

MONTROSE BOROUGH COUNCIL
Regular Meeting
April 5, 2021
7:00 PM

President Sean Granahan called the regular monthly meeting to order at 7:02 p.m.

Pledge of Allegiance was recited by all.

Mayor LaMont said a prayer for guidance.

Executive Session

President Granahan closed the meeting at 7:03 p.m.

President Granahan opened the meeting at 7:14 p.m.

Executive session was called for litigation with Attorney Will McParland.

Adoption of Agenda: President Granahan questioned if anyone wanted to make any changes or additions to the Agenda. Motion to accept agenda as presented by Councilman Todd Chamberlain; Councilman Craig Reimel 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Granahan inquired if there were any changes or corrections to the March 1, 2021 minutes. Motion was made to accept minutes as presented by Councilman Reimel; Councilman Tom Follert 2nd the motion. All in favor, motion carried.

Present for Roll Call: Sean Granahan, Ed Herd, Craig Reimel, Todd Chamberlain, Tom Follert

Absent: Judy Kelly, Randy Schuster (arrived at 8:08 p.m.)

Other Officials Present: Thomas J. LaMont, Mayor; Michael Briechle, Solicitor; Lillian T. Senko, Secretary

Misc. Correspondence:

Beirne Wealth Consulting
RE: February 2021 Investment Report

PA Dept. of Environmental Protection
RE: HoMart

Susquehanna County Conservation District
RE: Annual Report 2020

President Granahan inquired if there were any questions or comments associated with the miscellaneous correspondence.

Recognition of Attendees: William McParland, Bob Templeton, Ken DiPhillips, Chief Dale Smith, Staci Wilson

Approval of A/P: President Granahan inquired if there were any questions or comments on submitted Accounts Payable. Councilman Follert motioned to approve payment of outstanding bills; Councilman Reimel 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Granahan inquired if there were any questions or comments on submitted Payroll report. Councilman Reimel motioned to accept the Payroll Report; Councilman Ed Herd 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Granahan inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Granahan asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilman Reimel; Councilman Follert 2nd the motion. All in favor, motion carried.

Budget Report: President Granahan inquired if anyone had any questions or comments on the presented material. No questions or comments.

Street Department: President Granahan asked if anyone had any questions on the Street Department Report.

Supervisor Ken DiPhillips stated they opened the restrooms at the park and one of the spring rides were broken and needed to be either repaired or replaced.

Councilman Reimel motioned approval to order cinders at a total cost of three thousand four hundred dollars; Councilman Herd 2nd the motion. All in favor, motion carried.

Zoning Report: President Granahan asked if anyone had any questions on the Zoning Report. No questions, no comments.

Code Enforcement Report: Councilman Chamberlain stated the Code Enforcement Officer should investigate a new deck and fence that was just installed at a house corner of Cliff and Cedar Streets. Secretary will inform Roy Williams.

Police Department: President Granahan asked if there were any questions or comments on the Police Report.

Chief Smith stated they had maintenance completed on their cars.

Municipal Authority: President Granahan asked if there were any questions or comments on the Municipal Authority Report. No questions or comments

Mayor's Report: Mayor Tom LaMont stated he was Proclaiming the month of April to be recognized as "Pennsylvania 811 Safe Digging Month".

Action Items:

- 1. Adopt Chief of Police Ordinance:** President Granahan stated Council was adopting the Chief of Police Ordinance to clarify the best

practices and supervisory duties of the Police Chief. Councilman Chamberlain motioned to adopt the Chief of Police Ordinance; Councilman Follert 2nd the motion. All in favor, motion carried.

- 2. Adopt Internal Affairs's Resolution:** President Granahan stated they never had an Internal Affairs procedure now they have a series of guidelines to follow. Councilman Reimel motioned to adopt the Internal Affairs's Resolution; Councilman Follert 2nd the motion. All in favor, motion carried.
- 3. Adopt United Fire Company Resolution Operational Support Activities:** Councilman Herd motioned to adopt the United Fire Company Resolution for Operational Support Activities; Councilman Follert 2nd the motion. All in favor, motion carried.
- 4. Accept or Deny Parking Lot Lease With New Owner:** Council reviewed the contract sent and stated it needed to include language providing for end of lease with thirty day notice provision. Councilman Follert motioned to approve lease with the provision of lease termination added; Councilman Herd 2nd the motion. All in favor, motion carried.
- 5. Approve Ad for Street Paving:** Councilman Reimel motioned to approve ad for 2021 street paving needs; Councilman Chamberlain 2nd the motion. All in favor, motion carried.
- 6. Advertise for Police Officer:** Councilman Reimel motioned to approve advertising for a part-time Police Officer; Councilman Herd 2nd the motion. Voting as follows:
Councilman Herd – Yay
Councilman Reimel – Yay
Councilman Follert – Yay
Councilman Chamberlain – Nay
Motion carried.
- 7. Approve Memorial Day Parade:** Councilman Herd motioned to approve Memorial Day Parade; Councilman Follert 2nd the motion. All in favor, motion carried.

- 8. Approve 4th of July Parade:** Councilman Herd motioned to approve 4th of July Parade; Councilman Reimel 2nd the motion. All in favor, motion carried.

Discussion Items

- 1. Determine How Alley Will Be Cleared of Snow:** The walkway between 21 Public Avenue and the fence has been cleared by the maintenance personnel from the square over the past years. This year he did not clear it and the Borough office received many calls on the responsibility of keeping the walkway clear.

JHA owns 21 Public Avenue and supplied a deed showing he does not own the walkway. Susquehanna County GIS system indicates the walkway along with the parking lot is owned by the Borough.

Solicitor Mike Briechele will research and report back to Council.

- 2. Review and Discuss Mobile Food Vending Code:** Solicitor Briechele will continue reviewing and revising the Mobile Food Vending Code Council members worked on updating.
- 3. Review and Discuss Revised SALDO:** Bob Templeton attended the meeting just in case Council had any questions on the revision he did so far. Solicitor Briechele stated he didn't have time to review it at this time.
- 4. Park Updates:** Councilman Herd informed Council the Little League T-Ball and girls softball will be playing at Memorial Park. He said they will be paying for field maintenance by putting down new dirt and would like to know if Council would be willing to finance the dugouts. Council asked Councilman Herd to bring back pricing to the May 3rd meeting.

Executive Session

President Granahan closed the meeting at 8:29 p.m.

President Granahan opened the meeting at 8:49 p.m.

Councilman Chamberlain motioned to adjourn the meeting; Councilman Herd 2nd the motion. All in favor, motion carried.

Meeting Adjourned 8:50 PM

Respectfully Submitted

Lillian T. Senko

Lillian T. Senko
Borough Secretary