



President: Margaret Sivley  
Vice President: Ted Johnston  
Secretary: Kim Welch  
Treasurer: Kathy Gladden

# Board of Directors Meeting Agenda

Monday 7/01/2024 @ 5:00 pm at the Ripon Memorial Library

## 1. Meeting Called to Order

- Approval of 7/01/2024 agenda
- Approval of Meeting Minutes of 5/06/2024 (attached)
- Reading of Correspondence

## 2. Treasure's Report

- Approval of Treasurer's Report (see attached May 2024)
- Authorization to pay bills
  1. Reimbursement of Website costs for 7-1-24 of \$397.00 to Gary Sivley. (See attached breakdown)

## 3. Library Funding

- Library Funding

## 4. Committee Reports

- Membership - Gary Sivley
  1. 9 new leaves were installed for the 2023-2024 year. They were installed 6/27/24. The adjustment to the Leaf Location Pages were made adding the 9 new leaves. See the attached showing their location.
- Book Sales – Margaret Sivley

## 5. Librarian's Report

- Amanda

## 6. Old Business

## 7. New Business

## 8. Adjournment

- Next Meeting Monday 9/02/24 @ 5:00pm at the Ripon Memorial Library.



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## Board of Directors Meeting Minutes

Monday 5/06/2024 @ 5:00 pm at the Ripon Memorial Library

Present: Margaret Sivley, Ted Johnston, Kim Welch, Gary Sivley ,  
Angie Beckler, Amanda Clifford- Ripon Librarian

### 1. Meeting Called to Order at 5:01 pm by Margaret

- Approval of 5/06/2024 agenda- approval 1st by Ted, 2nd by Angie
- Approval of Meeting Minutes of 3/4/2024-approval 1st by Angie, 2nd by Ted
- Reading of Correspondence - No new correspondence received

### 2. Treasurer's Report

- Approval of Treasurer's Report (see attached)- approved 1st by Kim, 2nd by Angie
- Authorization to pay bills
  1. Reimbursement of Website costs from 11/10/23 to 4/25/24 of \$730.10 to Gary Sivley. (See attached breakdown) Reimbursement approval to Gary 1st approved by Kim, 2nd by Ted
  2. Authorization to write a replacement check to the City of Stockton for the misplaced check #2491 \$1,000.00 (Feb 2020) for (Ramos Funds for replacement of high-volume books for children. Approval 1st by Ted, 2nd by Angie.

### 3. Library Funding

- Library Funding - Amanda indicates currently the Library is doing well and no additional funds are needed at this time.

#### **4. Committee Reports**

- Membership - Gary Sivley - Through membership donations an additional 9 leaves will be purchased and added to the library tree.
  1. No real change from the last meeting. Planning to install new leaves on the tree this coming June. Will give an update at the July Meeting.
- Book Sales – Margaret Sivley - Book sales totaled \$159.70 and Donation Box \$142. Margaret is planning for a "Patio Book Sale" in June.

#### **5. Librarian's Report - See Attached**

- Amanda - The library has been busy. The new summer reading box has been received.

#### **6. Old Business -**

- The High School Scholarship was well received. A total of 8 Essays were received and reviewed. The \$500.00 Scholarship was offered jointly with Greet Ripon. Madeline Stewart was selected and will receive the Scholarship at the Ripon High School award ceremony on May 15, 2024. Madeline's essay will be posted in the Greet magazine.

#### **7. New Business -**

- A membership thank you event is in the discussion stage. The plan is to send out invites in July with RSVP by August and an event date to be set in September.
- Gary has requested pictures of Library activities for the Friends of the Library Website.

#### **8. Adjournment - Meeting adjourned at 5:30 pm**

- Next Meeting 7/01/24 @ 5:00 pm at the Ripon Memorial Library.

## LIBRARIAN'S REPORT MAY 5, 2024

Library Manager Amanda Luna on maternity leave until September. Will be overseen by Xia Thao in the interim.

Summer Reading books purchased with FOL \$1000 contribution and have been delivered to the Ripon library. Thanks to the generous donation we received double the amount of books to give away as Summer Reading incentives. Adult and teen incentives have also been purchased and are on the way.

Local groups and businesses have been connecting with and partnering with the library to bring informational programs to the community. This includes information on finances, budgeting, social security. We have also partnered with the Girl Scouts of San Joaquin who are now providing free summer reading programs to multiple libraries, Ripon Fire Department who has expressed interest in fire and disaster safety programs.

The library hosted the Ripon Art Guild in April to host their art show. Heard it was a big success.

The library partnered with Ripon High in April to resume the traditional Poetry Café. Roughly 40 teens were in attendance. During this time the library was able to connect with AP English teachers and is working to have informational class visits in the fall.

So far the library has four school field trips coming up in May including from Ripona elementary, Ripon Elementary, and Ripon Christian. Ripon Grace has also scheduled for summertime storytimes starting in June.

City of Stockton and Risk management have installed new AEDs in the library. Going forward these will be monitored by Stockton Risk management to ensure they are always maintained and up-to-date.

Malia and Dana will be starting CPR and AED certification training through the Ripon Fire Department. With this every full time staff member will be certified and first aid trained.

