

# CAPABILITY STATEMENT



## ABOUT GLOBAL ASSURANCE

Global Assurance LLC is a certified SBA women-owned small business that provides comprehensive solutions in administrative support, business/office supplies, and manufactured products. We bring a diverse range of offerings tailored to meet the unique needs of our clients across various industries. Our dedication to excellence and superior quality assurance guarantees that every product and service we deliver meets the highest standards.

**MISSION STATEMENT** At Global Assurance, our mission is to surpass customer expectations by delivering a rich spectrum of exceptional services. We are dedicated to excellence and innovation, offering a diverse range of tailored services to meet the unique needs of clients across various industries while ensuring trusted and dependable professional services.

## CORE COMPETENCIES

- Administrative/ Business Support
- Document Preparation Services
- Telephone Answering Services
- Notary Services
- Medical Equipment and Supplies
- Janitorial Services

## NAICS CODES

339112	541611
339113	541990
423450	561410
518210	561499
541120	561720

## COMPANY PROFILE

POC- LADONNA WILLIAMS  
EMAIL- ADMIN@THEGLOBALASSURANCE.COM  
DUNS- 116160550

## STRENGTHS

We are committed to excellence. Global Assurance understands the importance of clear communication, outstanding work ethics and great customer service

- Unparelled customer service
- We go over and beyond our customers expectations
- Dedicated to growth and success of our customers

## PAST PERFORMANCES

L. Williams Enterprise, Inc  
Notable Notary  
Smithfield Foods

- Administrative support services
- Project management
- Recordkeeping
- Office management
- Account payable
- Account receivable
- Customer relations
- Audit control

FEDERAL UEI- LJBWJNE9LNE6

FEDERAL CAGE- 9CT00

SET ASIDES- (WOSB )Women Owned Small Business a  
(EDWOSB )Economically Disadvantage Women Owned  
Small Business

