

**MONTROSE BOROUGH COUNCIL
PUBLIC HEARING**

7:00 PM

MOBILE FOOD FACILITIES

Followed by:

Regular Meeting

November 7, 2022

7:00 PM

PUBLIC HEARING

A Public Hearing was called to order by Solicitor Michael Briechele (time not noted) to amend the Zoning Ordinance to allow for the operation of Mobile Food Facilities.

Attorney Briechele gave an introduction as to the content of the Amendment and provided a review of all documents and exhibits that he entered into the record for the Public Hearing.

People who attended this hearing Heather L Charles, Danielle Powell, Shane Powell, Daniel Powell, Chief Dale Smith, Alyssa Sprout Brace and Ruth Lynch, Transcriptionist.

Heather Lee Charles sworn in as the only witness, had several comments. First comment only a vendor or owner are the only permittees not an employee; second comment permit fees were questioned, and how often. Other than those two questions or comments Ms. Charles was fine with the Ordinance.

Council President Judy Kelly commented that Council will determine the fees and schedule.

Attorney Briechele closed the hearing (time not noted) and handed the process over to Council for comment or debate.

Mayor Tom LaMont asked who would sign the permits. Council President Kelly noted that Zoning Officer Roy Williams is resigning and Solicitor Briechele noted a temporary Zoning Officer can be appointed.

Councilmen Ed Herd motioned to adopt Zoning Amendment Ordinance 2022-01; Councilmen Craig Reimel 2nd the motion. All in favor, motion carried.

**MONTROSE BOROUGH COUNCIL
REGULAR MEETING**

President Kelly called the regular meeting to order (time not noted)

President Kelly called the regular meeting to order (time not noted)

Mayor Tom LaMont said a prayer for guidance.

Adoption of Agenda: President Kelly questioned if anyone would like to make any changes or additions to the agenda. Suggestion was made to move the executive session before Action Items. Motion was made to adopt agenda as amended by Councilman Herd; Councilman Randy Schuster 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Kelly inquired if there were any changes or corrections to the October 3, 2022 minutes. Motion was made to accept the minutes as presented by Councilman Reimel; Councilman Schuster 2nd the motion. All in favor, motion carried.

Present for Roll Call: Ed Herd, Craig Reimel, Todd Chamberlain, Randy Schuster, Judy Kelly, Sean Granahan

Absent: Tom Follert

Other Officials Present: Thomas J. LaMont, Mayor

Misc. Correspondence:

Beirne Wealth Consulting
RE: September Investment Report

Beirne Wealth Consulting
RE: Quarterly Report July 1 - Sept. 30, 2022

Susquehanna Cty Dept. Planning & Development
RE: New charge for planning review

PA Dept. of Environmental Protection
RE: Abandoned Oil and Gas Wells

Susq. Cty Interfaith
RE: Requesting donation

President Kelly inquired if there were any questions or comments associated with the miscellaneous correspondence. No questions or comments.

Recognition of Attendees: Chief Dale Smith, Alyssa Sprout Brace, Danielle Powell, Shane Powell, Daniel Powell

Speakers: None

Approval of A/P: President Kelly inquired if there were any questions or comments on submitted Accounts Payable. Councilman Granahan motioned to approve payment of outstanding bills; Councilman Reimel 2nd the motion. All in favor, motion carried.

Councilman Todd Chamberlain asked about the seat switch on the blue tractor. Council answered his question.

Approval of Payroll: President Kelly inquired if there were any questions or comments on submitted Payroll report. Councilman Granahan motioned to accept the Payroll Report; Councilman Schuster 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Kelly inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Kelly asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilman Granahan; Councilman Chamberlain 2nd the motion. All in favor, motion carried.

Budget Report: President Kelly inquired if anyone had any questions or comments on the presented material. No questions or comments.

Street Department: President Kelly asked if anyone had any questions on the Street Department Report.

President Kelly stated puddle in front of Bible Conference will be addressed.

Councilman Herd asked about closing streets for Halloween. Councilman Reimel said Borough Employees were supposed to put special event signs out. Chief Smith and Street Department Supervisor Ken DiPhillips will work it out for next year.

Councilman Schuster motioned to purchase new tires for backhoe at approximately three thousand dollars; Councilman Chamberlain 2nd the motion. All in favor, motion carried.

Zoning Report: President Kelly asked if anyone had any questions on the Zoning Report. No questions or comments.

