President: Gary Sivley
Vice President: Ted Johnston
Secretary: Kim Welch
Treasurer: Kathy Gladden

Board of Directors Meeting Minutes

11/3/2025 @ 5:00 pm at the Ripon Memorial Library

Present: Gary Sivley, Margaret Sivley, Kathy Gladden, Ted Johnston, Kim Welch, Angie Beckler and Amanda Clifford, Librarian

1. Meeting Called to Order by Gary at 4:58 pm

- Approval of 11/3/2025 agenda -1st approved by Kathy and 2nd by Kim - All Agreed
- Approval of Meeting Minutes of 9/2/2025 - 1st approved by Ted, 2nd by Margaret - All Agreed
- Reading of Correspondence - Bank of Stockton indicates the Friends of the Ripon Library CD will reach maturity as of 11/5/2025. As of this date the CD will continue at the current interest rate.

2. Treasurer's Report

- Approval of August & September's Treasurer's Reports attached. -1st approved by Ted, 2nd by Margaret. All Agreed.
- Authorization to pay bills:

  1. Gary S. for GoDaddy Hosting for 9/25 & 10/25 Total = $49.96 -1st approved by Kim, 2nd by Ted - All Agreed.

  2. Clean & Dry Carpet Care for 11/8/2025 cleaning = $2,484.00 - 1st approved by Kathy, 2nd by Angie- All Agreed

  3. Gary S. for Carpet Protection Supplies Total. = $178.69 - 1st by Ted, 2nd by Kim - All Agreed

4. For the record: there was an online vote to write a check for $500.00 to cover Winter Reading Books. More might be needed. This issue was previously approved and no additional funding requested at this time.

3. Library Funding

- Library Funding - No funding needed for Winter Reading. Reimbursement to Dana Sozer in the amount of $9.89 for purchase of a cable and lock which was necessary for temporary locking of the library front door.

4. Committee Reports

- Membership - Gary Sivley-Membership is slightly down. Kathy suggests contact with the city just prior to our October membership drive regarding posting on the Chamber website, City Electric Sign, or article in the Greet magazine. Amanda suggests handing out brochures at the summer Farmers Market with discussion of who the "Friends of the Ripon Memorial Library" are.

- Book Sales – Margaret Sivley shared the Main Street Day sale was very successful.
    1. Main Street Day Books sales receipts = $565.00
    2. October in library book sales = $130.00
    3. Donation Box Funds 11/1 = $74.50

5. Librarian's Report

- Amanda - Report 11/3/2025 was previously shared. Amanda did share that the 250th Birthday of Jane Austin celebration is coming to Ripon Library. The plan is a Tea Party on 12/16/2025. Some financial assistance may be needed.

6. Old Business

1. Primo water service: Gary and Kathy finally got the auto payment setup after meeting with the bank and talking to a Primo rep. The charges are very close to the previous company's pricing.

2. Ripon city is still working on the new door into the library staff area. Ted spoke with the city last week and the goal is to complete this project by the end of this year.

7. New Business

1. Clean & Dry Carpet Care will be cleaning the library carpet the evening of Sat. 11/8/2025 with setup starting at 4:30pm. Amanda will be there for security and lockup along with Gary and Ted to help move furniture. The City of Ripon will supply fans to help with drying. This will give us Saturday night & Sunday for drying time before the library opens Monday. Gary plans to spray carpet protector on the high traffic areas Monday after the library closes. The carpet can continue to dry on Tuesday during the library closure for the holiday.

2. Discussion of the board members election at our next January Annual Meeting Monday 1/26/2026. Our plan is to have our current President Gary stay for a 2nd term. Angie Beckler will take over as Vice President. Kathy will remain as treasurer and Kim as secretary.

8. Adjournment - Gary called the meeting at 5:45 pm

- The next Meeting per the By-Laws is our Annual Meeting. It is the 4th Monday in **January 1/26/2026 @ 5:00pm** at the Ripon Memorial Library.