

MONTROSE BOROUGH COUNCIL
Regular Meeting
September 12, 2022
7:00 PM

President Judy Kelly called the meeting to order at 7:00 p.m.

Pledge of Allegiance was recited by all.

Mayor Thomas LaMont said a prayer for guidance.

Adoption of Agenda: President Kelly questioned if anyone would like to make any changes or additions to the agenda. Councilman Sean Granahan motioned to adopt the agenda as presented; Councilman Craig Reimel 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Kelly inquired if there were any changes or corrections to the August 1, 2022 minutes. Motion was made to accept the minutes as presented by Councilman Reimel; Councilman Todd Chamberlain 2nd the motion. All in favor, motion carried.

Present for Roll Call: Judy Kelly, Craig Reimel, Todd Chamberlain, Sean Granahan, Randy Schuster

Absent: Tom Follert (arrived at 7:30), Ed Herd

Other Officials Present: Thomas J. LaMont, Mayor; Lillian T. Senko, Secretary

Misc. Correspondence:

From the Desk of the Secretary
RE: Recap Municipal Garage Project

Beirne Wealth Consulting
RE: July Investment Report

Social Security News Release
RE: DEIA Strategic Plan (BS)

Paul Castline
RE: PA State Constable Information

Rail-Trail News
RE: Newsletter

Area Agency on Aging, Inc.
RE: Asking for Contribution

Coterra
RE: Diaz Pad

Amy DeShong, Esquire
RE: 2 Cent Opinion

President Kelly inquired if there were any questions or comments associated with the miscellaneous correspondence. No questions or comments.

Recognition of Attendees: Chief Dale Smith, Mark Darmofal, Jenny Olin

Approval of A/P: President Kelly inquired if there were any questions or comments on submitted Accounts Payable. Councilman Reimel motioned to approve payment of outstanding bills; Councilman Granahan 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Kelly inquired if there were any questions or comments on submitted Payroll report. Councilman Reimel motioned to accept the Payroll Report; Councilman Granahan 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Kelly inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Kelly asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report as presented by Councilman Granahan; Councilman Reimel 2nd the motion. All in favor, motion carried.

Budget Report: President Kelly inquired if anyone had any questions or comments on the presented material. No questions, no comments.

Street Department: President Kelly asked if anyone had any questions on the Street Department Report.

Councilman Reimel informed Council a base repair of sixty-three ton of material was placed on Prospect Street.

The Street Department was working a good part of the month on the pocket park project and Tony Elsworth was a big help.

Zoning Report: President Kelly asked if anyone had any questions on the Zoning Report. No questions, no comments.

Code Enforcement Report: President Kelly asked if anyone had any questions on the Code Enforcement Report.

Councilman Granahan informed Council he spoke with Jack Taylor regarding the house next to the AME Church on Berry Street. Mr. Taylor was in touch with Mr. Wooden who takes care of the property of the AME Church and owns the house the Borough would like torn down since he claims he can not afford to fix it up.

Roy Williams was informed to hold off on enforcing the demolition and to speak with Jack Taylor on possibly having a gazebo on the property since the house currently sits on a concrete pad. Solicitor Briechele stated that would be against our current code and he would have to investigate what would be legally acceptable.

Police Department: President Kelly asked if there were any questions or comments on the Police Report.

Chief Dale Smith informed Council it's been busy and he's looking at winter tires for the cars that need it. The update on officers is Walter is on his own and George obtained his numbers. Chief Smith spoke to Great Bend who purchased Walter's vest and they said if Montrose is willing to pay for half he can wear it in Montrose also.

President Kelly asked Chief Smith if they have any medical training since they're called quite a bit to help out the ambulance. Chief Smith said they train every two years in CPR and First Aid. He said a lot of times the ambulance is going to take awhile to get to the patient or the medics need assistance carrying the patient out.

Municipal Authority: President Kelly asked if there were any questions or comments on the Municipal Authority Report. No questions, no comments.

Mayor's Report: Mayor LaMont informed Council he attended the meeting regarding ambulance crews and EMS issues with the volunteer agencies. He stated Lisa Baker and Tina Pickett both attended the meeting and Ms. Baker will keep addressing the issues.

