Ripon Memorial Library Support Exp.	568.95	2349.34	11750.00
Total Expenses		568.95	2581.34	15890.00
Gross Profit/Loss		(197.15)	2171.83	5210.00

Ripon Friends of the Memorial Library

Web costs from 11/10/2023 to 4/26/2024

Friends .ORG Domain Renewal	11/10/2023	1 year	\$23.17
.ORG domain Privacy	11/10/2023	1 year	\$12.99
Friends Web Hosting	11/25/2023	1 Month	\$21.99
FOL .COM Domain Renewal	12/11/2023	1 year	\$22.17
FOL .COM Domain Privacy	12/11/2023	1 year	\$12.99
RiponFriends.COM Domain Renewal	12/11/2023	1 year	\$22.17
RiponFriends.COM Domain Privacy	12/11/2023	1 year	\$12.99
Friends Web Hosting	12/25/2023	1 Month	\$21.99
Friends Web Hosting	1/25/2024	1 Month	\$21.99
Friends Web Hosting	2/25/2024	1 Month	\$21.99
Website Security Essentials	3/22/2024	3 years	\$251.64
Friends Web Hosting	3/25/2024	1 month	\$21.99
Friends .ORG Marketing Standards	4/7/2024	1 year	\$203.88
riponfriends.ORG Domain Renewal	4/26/2024	1 year	\$23.17
riponfriends.ORG Domain Privacy	4/26/2024	1 year	\$12.99
Friends Web Hosting	4/25/2024	1 month	\$21.99

\$730.10