

MONTROSE BOROUGH COUNCIL
Regular Meeting
February 6, 2023
7:00 PM

President Judith Kelly called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance

Mayor Tom LaMont said a prayer for guidance.

Adoption of Agenda: President Kelly questioned if anyone would like to make any changes or additions to the agenda. Motion was made by Councilman Craig Reimel to adopt agenda as presented; Councilman Ed Herd 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Kelly inquired if there were any changes or corrections to the January meeting minutes. Motion was made by Councilman Sean Granahan to accept the minutes as presented; Councilman Reimel 2nd the motion. All in favor, motion carried.

Present for Roll Call: Ed Herd, Craig Reimel, Todd Chamberlain, Judy Kelly, Sean Granahan, Randy Schuster

Absent: Tom Follert

Other Officials Present: Thomas J. LaMont, Mayor, Alyssa Sprout Brace, Secretary

Misc. Correspondence:

Montrose Volunteer Fireman's Relief Association
RE: Compliance Audit

Bernie Wealth Consulting
RE: December Reports

PA Municipal Retirement System
RE: Pension Plan 2023

PA DEP
RE: SCR Report

Susquehanna County Conservation District
RE: Envirothon Donation

DGK Insurance
RE: Merger

Bradford Co. Commissioners
RE: EMVB

PENN DOT
RE: Road Maintenance Program

Montrose Zoning & Hearing Board
RE: Minutes

Susquehanna County commissioners
RE: EMVB

PA American Water
RE: Grant Program

FEMA
RE: Classes

Berkheimer
RE: T ax

Transcript
RE: 100 Years Ago

President Kelly inquired if there were any questions or comments associated with the miscellaneous correspondence. No questions or comments.

Recognition of Attendees: James Barry PMDC, Chris Lynch Delta EAS, Wendy Zapolski Candidate for Registry/ Recorder, Tara Nava, Police Chief Dale Smith

Speakers: Register/Recorder Candidate Wendy Zapolski spoke of her family history, education, and experience. She asked for support with the upcoming election and thanked Council for their time and consideration.

Approval of A/P: President Kelly inquired if there were any questions or comments on submitted Accounts Payable. Councilman Todd Chamberlain inquired on the Hinds Oil Bill, Councilman Reimel stated the Street Department had the Grinder and backhoe filled with fuel. Councilman Randy Schuster motioned to approve payment of outstanding bills; Councilman Reimel 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Kelly inquired if there were any questions or comments on submitted Payroll report. Councilman Granahan motioned to accept the Payroll Report; Councilman Schuster 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Kelly inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Kelly asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilman Granahan; Councilman Reimel 2nd the motion. All in favor, motion carried.

Budget Report: President Kelly inquired if anyone had any questions or comments on the presented material. Motion was made by Councilman Reimel to accept the Budget Report; Councilman Schuster 2nd the motion. All in favor, motion carried.

Street Department: President Kelly asked if anyone had any questions on the Street Department Report. No questions or comments.

Zoning Report: No report at this time.

Code Enforcement Report: No report at this time.

Police Department: President Kelly asked if there were any questions or comments on the Police Report. Chief Smith stated there are no issues to report at this time.

Municipal Authority: President Kelly asked if there were any questions or comments on the Municipal Authority Report. No questions or comments.

Mayor's Report: Mayor Tom LaMont stated he attended the United Fire Companies Installation banquet and all Fire Police and officers have been sworn in. Mayor LaMont thanked the Street Crew and the Police Department for their early morning response to the house fire in the Borough. Mayor LaMont stated a great job was done by all and 3 houses were saved. Councilman Chamberlain thanked the Mayor for his response to the article that was posted in the Montrose Independent regarding our Police Department. Mayor LaMont reminded Council of the upcoming meeting with the Fire Department. Nothing else to report at this time.

Action Items:

- 1. Approve Wine Walk for May 13, 2023:** Councilman Reimel motioned to approve the Wine Walk for May 23, 2023, location to be determined. He requested that the Secretary file for appropriate permits for the closure of Public Avenue. Further discussion may need to be had on this location after Council gets further information from Councilman Follert and the Fire Department. Councilman Granahan 2nd the motion. All in favor, motion carried.
- 2. Appoint Dave Darrow to the Montrose Municipal Authority for a 5 year term:** Councilman Reimel made the motion to appoint Dave

Darrow to a 5 year term on the Montrose Municipal Authority Board. Councilman Schuster 2nd the motion. All in favor, motion carried.

- 3. Advertise Lawn Tractor For Sale:** Councilman Reimel made the motion to have the Secretary put an ad in the Montrose Independent for the sale of the 2006 Husqvarna Mower as is. Councilman Granahan 2nd the motion. All in favor, motion carried.
- 4. Open Bids For Engineered Building and Site Work:** Secretary Alyssa Sprout Brace with the help of Mayor Tom LaMont opened bids and read bids to Council. Bid one read allowed was for the site work by Machiesky Construction LLC. They bid two hundred seventy-nine thousand dollars and zero cents. Second bid for the site work by Ken Rauch was a bid at three hundred forty-two thousand nine hundred dollars and zero cents. Bid one for the Building from Wodock Construction LLC was for three hundred seven thousand and zero cents. The second bid for the building was from Pioneer Pole Buildings at the amount of three hundred ninety seven thousand seven hundred and eighty six dollars and zero cents. Council will review bids and announce bid winners at the March 6, 2023 Council meeting.
- 5. Blachek Subdivision:** Councilman Reimel informed Council and our guest Tara Nava the Planning Commission had not yet met. Nava informed Council if she did not have answers by February 18th she would lose her mortgage. Council agreed to hold a special meeting on Monday February 13, 2023 with the Borough Planning Commission to review the Blachek Subdivision. No further discussion was had.

Discussion Items

- 1. Shredder:** Councilman Reimel motioned to purchase an industrial shredder for the office. Councilman Granahan noted to purchase a warranty with it due to the amount of use it will receive. Councilman Granahan 2nd the motion to purchase shredder. All in favor, motion carried.

2. Upper West Parking Lot: Councilman Reimel discussed the Upper West Lot needing a lot of costly repairs. Council discussed talking to County about the lot and tabling this for another time.

3. Mulching Bumpouts: Councilman Granahan discussed mulching the bumpouts on Public Avenue. Would like to talk to Street Department when would be a good time to accomplish this. Granahan will coordinate the Street Department and the Garden Club.

Councilman Schuster motioned to adjourn the meeting; Councilman Granahan 2nd the motion. All in favor, motion carried.

Meeting Adjourned 8:14PM

Respectfully Submitted,

Alyssa Sprout Brace

Alyssa Sprout Brace
Borough Secretary