Code Enforcement Report: President Kelly asked if anyone had any questions on the Code Enforcement Report.

Police Department: President Kelly asked if there were any questions or comments on the Police Report.

Chief Dale Smith stated the new officers were working out fine.

Municipal Authority: President Kelly asked if there were any questions or comments on the Municipal Authority Report. No questions or comments.

Mayor's Report: Mayor Tom LaMont stated we had a nice quiet Halloween, just a few smashed pumpkins. Chief Smith said there were no complaints.

Executive Session:

President Kelly closed the meeting at 7:29 PM
President Kelly opened the meeting at 7:44PM

Councilman Schuster reported George Morin completed his probation, motion to raise his rate to nineteen dollars per hour; Councilman Reimel 2nd the motion. All in favor, motion carried.

Action Items:

- 1. Use of Rescue Funds:** Councilman Reimel motioned to use Federal Covid Recovery Funds for staff retention bonuses at all staff levels same as 2021 procedure; Councilman Schuster 2nd the motion. All in favor, motion carried.
- 2. Accept Resignation Richard Griffith Jr from Zoning Hearing Board:** Councilman Reimel motioned to accept the resignation of Richard Griffith Jr with regret and appreciation; Councilman Chamberlain 2nd the motion. All in favor, motion carried.
- 3. Accept Resignation of Roy Williams from Zoning and Code Official:** Councilman Reimel motioned to accept resignation of Roy Williams with regret and appreciation. Councilman Schuster 2nd the motion. All in favor, motion carried.

- 4. Accept resignation of Lillian Senko as Borough Secretary:**
Councilman Reimel motioned to accept the resignation of Lillian Senko with regret and appreciation; Councilman Herd 2nd the motion. All in favor, motion carried.
- 5. Appoint New Borough Secretary:** Councilman Schuster motioned to hire Alyssa Sprout Brace at twenty- five dollars (\$25.00) per hour; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 6. Donate \$100.00 to Endless Mountain Heritage Region:**
Councilman Granahan motioned to approve donation of one hundred dollars to Endless Mountain Heritage Region; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 7. Motion to advertise 2023 Budget as presented:** Councilman Reimel motioned to advertise 2023 Budget as presented; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 8. Motion to advertise 2023 Tax Ordinance of 14 Mills:** Councilman Schuster motioned to advertise the 2023 Tax Ordinance 14 mills; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 9. Act 57 of 2022:** Councilman Chamberlain motion to create resolution for Act 57 to direct George Starzec to collect taxes; Councilman Schuster 2nd the motion. All in favor, motion carried.

Councilman Reimel motioned to authorize Council to bid out various portions of the garage construction allowing separate bids; Councilman Schuster 2nd the motion. All in favor, motion carried.

Discussion Items

- 1. Upcoming Events :** Next event will be Christmas in Montrose, December 2, 3, 4th.

A discussion was held on Christmas in Montrose regarding traffic control. Chief Smith stated he spoke to Councilman Tom Follert and a large light is needed for the Santa Roll

- 2. Recognition of Tim Feduchek:** Mr. Feduchek donated concrete, stone cap and excavation in building the wishing for the fire department. Motion was made to send a letter of appreciation with photos on Facebook recognizing his work; Councilman Schuster 2nd the motion. All in favor, motion carried.

Councilman Reimel motioned to adjourn the meeting; Councilman Herd 2nd the motion. All in favor, motion carried.

Meeting Adjourned (no time noted)

Minutes taken by Councilman Sean Granahan

Respectfully Submitted,

Lillian T. Senko

Lillian T. Senko
Borough Secretary

MONTROSE BOROUGH COUNCIL
Regular Meeting
November 21, 2022
7:00 PM

President Kelly called the regular meeting to order 7:13PM

Pledge of Allegiance was recited by all in attendance.

Mayor Tom LaMont said a prayer for guidance.

Adoption of Agenda: President Kelly questioned if anyone would like to make any changes or additions to the agenda. The following items were added to Action Item: #13. Approve Final UFC Expenditure of \$2,143.00: #14. Boring on Vacant Lot: #15. Replacement of Dead Trees on South Main Street. Motion was made to adopt agenda as amended by Councilman Sean Granahan; Councilman Craig Reimel 2nd the motion. All in favor, motion carried.

