

MONTROSE BOROUGH COUNCIL
Regular Meeting
7:00 PM
April 1, 2024

President Randall Schuster called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance.

Councilman Ed Lucas said a prayer for guidance.

Adoption of Agenda: President Schuster questioned if anyone would like to make any changes or additions to the agenda. Motion was made by Councilman Ed Herd to adopt agenda as presented; Councilman Sean Granahan 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Schuster inquired if there were any changes or corrections to the March meeting minutes. Councilman Todd Chamberlain made motion to table meeting minutes until the next meeting. Councilman Lucas 2nd the motion. All in favor, motion carried.

Present for Roll Call: Randall Schuster, Ed Herd, Todd Chamberlain, Tanya Bevilacqua, Ed Lucas, Sean Granahan, Judi McHale

Absent:

Other Officials Present: Secretary Alyssa Sprout Brace

Misc. Correspondence: President Schuster asked if there were any questions or comments regarding correspondence.

Fidelity
RE: Monthly report

Susquehanna County Conservation
RE: Notice of Termination

Community Foundation
RE: Montrose Fund

VFW
RE: Memorial Day Parade

Susquehanna County Housing

RE: Grants

Tanya Bevilacqua

RE: Parking Meters & Wine Walk Map

Recognition of Attendees: Chief Dale Smith, Mark Darmafol, Carol Canfield, Ella Scheer, Carrie Scheer

Speakers: Ella Scheer announced her roll in the Miss Pennsylvania Pageant. Ella was chosen to represent Montrose as Miss Montrose, council congratulated Ella on her accomplishments.

Approval of A/P: President Schuster inquired if there were any questions or comments on submitted Accounts Payable. Councilman Todd Chamberlain questioned Binghamton Electric. Secretary Alyssa Sprout informed him it was from a light pole that was hit in town and we were waiting for payment from the trucking company before issuing payment. No other comments. Councilman Sean Granahan made the motion to accept accounts payable report. Councilman Ed Herd 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Schuster inquired if there were any questions or comments on submitted Payroll report. Councilman Granahan motioned to accept the Payroll Report; Councilman Herd 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Schuster inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Treasurer's Report: President Schuster asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilman Granahan. Councilman Lucas 2nd the motion. All in favor, motion carried.

Budget Report: President Schuster inquired if anyone had any questions or comments on the presented material. Motion was made by Councilman Granahan to accept the Budget Report; Councilman Herd 2nd the motion. All in favor, motion carried.

Street Department: President Schuster inquired if anyone had any questions on the Street Department Report. President Schuster stated the Street Department Garage Project is almost closed out. President Schuster stated Council had discussed over the past year the trade in/ purchase of a new back hoe. The Boroughs current back hoe is a 2018 with 1700 hours bought for one hundred and twenty six thousand dollars in 2018. If Council trades in now it can be ordered and will be received within 2 or 3 months at the cost of one hundred forty five thousand with a trade in of ninety three thousand leaving a remaining balance of

fifty two thousand seven hundred thirty eight dollars and forty one cents. Councilman Granahan made the motion to purchase the needed backhoe. Councilman Herd 2nd the motion. All in favor, motion carried. Councilman Chamberlain questioned the Remiel parking arrangement the Borough had with them. President Schuster stated he would have Solicitor Briechele look into this. No other questions or comments at this time.

Zoning Report: None at this time.

Code Enforcement Report: Discussion was held regarding Zoning/Code Enforcement. Councilwoman Bevilacqua would like to further discuss the Zoning Structure that the borough has in place. Further discussion will be held at the next council meeting. No other questions or comments.

Police Department: President Schuster asked if there were any questions or comments on the Police Report. Chief Dale Smith stated there were 2 applications for review, as well as next month he will have the quotes for the police cruisers. Councilman Granahan stated he would like the voicemail greeting changed for the Borough Police line. Secretary Alyssa Sprout will get ahold of IT department tomorrow. No other questions or comments.

Municipal Authority: President Schuster asked if there were any questions or comments on the Municipal Authority Report. No questions or comments.

Mayor's Report:

Action Items:

1. **Parking Meter Updates:** President Schuster turned the floor over to Councilwoman Bevilacqua to discuss meter updates. Councilwoman Bevilacqua reviewed the breakdown she created for parking meter costs and income. Discussion was held. This will be finalized at the next council meeting. No other questions or comments at this time.
2. **Approve Generator Maintenance Agreement:** Councilman Chamberlain made the motion to approve the maintenance agreement. Councilman Herd 2nd the motion. All in favor, motion carried.
3. **Appoint Zoning Officer:** Motion was made by Councilman Granahan to appoint Nick Pappas as Zoning Officer. Councilman Chamberlain 2nd the motion. All in favor, motion carried.

4. **Appoint Code Enforcement Officer:** Councilman Herd made the motion to appoint Dave Darrow as Code Enforcement Officer. Councilman Granahan 2nd the motion. All in favor, motion carried.
5. **Motion to Approve Memorial Day Parade:** Councilman Herd made the motion to approve Memorial Day Parade. Councilman Lucas 2nd the motion. All in favor, motion carried.
6. **Approve Vosker Plan:** President Schuster stated the dump camera plan had ran out and council needed to decide if this was something we needed to continue. This will make the Street Department continue to have the availability to review camera SD card if issues shall arise down at the dump/ storage area. Councilman Herd made the motion to approve Vosker Plan. Councilwoman Judy McHale 2nd the motion. All in favor, motion carried.

Discussion Items:

1. **Wine Walk:** Councilwoman Bevilacqua stated she spoke with Tom Follert regarding pedestrian traffic during the Wine Walk. She was told it was her problem to take care of. Councilwoman contacted local fire chief Preston Sprout about traffic control. Chief Sprout stated they would not be able to provide fire police due to liability issues with the alcohol being served. She also contacted Susquehanna County Fire Police with no return phone calls. She came up with ideas to control pedestrian traffic and this will be put in place. Further discussion needs to be held before approval of next year's Wine Walk. Councilman Herd stated there needs be to a lot of thought put into approval of next year's event. He stated this event involving alcohol while being held on state roadway could lead to a liability issue for the Borough. He stated this is not a Borough event this is an event for United Way of Susquehanna County. Councilwoman Bevilacqua stated there are other locations this could be held, example being The Tannery Lot. She stated this event has been approved for this year, therefore all of this needs to be put into consideration before Borough approval for next year.
2. **Vacate Parking Ordinance on Lake Avenue (Green Side):** President Schuster stated there have been multiple parking complaints near the courthouse, council needs to have discussion with County Commissioners regarding the parking issue along side the Green on Lake Avenue. The County needs to paint no parking on the Green side of Lake Avenue where the Borough Parking Meters were removed or the Borough will be putting parking meters back in place. Secretary Alyssa Sprout stated she would get in contact with the County Commissioners Office. No other discussion at this time.

Executive Session:

President Schuster called an executive session at 8:31PM

President Schuster called the meeting back to order at 8:46PM

Councilman Chamberlain made the motion to adjourn meeting. Councilman Lucas 2nd the motion.

Respectfully Submitted,

Alyssa Sprout Brace

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Borough Secretary