

**MONTROSE BOROUGH COUNCIL**  
**Regular Meeting**  
**7:00 PM**  
**March 4, 2024**

President Randall Schuster called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance.

Mayor Tom LaMont said a prayer for guidance.

**Adoption of Agenda:** President Schuster questioned if anyone would like to make any changes or additions to the agenda. Motion was made by Councilman Ed Herd to adopt agenda as presented; Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

**Approval of Minutes:** President Schuster inquired if there were any changes or corrections to the February meeting minutes. Motion was made by Councilman Todd Chamberlain to accept the minutes with corrections; Councilman Ed Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

**Present for Roll Call:** Randall Schuster, Ed Herd, Todd Chamberlain, Tanya Bevilacqua, Ed Lucas

**Absent:** Sean Granahan

**Other Officials Present:** Mayor Thomas LaMont, Secretary Alyssa Sprout Brace

**Misc. Correspondence:** President Schuster stated to take a look at Bernie Wealth reports that came in. He stated Craig Reimel's name is currently on the report. This needs to be changed to Councilwoman Bevilacqua's name. Bernie Wealth will be emailing Secretary Alyssa Sprout Brace with the proper paperwork to get his process completed.

Dale Smith Police Chief  
RE: Cruiser Quotes

Emergency Management  
RE: Report from Paul Johnson

Historical Society  
RE: Blueberry Festival Letter

Kuharchik Construction

RE: Traffic Signal Maintenance

Reeds Generator Service LLC

RE: Maint Agreement

Local Government Academy

RE: Financial Health Assessment

Fidelity

RE: Investment Report

**Recognition of Attendees:** Chief Dale Smith, Mark Darmafol, Austin Zaleski, Dan Zaleski, Nicole Zaleski, Carol Canfield, Judi McHale, Christine Gursky, Alex Edwards, Rebecca Sullivan

**Speakers:** Resident Carol Canfield gave thanks to the Montrose Borough Street Department for the diligent work with the water issue on South Main Street where she resides.

Mayor Thomas LaMont took this time to present 2 boy scouts, Austin Zaleski and Alex Edwards with a certificate of appreciation. He congratulated both boys on the successful completion of their community projects and for their success in receiving their Eagle Scout Awards.

**Approval of A/P:** President Schuster inquired if there were any questions or comments on submitted Accounts Payable. Councilman Todd Chamberlain, motioned to approve payment of outstanding bills; Councilwoman Tanya Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

**Approval of Payroll:** President Schuster inquired if there were any questions or comments on submitted Payroll report. Councilman Ed Herd motioned to accept the Payroll Report; Councilman Ed Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

**Accounts Receivable/Deposits:** President Schuster inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

**Treasurer's Report:** President Schuster asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilwoman Bevilacqua. Councilman Chamberlain 2<sup>nd</sup> the motion. All in favor, motion carried.

**Budget Report:** President Schuster inquired if anyone had any questions or comments on the presented material. Motion was made by Councilwoman Bevilacqua to accept the Budget Report; Councilman Chamberlain 2<sup>nd</sup> the motion. All in favor, motion carried.

**Street Department:** President Schuster inquired if anyone had any questions on the Street Department Report. President Schuster stated the Street Department is almost complete with their move to their new location and he stated the crew is very appreciative of their new facilities. President Schuster stated the Street Department needed tracing dye. Councilman Chamberlain made the motion to purchase needed dye. Councilman Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

**Zoning Report:** None at this time.

**Code Enforcement Report:** President Schuster stated Code Enforcement Officer Dave Darrow has been a bit busy. He stated after speaking with Dave that he would like to continue to do Code Enforcement, but he may not always be able to respond directly. It has been decided that Dave will now have the assistance of Zack Sobolski and Nick Pappas. The 3 will not be Borough Employees but will be considered a Contracted entity at the rate of fifty-five dollars an hour. No other comments at this time.

**Police Department:** President Schuster asked if there were any questions or comments on the Police Report. Chief Dale Smith stated he spoke with local business owners regarding business hours and inquired if anyone had any issues to report. Chief Smith assured business owners that Montrose Borough Police will be more present at night during closing hours. Chief Smith brought police cruiser quotes to the floor. He stated this was just an idea of what they are looking at and would come to the next meeting with more to discuss. No other questions or comments at this time.

**Municipal Authority:** President Schuster asked if there were any questions or comments on the Municipal Authority Report. No questions or comments.

**Mayor's Report:** Mayor LaMont stated he had a meeting with the Police Department and President Schuster. All went well. Nothing else to report at this time.

**Action Items:**

1. **Parking Meter Updates:** President Schuster turned the floor over to Councilwoman Bevilacqua to discuss meter updates. Councilwoman Bevilacqua stated she didn't get the time to get everything accomplished asked for this to be tabled until April's meeting. Discussion is being tabled until next meeting.
2. **Appoint New Council Person to Open Seat:** President Schuster turned the floor over to Councilwoman Bevilacqua to go over the interview held with Judi McHale. President Schuster stated he would like to appoint Judi McHale to the

open council seat. Motion was made by Councilwoman Bevilacqua, Councilman Chamberlain 2<sup>nd</sup> the motion. Mayor Thomas LaMont then swore in Councilwoman Judi McHale. 5 yes, 1 nay. Motion carried.

3. **Approve Blueberry Festival to Cone Off Parking to Maple Street :** Motion was made by Councilman Chamberlain to approve Blueberry Festival to close off parking to Maple Street Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
4. **Approve Wine Festival (Closure of Public Avenue) on May 18:** Councilwoman Bevilacqua made the motion approve Wine Festival and to close Public Avenue. Councilman Chamberlain 2<sup>nd</sup> the motion. 5 yes. 1 nay. Motion carried.
5. **Code:** Handled under Code Enforcement Report. Motion was made by Councilman Chamberlain to approve Zack Sobolski and Nick Pappas and Dave Darrow to work as a contracted entity at the rate of fifty-five dollars an hour. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
6. **Telecommunications:** President Schuster stated he would like to see a policy in place that follows Borough Code 1001C3. Stating members of Council can vote via telecommunication. Secretary Alyssa Sprout Brace will get in contact with the Borough Solicitor to draft a policy. Motion was made by Councilman Chamberlain to proceed with putting a policy in place and adopt it when completed. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.
7. **Approve Reed Generator Service Maintenance Agreement:** Councilman Chamberlain stated he would like to look into costs of oil. He will get in contact with the company and bring this back to the floor at the next meeting. No other questions at this time.
8. **Motion to Advertise 2024 Paving Bids:** Motion was made by Councilman Chamberlain to approve advertising 2024 paving bids. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

**Executive Session:**

Councilman Herd called an executive session at 8:07PM

President Schuster called the meeting back to order at 8:25PM

Councilman Chamberlain made the motion to adjourn meeting. Councilman Lucas 2<sup>nd</sup> the motion.

Respectfully Submitted,

*Alyssa Sprout Brace*

Alyssa Sprout Brace

Borough Secretary