Present for Roll Call: Judy Kelly, Randy Schuster, Craig Reimel, Sean Granahan

Absent: Tom Follert, Ed Herd

Other Officials Present: Thomas J LaMont, Mayor, Alyssa Sprout Brace Secretary

Attendees: Lillian Senko

Action Items:

- 1. Advertise Zoning Officer:** Councilman Granahan motioned to advertise for new Zoning Officer; Councilman Reimel 2nd the motion. All in favor, motion carried.

- 2. Advertise for Code Enforcement Officer:** Councilman Reimel motioned to advertise for new Code Enforcement Officer; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 3. Correct Alyssa's Salary:** Councilman Reimel apologized for his mistake in numbers and motioned to correct Alyssa's salary from twenty- five dollars to twenty dollars. Councilman Granahan 2nd the motion. All in favor, motion carried.
- 4. Approve Andy Genneken for Toys for Tots December 10th 10AM-4PM:** Councilman Granahan motioned to allow Andy Genneken to participate in Toys for Tots December 10th from 10-4PM; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 5. Approve Ad for Andy Genneken:** Councilman Granahan motioned place Toys for Tots ad; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 6. Adopt Resolution 2022-05 Tax Collector Provision of Act 57:** A motion made to adopt Resolution 2022-05 Tax Collector Provision of Act 57. Motion was made by Councilman Randy Schuster; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 7. Adopt Resolution 2022-04 Mobile Food Facility Fee Schedule:** Councilman Granahan made motion to adopt Resolution 2022-04 Mobile Food Facility Fee Schedule; Councilman Reimel 2nd the motion. All in favor, motion carried.
- 8. Review and Accept Bid Package for Engineered Building:** Tabled by Councilman Reimel until December 5th meeting.
- 9. Adopt Resolution UFC 2022-06:** Councilman Schuster made motion to adopt Resolution UFC 2022-06 ; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 10. Contact PA DEP about Gas Drilling:** Councilman Granahan stated the noise is constant and residents in the surrounding area are having

an issue and this has been going on for months. Councilman Reimel stated the noise should have stopped. Fracking is finished. Councilman Granahan stated no phone call or contact needed to be made if the noise was indeed over.

11. Possible Letter to PA American Water Regarding Lake Ave:

Councilman Granahan inquired on the Lake Ave project. Wanted to know when repairs to the top of the avenue by the courthouse would be made. Granahan stated the Secretary should send a letter or contact Penn Dot on this matter. Councilman Reimel stated it was temporary fill, due to the construction company needing to reopen the roadway. Reimel stated the deal was when they were done with the project they would grind up the driving surface and lay down new layer.

Councilman Schuster questioned, “when next year, they are done for this year” . Councilman Reimel stated they were not done for the year. President Judy Kelly stated you could go to the gentlemen in the white helmet to ask questions. Lillian Senko offered to get in contact with Brian Small at Penn Dot regarding Councils concerns. President Kelly stated that we should ask Mr. Small to attend a Borough Council meeting so the public can understand this is a Penn Dot issue and not a Borough issue. All were in agreement this was in the Councils best interest.

12. Permission to set up Free Library at Memorial Park:

Councilman Reimel stated “No, unfortunately books would be left all over just like the balls that he picks up all the time”. Suggestions we discussed as to where another location would work. President Kelly stated maybe the resident could attend a Council meeting with a proposal site for Council to review.

13. Approve final UFC Expenditure \$2,143.00: A motion was made by Councilman Granahan to purchase the United Fire Company Plaque for the electronic sign at cost of two thousand one hundred forty-three dollars and zero cents. Councilman Reimel 2nd the motion. All in favor, motion carried.

14. Boring on Vacant Lot: Councilman Reimel made a motion to accept the boring bid from ARM Group of Jessup at the cost of nine

thousand six hundred sixty-five dollars and zero cents. Councilman Granahan 2nd the motion. All in favor, motion carried.

15. Replacement of Dead Trees on South Main Street: Councilman Granahan stated he would like set funds aside to replace dead trees on South Main Street. Councilman Reimel stated that we have a tree fund with six thousand dollars and zero cents. Will wait until spring to plant trees.

President Kelly called an Executive Personnel Session at 7:49PM

President Kelly called meeting back to order at 7:55PM.

Motion was made by Councilman Schuster to adjourn meeting. Councilman Reimel 2nd the motion. All in favor, motion carried.

Respectfully submitted,

Alyssa Sprout Brace

Alyssa Sprout Brace
Borough Secretary