### **Homegrown programs for the library included:**

All about Baby – This program has increased considerably in attendance. In May we will be testing having two sessions (9:30 and 10:30).

Preschool Storytime

Zumbini – Interactive dance program for parents/guardians and their children ages 0-4

Baby Play Day

Melinda Kopp's book club

Lego Club

Itsy Bitsy STEAM

Spring Crafts

Preschool/Teen Easter Egg Hunt

Garden Planting

Poetry Crafts

Solar Eclipse Star Votives

Earth Day art program

Disney Karaoke Night

**Summer Reading** begins June 1<sup>st</sup>-July 31<sup>st</sup>. The theme this year will be Adventure!

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The Summer Reading Committee (SRC) has worked to get tickets and gift certificates to multiple locations for the county prizes

Sac Zoo (family pass and 4 Giraffe Encounter tickets)

Discovery Kingdom (4 tickets)

W.O.W. Museum (4 tickets)

Skyzone (2 passes)

Gallo Center (2 tickets to a choice of shows)

Stockton Escape Room (\$70 gift certificate)

FairyTale Town (4 passes)

SRC has gotten kindle fires for branch prizes. Additional prizes will be up to the branches to get-staff is coming up with ideas but we are open to suggestions! Library has also purchased shirts for first log turn ins while supplies last. These will be for all ages.

Summer reading challenge will again challenge children under the age of 12 to read 10 books to complete a reading log, or teens and adults to read 3 books to complete a reading log. In addition, children who are "Super readers" (reading books that are Harry Potter in size) may opt to use the teen reading log. SRC has been discussing other options such as pages or minutes, but are still in the discussion stage so it will not happen this year.

Performers for Summer Reading have been booked, including multiple animal shows, Perry Yan the magician, and travelling Artist Michael Albert (will do collage art Americana style on July 3<sup>rd</sup>). In addition Girl Scouts will put on a camping themed program that also teaches attendees how to be environmentally responsible and safe while out in the wild. The library will also be putting on programs including a planned library after hours family black light mini golf.

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**Friends of the Ripon Memorial Library  
Balance Sheet  
28-May-24**

Assets	Checking/Savings	
	Bank of Stockton Checking Account 310247006	12547.11
	Certificates of Deposit 4310001417 / 4310001510	<u>46982.18</u>
	Total Assets, 5/28/2024	<u><u>59529.29</u></u>
Liabilities & Equity	Equity	
	Retained Earnings, Jan 1, 2024	57812.50
	Net Income/Loss through May 2024	<u>1716.79</u>
	Total Equity	59529.29
	Total Liabilities	<u>0.00</u>
	Total Liabilities & Equity	<u><u>59529.29</u></u>

Checks Outstanding

Total Outstanding Checks 0.00

Deposits Outstanding

Total Outstanding Deposits



**Friends of the Ripon Memorial Library  
Profit and Loss YTD Comparison  
28-May-24**

		Month:	YTD	Forecast
		May	Jan-Dec	Jan-Dec
<b>Income and Expenses</b>				
<b>Income</b>	Member Donations	0.00	3410.32	15000.00
	Book Sales	159.70	830.16	2000.00
	Interest on Accounts	155.64	763.69	1000.00
	Miscellaneous Income	0.00	0.00	0.00
	Yoga	0.00	487.00	100.00
	Share Program/Savemart	0.00	0.00	0.00
	Raymus Grant	0.00	0.00	1000.00
	Other Grants	0.00	0.00	2000.00
		0.00	0.00	
<b>Total Income</b>		315.34	5491.17	21100.00
<b>Expenses</b>				
	<b>FORML Operating Expenses</b>			
	Advertizing/Fund Raising	0.00	0.00	600.00
	Bank Charges	0.00	0.00	40.00
	Information Tech Expenses	730.10	730.10	800.00
	Leaf Engraving	0.00	0.00	100.00
	Meeting Expenses	0.00	0.00	0.00
	Miscellaneous Expenses	0.00	100.00	1500.00
	P.O. Box Renewal	0.00	0.00	200.00
	Postage and Freight	0.00	132.00	175.00
	Ripon Chamber of Commerce Dues	0.00	0.00	200.00
	Supplies and Equipment Expense	0.00	0.00	200.00
	Tax Consulting and Preparation Expense	395.00	395.00	325.00
		0.00	0.00	
	<b>Total FORML Operating Expenses</b>	1125.10	1357.10	4140.00
	<b>Ripon Memorial Library Support Expenses</b>			
	Ongoing Program Support	0.00	650.00	6000.00
	Library Collection Maintenance & Support	0.00	0.00	1250.00
	One Time Program/Project Support	0.00	1500.00	500.00
	Facilities Maintenance Support	0.00	0.00	3000.00
	Matching Funds	0.00	0.00	0.00
	Supplies and Equipment Support	0.00	0.00	500.00
	Miscellaneous Expense Support	33.97	267.28	500.00
	<b>Total Ripon Memorial Library Support Exp.</b>	33.97	2417.28	11750.00
<b>Total Expenses</b>		1159.07	3774.38	15890.00
<b>Gross Profit/Loss</b>		(843.73)	1716.79	5210.00





**From:** GoDaddy <donotreply@godaddy.com>  
**Sent:** Saturday, May 25, 2024 5:40 AM  
**To:** g.sivley@charter.net  
**Subject:** Renewal receipt for order #3100156095.



