

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
June 12, 2024**

The meeting commenced at 8:03 PM on Zoom Meeting

In attendance: Tommy Lee, Chairman  
Brian Waterman, Vice Chairman  
Jillian Spratt, District Clerk  
Richard Carr, District Treasurer

Sends regrets: Cam Dacey, Committee Member

**Minutes of Previous Meetings**

The previously distributed minutes of the April Monthly meeting (4/10/2024) were offered for approval. A motion was made by Mr. Lee to approve as written, seconded by Mr. Waterman and voted unanimously.

The previously distributed minutes of the Annual Meeting meeting motion Mr. Lee second by Mr. Waterman and voted unanimously.

The previously distributed minutes of the Executive session meeting following the Annual Meeting were also approved.

**Clerk's Report**

- Mr. Carr in touch with Town Treasurer, Cornerstone and USDA regarding the District's transition

**Treasurer's Report**

A Treasurer's Report dated 6/12//2024 showed that the District had \$274,979.24 on deposit.

Mr. Carr is seeking approval for Warrant 260.

**Tax Payment & Betterment Payment Updates**

92 proprietors pay tax to the District. Mr. O'Coin reported 78 paid partially, 14 paid in full, 0 have not yet paid. To date, 73% of annual taxes have been collected.

There have been no recent betterment payoffs. 41 betterments remain. Of those 41, 40 have paid in full for FY2023, 1 have paid partially, and none have yet to pay. The district has received 99.1% of planned collections to date.

**Old Business**

### **Lake Clarity & Level Management Update**

Mr. Lee reported that lake levels remain at seasonal levels with good clarity.

### **Dam Maintenance and Dam Crest**

Mr. Lee reported Sunshine has been out to mow the Dam Crest.

### **Weed Treatment & Water Quality Monitoring**

Mr. Lee will follow up with TRC re: mapping and new NOI - approved this evening at the ConCom meeting. Proprietors and committee members continue to document observations. Mr. Waterman reports sighting of bladderwort and mixture of variable leaf millfoil and fanwort. Pictures sent to Anna Chase from TRC.

### **New Business**

The CMLWD is currently in a period of transition for the treasurer position. At this time, Mr. Carr is in the process of being bonded as the newly elected District Treasurer. Mr. Carr reports that he is currently setting up resources to transition the district from paper-based ledger systems into electronic cloud-based software for accounting purposes. Mr. Carr reviewed with the Management Committee 2 possible accounting programs available to the district: 1) Xero - vendor - most functionality for the district purposes ~\$250/year and 2) Quick books - good from profit but not non-profit. He also reported that he will be moving to implement DocuSign, an electronic signature platform for the management committee to sign off on Warrants. He is also investigating other additional cloud-based storage systems for the easy transfer, access and ease of use for district electives. Mr. Carr also reported that he is working on updating the District webpage. Transition to electronic cloud based software for accounting for District Treasurer.

### **Executive Session**

The regular meeting of the management committee was not recessed for an executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee is scheduled for September 10, 2024 **8:00 P.M. on** by Zoom Meeting.

### **Adjournment**

A motion was made by Mr. Lee, seconded by Mr. Waterman voted unanimously to adjourn the meeting. The meeting adjourned at 9:05 P.M.

A True Copy Attest:



Jillian Spratt, District Clerk