

# **MONTROSE BOROUGH ZONING HEARING BOARD MINUTES**

## **OCTOBER 17, 2023**

1. At 6:05 P.M. the Meeting was called to Order by Vice-Chairman, Carla Whitney.
2. Pledge of Allegiance.
3. Roll call – Mary Ann DeWitt (Chairman) – Absent  
Carla Whitney (Vice-Chairman) – Present  
James Sample - Present  
Teresa LaRue – Present  
Sharyn Powers – Present  
Benjamin Curley (Alternate) - Present  
Quorum in place with five of the Board Members Present.
4. The Agenda for the October 17, 2023 Meeting was read by the Board Secretary;  
James Sample made a Motion to accept the Agenda as read; Seconded by  
Teresa LaRue – all voted in favor, Motion Carried.
5. The Board Minutes of July 18, 2023 were read by the Board Secretary; James  
Sample made a Motion to accept the Minutes as read; Seconded by Sharyn  
Powers – all voted in favor, Motion Carried.
6. Public Comment – Noted for the record there was no Public Comment.
7. Voting and announcement of outstanding decisions – None.
8. Continued Hearings – None.
9. Hearing of Cases – None.
10. Unfinished Business – None.
11. New Business – Discussion Items by Board Secretary as follows:

- a. The Board received a letter of resignation from Amy DeWitt (power of attorney) for Board Member Mary Ann DeWitt. This is with regrets that we have received this letter and we will need an Alternate Board Member because Benjamin Curley will be moved to a regular Member upon acceptance by the Borough Council of Mary Ann's resignation.
  - b. Updating of Board Members on our website after the January 16, 2024 Administrative/Organizational Meeting.
  - c. Email from Attorney Paul Litwin, solicitor for the Board advising of his November schedule.
  - d. Email from Alyssa Sprout Brace, secretary for the Borough Council advising of the approval for AutoZone new location next to McDonald's on the old Russell Farm location.
12. Benjamin Curley made a Motion to adjourn the Meeting at 6:20 P.M.; Seconded by Teresa LaRue – all voted in favor, Motion Carried.
13. Attendance Sheet attached hereto and made part hereof. Individuals are listed thereon.

Respectfully submitted,



Elaine Petrzala, Secretary  
Montrose Borough Zoning Hearing Board