He will be meeting with the Police Department the week of the 19th.

Mayor LaMont stated for the special events and parades we need to encourage organizations to step up and make other arrangements. The Police Department will assist as much as the schedule allows.

A Proclamation was created proclaiming September 4, 2022 as "Champion's Day" celebrating the accomplishments of the Susquehanna County All-Stars.

Action Items:

- 1. Sign Delta Engineering Proposal:** Councilman Reimel motioned to accept the proposal from Delta Engineering for the new Street Department garage; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 2. Approve Ad for Borough Secretary:** Councilman Schuster motioned to approve the ad for Borough Secretary in the papers and on Indeed; Councilman Granahan 2nd the motion. All in favor, motion carried.
- 3. Accept Resignation from Adrien Rodriguez (PEO):** Councilman Schuster motioned to accept the resignation of Parking Enforcement Officer Adrien Rodriguez; Councilman Granahan 2nd the motion. All in favor, motion carried.

4. **Approve Ad for Parking Enforcement Officer:** Councilman Schuster motioned to place an ad to hire a Parking Enforcement Officer; Councilman Granahan 2nd the motion. All in favor, motion carried.
5. **Approve MMO for 2023:** Council reviewed and acknowledged the amount due for the 2023 Minimum Municipal Obligation for Pension Plan.
6. **Approve Christmas in Montrose Request:** Councilman Granahan motioned to approve the event Christmas in Montrose to be held on December 2,3,4th ; Councilman Schuster 2nd the motion. All in favor, motion carried.

Tom Follert to be the liaison between the Christmas in Montrose committee and Borough Council.
7. **Approve PennDot Special Event Permit:** Councilman Granahan motioned to apply for the PennDot Permit to close Public Avenue and one block of Maple Street; Councilman Reimel 2nd the motion. All in favor, motion carried.
8. **Approve Carpet Replacement – Conference Rm, Hallway, Secretary’s Office:** Councilman Granahan motioned to approve the replacement of carpet for the main conference room, hallway to rear office and Secretary’s office; Councilman Chamberlain 2nd the motion. All in favor, motion carried.

Discussion Items

1. **Upcoming Events :** Next event will be Christmas in Montrose, December 2nd, 3rd and 4th.
2. **Update: Mobile Food Vending Ordinance:** Councilman Follert motioned to approve the current version of the Mobile Food Vending Ordinance to move forward; Councilman Granahan 2nd the motion. All in favor, motion carried.

Solicitor Mike Briechle will construct the legal ad and Secretary will contact transcriptionist to see if she is available to attend the hearing on November

7th before Council's meeting. Secretary will work on the application form and President Kelly will hold a meeting with the Zoning Officer and perhaps a food vendor.

3. **EMHR's 2022 Annual Meeting:** Council President Kelly, Councilman Granahan and Councilman Reimel will be attending this annual meeting along with the Borough Secretary to be held at the Montrose Bible Conference on Friday, October 7th at 9:30 a.m.
4. **AME Zion Church Update:** Councilman Granahan informed Council he met with Jack Taylor who informed him he took it on as a project of faith. He secured all the materials; Jonas is putting the roof on. Within one year it should be completed.

They are looking to turn the building next to it into a pavilion . Solicitor Briechele stated they wouldn't be able to do that because the Borough turned down the Catholic church when they suggested it on their property.

Councilman Granahan said it's not a good comparison because the Catholic church pavilion proposal had two bathrooms and a kitchen in their pavilion and the neighbors complained. The one on Berry Street would just be a gazebo Solicitor Briechele said he would research current ordinance and see if it would be permissible. It may need to go through the Zoning Hearing Board.

Councilman Granahan motioned to waive permit fees associated with this project; Councilman Follert 2nd the motion. All in favor, motion carried.

Executive Session: No Executive Session was held.

Councilman Reimel motioned to adjourn the meeting; Councilman Schuster 2nd the motion. All in favor, motion carried.

Meeting Adjourned 8:30 PM

Respectfully Submitted,

Lillian T. Senko

Lillian T. Senko

Borough Secretary