**MCLEAN PLANNING COMMITTEE**

**Monthly Meeting**

**November 16, 2022 7:00 pm**

**MEETING MINUTES\* (Meeting conducted via Zoom)**

**Call to Order at 7:03 PM** Tom Passarelli convened the meeting.

**Approval of Minutes** October minutes were deferred.

**Treasurer’s Report** Sharon Gamble reported that bank balances are $4,227 in the CD and $185.47 in the checking account. CD matures in January. Sharon proposes taking out $500 for PO, IRS filing, web services expenses and contingency, and renewing a CD for a one-year term. **Motion made, seconded and approved unanimously to approve the Treasurer’s recommended course of action.**

**Supervisor’s Report**

* No report.

**MRC Report**

* No report

**Ongoing Matters**

* Urban Design Guidelines
  + Dennis Findley reported on October 26 meeting of the Advisory Group.
  + Topics discussed included building frontages (diagrams for various uses were presented with suggested amenities, design techniques and element relationships) and tree issues.
  + Next meeting on December 1.
  + First draft of document likely to be presented to Advisory Group in January.
* Bassing Project
  + Brief discussion of project status and new retail tenant in legacy office building.
  + Hans Schmidt reported that permits have been approved and fees paid. Awaiting Dominion Energy and Fairfax County on a couple issues. There might be a groundbreaking ceremony.
* Tri-State
  + Christofer Zumot reported that the project is close to getting permitted.

**New Matters**

* **A motion to cancel the December meeting was made, seconded and passed unanimously.**
* A brief discussion of meeting format ensued**. It was decided by consensus to conduct the January meeting in-person.**
* A brief discussion of Parking Reimagined ensued.
* A discussion of the MCA Governance Committee and related issues occurred.

**Next Meeting**: The next meeting will be January 18, 2023 (starting at 7pm).

**Adjournment:** Meeting adjourned at 7:48 PM

**IN ATTENDANCE:**

**Directors:**

|  |  |  |  |
| --- | --- | --- | --- |
| **MCA** | **SCA** | **GMCC** | **CL** |
| **Sharon Gamble (T)** | **Winnie Pizzano (VP)** | **Paul Kohlenberger (S)** | **Tom Passarelli (P)** |
| **Rich Salopek** |  |  |  |
| **Maya Huber** | **Andrew Serafin** |  | **Hans Schmidt** |
| **Merrily Pierce** | **Jim O’Looney** | **Dennis FIndley** | **Christofer Zumot** |

**Alternates:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Kathleen Wysocki** | **Ann Seaman** |  |
| Jennifer Longmeyer-Wood |  | **Michael Falcone** |  |
|  |  |  |  |

Guests:

April Georgelas

Phil Cooke (McLean Citizens Association)

Bob Perito (McLean Citizens Association)

Sarah Wittman

**End of Meeting Minutes\*.**

*\*Minutes prepared by Paul Kohlenberger.*