President: Gary Sivley
Vice President: Ted Johnston
Secretary: Kim Welch
Treasurer: Kathy Gladden

Board of Directors Meeting Minutes

May 6, 2025 @ 5:00 pm at the Ripon Memorial Library

Present: Gary Sivley, Margaret Sivley, Kathy Gladden, Amanda Clifford, Dana Sozer and Kim Welch

1. Meeting Called to Order by Gary at 5:03 pm.

- Approval of May 6, 2025 agenda approved 1st by Kathy, 2nd by Margaret - All Agreed
- Approval of Meeting Minutes of March 3, 2025 approved 1st by Kathy, 2nd by Margaret - All Agreed
- Reading of Correspondence
  A. None

2. Treasurer's Report

- Approval of Treasurer's Report – See attached reports dated Jan. – Feb., March & April 2025 - Approved 1st by Margaret, 2nd Gary - All Agreed
- Authorization to pay bills

A. Reimburse Gary Sivley for March & April Web Hosting ($49.96) and Domain Renewal riponfriends.org ($43.16) and Websites + Marketing plan 1 year renewal ($275.88) totaling $369.00. (See attached receipts from GoDaddy). The total sum of $369.00 approved 1st by Kathy, 2nd by Kim - All Agreed.

B. Cost of 100 trifold brochures and inserts @ Ripon Printing = $140.08 paid by Gary Sivley. Approved at the previous monthly meeting.

3. Library Funding

- Library Funding - Dana shared a new library program called Kinder Gear up (additional

info in Librarian's notes) Request was made for educational tools to be used for this program. Up to $500.00 for this program was approved 1st by Kathy and 2nd by Margaret - All Agreed.

- Jamar the Magician is scheduled to appear at the Library on June 10, 2025. The fee of $450.00 was 1st approved by Kathy and 2nd by Margaret - All Agreed
- Request was made for Teen summer reading gift cards. The Teen program is in addition to the elementary summer reading approved in March 2025. After discussion, purchase of 80 $5.00 gift cards from Ripon Coffee House will be purchased for a total of $400.00. Approved 1st by Kim and 2nd by Margaret - All Agreed.

4. Committee Reports

- Membership - Gary Sivley (See attached donation lists thru 4-25) A total of 39 current members.
- Book Sales – Margaret Sivley

5. Librarian's Report

- Amanda - Previously Shared
- Amanda shared that Ripon Police Dept and Ripon High School have worked together to address the library parking lot issue. At this time the High Schooler's are not parking in the Library parking lot.

6. Old Business

- Follow up with the city concerning the new door to the new staff area. In Ted's absence, we will hold this issue for the July 7, 2025 meeting.
- Annual High School Scholarship winners. We discussed a 1st place winner at $600.00 & a 2nd place winner at $400.00. Margaret will present the scholarships at Ripon High School on Math 14, 2025. The essays will be shared in the June Greet Magazine. The scholarship notice will be reissued accordingly for next year.
- The new brochure is printed and available (100 Copies). The final print of the new brochures were shared with those present.
- Kurt Kopp and the Christmas Lighting. Did we settle up with Kurt and what was the final amount and payment? A $100.00 Trader Joe's gift card was delivered to Kurt.
- The new storage box units have been installed in the old staff room area (The new

Friends work area is set up downstairs) and the upstairs area was cleaned up for the library use. All agreed the area looks very nice.

- The 4 replacement rotating book stacks have been received and installed for the library's use. Malia is working on moving over the Junior High books.

7. New Business

- A Friend's presence at the Ripon Farmers Market was discussed. The Market dates are: 5/22, 6/26, 7/24, 8/28, & 9/25. It was stated that the Market is looking for Sales and not solicitation of information. It was agreed upon that the Library will not pursue the Market at this time.

8. Adjournment

- Gary called the Meeting Adjourned at 5:58 pm

Next Meeting Monday July 7, 2025 @ 5:00pm at the Ripon Memorial Library.