Friends of the MEMORIAL Ripon Library

President: Gary Sivley
Vice President: Ted Johnston
Secretary: Kim Welch
Treasurer: Kathy Gladden

Board of Directors Meeting Minutes

9-2-2025 @ 5:00 pm at the Ripon Memorial Library

Present: Gary Sivley, Ted Johnston, Kim Welch, Margaret Sivley and Amanda Clifford-Librarian

1. Meeting Called to Order by Gary at 5:00 pm

- Approval of 9-2-2025 agenda - 1st approved by Ted , 2nd by Kim - All Agreed
- Approval of Meeting Minutes of 7-7-2025 - 1st approved by Gary, 2nd by Ted - All Agreed
- Reading of Correspondence - No Correspondence received

2. Treasurer's Report

- Approval of July's Treasurer's Report received.
- Authorization to pay bills:

Gary Sivley for: **A.** Web Hosting Renewal 7-25-25 $24.98 & 8-25-25 $24.98 **B.** Trophy Works Leaf engraving $36.99. **Totaling $85.96.** Reimbursement to Gary in the amount of $85.96 approved 1st by Ted, 2nd by Kim - All Agreed.

3. Library Funding

- Library Funding needs - Amanda reported there is no current need for any special library funding. If a need arises prior to our October 2025 meeting, she will reach out via email.

4. Committee Reports

- Membership - Gary Sivley
  1. This year's leaves have been engraved. There were 6 leaves being engraved this year. 4 – Copper and 2 – Silver. There was one donation for $7,000.00 thru Morgan Stanley that did not want any engraving as recognition.

2. Book Sales & donations– Margaret Sivley reports receipt of $240.00 in July and $160.00 in August.

5. Librarian's Report - Submitted separately

Amanda brought up a request to our board to remove the magnetic security gates at the library entrance. With the addition of Security Cameras the gates are no longer used. The Stockton Library indicates it is not within their jurisdiction since the building does not belong to them. Gary and Ted have agreed they will work together and remove the gates by 9/11/25.

6. Old Business

Status of the new door to the staff area. Ted reports it will take 2 weeks for the bids to be received and an additional 2 months to complete the job. A Ripon City Engineer has been assigned to this job. Ted will continue to follow the progress for us.

Kim Welch

Primo Water Service to the Library. Amanda reports this issue has been resolved and service has resumed.

7. New Business

Main Street Day is Saturday 10-18-25 from 9am to 3pm. Amanda will open the library for access to the back part of the library @ 8am to get the tables and books for setup. Kathy will contact Ripon High School for teenage volunteers to help @ 8am for setup and 2:30pm for take down. Ted will assist Gary with the setup and coordinate the students with the tables and books.

Ripon Ace Hardware has donated 100 bags to the library for use at the Main Street Day Book Sale. Gary has proposed engraving a gold leaf for their ongoing support of our Main Street Sales for the past many years. Their donations add up to well over $500.00 going back to when it was under the Schemper's ownership and now the Strand's ownership. Recommendation approved 1st by Ted, 2nd by Margaret - All Agreed.

Carpet Cleaning was last completed in October of 2024. The carpeting is showing dirt and traffic wear. It would be best to schedule cleaning just after Main Street Day. Diamond Carpet Care did the last job, we will reach out to them again for scheduling.

8. Adjournment

Next Meeting **Tuesday 11-3-2025 @ 5:00pm** at the Ripon Memorial Library.