

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
March 6, 2024**

The meeting commenced at 8:02 PM on Zoom Meeting

In attendance: Tommy Lee, Chairman  
Brian Waterman, Vice Chairman  
Richard Carr, Committee Member  
Jillian Spratt, District Clerk  
Terence O'Coin, District Treasurer

**Minutes of Previous Meetings**

The previously distributed minutes of the January Monthly meeting (1/10/2024) were offered for approval. A motion was made by Mr. Lee to approve as written, seconded by Mr. O'Coin and voted unanimously.

**Clerk's Report**

Clerk's report of communications for the period of January 11, 2024 - March 6, 2024:

- 3/2/2024 - email sent to Chief Dupuis re: use of the Leicester Fire/EMS Headquarters for Annual meeting.
- 3/2/2024 - email sent to John Moisan re: Ski Club for 2024 and including information in the Newsletter
- Tax documents (x2) received re: imminent domain taking of land parcels.
- Mr. O'Coin audit correspondences with Dan Haynes. Re: Free Cash certification for budget.

**Treasurer's Report**

A Treasurer's Report dated 3/6/2024 showed that the District had \$271,914.84 on deposit. \$52,572.01 was on deposit in the checking account. The report shows 2 deposits from tax collections in the amounts of \$1,225.96 and \$360.73, and 2 payments: 1 to the Town of Leicester for Special tax assessment book/page 66799/304 parcel ID 27-B5 in the amount of \$7.53, and 2 to Mr. Terence P. O'Coin for a file storage box and folders for finance records storage for the district in the amount of \$35.04; Of this amount \$157,208.04 was deposited in the Money Market account containing betterment payments. The report shows 2 deposits from Betterment collections in the amounts of \$2,824.20 and \$922.82 and 2 interest deposits in the amounts of: \$6.95 and \$6.23. The dam stabilization account contains \$60,953.59. The report shows 2 interest deposits in the amount of: \$8.24 and \$7.24. \$1,181.20 was in the stabilization account.

Mr. O'Coin is seeking approval for Warrant 247. A motion was made by Mr. Lee, seconded by Mr. Carr and voted unanimously.

**Tax Payment & Betterment Payment Updates**

92 proprietors pay tax to the District. Mr. O'Coin reported 91 paid partially, 1 paid in full, 0 have not yet paid. To date, 51% of annual taxes have been collected.

There have been no recent betterment payoffs. 41 betterments remain. Of those 41, 39 have paid in full for FY2023, 2 have paid partially, and none have yet to pay. The district has received 98.6% of planned collections to date.

## **Old Business**

### **Lake Clarity & Level Management Update**

Mr. Lee reported ice out by the weekend. The Upper channel closure will be completed by April 1. Water levels have remained high throughout the winter.

### **Dam Maintenance and Dam Crest**

Mr. Lee reported that the dam crest continues to be in good condition. The committee discussed greasing all the locks for the winter; contacting Elliot Tree, the company who removed the trees in December 2022 for additional tree and debris clean up. The management committee also continues to be in contact with Lenard Engineering for a dam inspection and potential repairs.

DCR Documents received by Mr. Lee re: dam safety and management. Mr. Lee shared documents with the management committee to review.

Mr. Lee reports Sunshine landscaping re: mowing for summer. If the fee is within the margin from last year the committee will proceed with a contract for Summer 2024.

### **Weed Treatment & Water Quality Monitoring**

Mr. Lee met with Anna Chase from TRC via phone in late January. A proposal was prepared by Ms. Chase following that meeting. Mr. Lee shared the proposal with the Management Committee for review. In discussion with the Management Committee, Mr. Lee highlighted the following: 1) cost of \$10k to file a new Notice of Intent, that would be required prior to any treatment application; 2) need to file an engineering affidavit and notifying abutters; and 3) mapping to be completed in May/June 2024. The Management Committee will review the proposal and discuss further.

## **New Business**

1. Mr. Carr and Mr. O'Coin will be looking further into what Municipal Investment Accounts may be available for the District to ensure the betterment account has enough funds to continue making payments following the 1 time pay down completed in 2023.
2. Annual Meeting: Wednesday May 22, 2024 @ 7:30PM IN PERSON ONLY at the Leicester Fire/EMS Meeting Room

## **Executive Session**

The regular meeting of the management committee was not recessed for an executive session.

**Next Meeting**

The next regularly scheduled meeting of the Management Committee is scheduled for **8:00 P.M. on Wednesday, April 10** by Zoom Meeting.

**Adjournment**

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 8:44 P.M.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Jillian Spratt".

Jillian Spratt, District Clerk