Need help? [Contact us.](#)  
Customer Number: 18897348

 **Renewal Success!**

Sign in to see what's new.

Product	Quantity	Term	Price
Web Hosting Ultimate Renewal	1 Month	1 Month	\$21.99
Subtotal:			\$21.99
Tax:			\$0.00
Total:			\$21.99

[View My Orders →](#)

We have billed your Paypal agreement ending with the last two digits: 38 for the amount of \$21.99.

To review all your products and services, [sign in to your account.](#)

If your products are on a 1 month subscription term, they will automatically renew next month at the same price listed here, unless otherwise indicated.

**From:** GoDaddy <donotreply@godaddy.com>  
**Sent:** Tuesday, June 25, 2024 12:01 PM  
**To:** g.sivley@charter.net  
**Subject:** View your renewal receipt for order #3157943693.



Need help? [Contact us.](#)  
Customer Number: 18897348

 **Renewal Success!**

Sign in to see what's new.

Product	Quantity	Term	Price
Web Hosting Ultimate Renewal	1 Month	1 Month	\$21.99
Subtotal:			\$21.99
Tax:			\$0.00
Total:			\$21.99

[View My Orders →](#)

We have billed your Paypal agreement ending with the last two digits: 38 for the amount of \$21.99.

To review all your products and services, [sign in to your account.](#)

If your products are on a 1 month subscription term, they will automatically renew next month at the same price listed here, unless otherwise indicated.

**From:** GoDaddy Renewals <renewals@e.godaddy.com>  
**Sent:** Sunday, June 23, 2024 8:31 AM  
**To:** g.sivley@charter.net  
**Subject:** Renewal Alert: Review your upcoming auto-renewal.



Need help? [Contact us.](#)  
Customer Number: 18897348

# Your products are about to auto-renew.

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Your products below are set to renew automatically. Smart choice. As long as your payment info is still correct, you're good to go. Continue doin' your thing.

If you're not sure, no problem. You can double [check it in your account.](#)

<p><b>Website Security Express</b> Connected to friendsoftheriponlibrary.com Auto-renews on 7/3/2024</p>	<p>\$299.99/1 Year**</p>
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\*\*Total shown is the price for the full term indicated. If you change the term when you renew, your pricing may be different. Prices are current as of 6/23/2024 and may be changed without notice. Prices do not include taxes and fees when applicable.

Trophy Works, Inc

145 Woodrow Ave. Ste. A1  
Modesto, CA 95350  
209-524-6353  
Email: trophyworks@sbcglobal.net

# Invoice

Date	Invoice #
6/12/2024	917095

Bill To
Friends of the Ripon Library Gary Sivley C: 209-380-1533 H: 209-599-6964

Ship To

P.O. No.	Terms

Item	Quantity	Description	Rate	Amount
Engraving	9	Engraving with Color fill on customer provided Leafs  Oxidize  Use 0.1 Cutter, .005 lower than resting on piece, run 3 times.  g.sivley@charter.net Call Cell 209 380-1533	6.00	54.00
<p>TROPHY WORKS INC 3321 McHenry Ave Ste C Modesto, CA 95350 209-524-6353</p> <p><b>SALE</b></p> <p>TID: 00D17063      REF#: 00000003 Bank ID: 000000 Batch #: 1983      RRN: 679354050029 06/27/24              10:53:49</p> <p>APPR CODE: 00491D VISA                      Chip *****4017              ***</p> <p><b>AMOUNT              \$54.00</b></p> <p>APPROVED</p> <p>CHASE VISA AID: A0000000031010 TVR: 00 80 00 80 00 TST: E8 00</p> <p>Thank You Please Come Again</p> <p>CUSTOMER COPY</p>			<p><b>Subtotal</b>              \$54.00</p> <p><b>Sales Tax (8.875%)</b>      \$0.00</p> <p><b>Total</b>                      \$54.00</p> <p><b>Payments/Credits</b>      00.00</p> <p><b>Balance Due</b>              \$54.00</p>	





Ripon  
Manufacturing  
Co., Inc

Albert & Rina  
Broccinin Family  
Foundation

William & Lucille  
Harris Family  
Foundation

Ann  
O'Leary

leonard & Cynthia  
Van Elderen

Leo  
Zuber

In Memory of  
Lois Dean Metcal  
11.2.33 - 3.1.23

The Albert & Rina  
Broccini Family Foundation

Manteca Ripon  
Pentecost Society

Ripon  
Manufacturing

Ripon  
Rotary  
Foundation

Ripon Rotary

Ripon Lyons  
Club

In Memory of  
Earleen  
Lagier

All in  
SG LP

In loving memory of  
David Charles Lawton  
1937 - 2000

Karen L. Sutton  
2001

Scott & Dave

Warren Family  
Barry, Ed,  
Patricia & Brenda

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