

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 12, 2024**

The meeting commenced at 6:03 PM on Zoom Meeting following the Tax Classification Hearing for the CMLWD.

In attendance: Tommy Lee, Chairman
Brian Waterman, Vice Chairman
Jillian Spratt, District Clerk
Richard Carr, District Treasurer

Regrets: Cam Dacey, Committee Member

Minutes of Previous Meetings

The previously distributed minutes of the September Monthly meeting (9/10/2024), October Monthly meeting (10/8/2024) and the Tax Classification Hearing (10/8/2024) were offered for approval. Mr. Lee made a motion to accept all minutes as presented, and seconded by Mr. Waterman and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of October 9, 2024 - November 12, 2024:

- 10/9/2024 - Mr. Lee was able to connect with Anna Chase from TRC. They will connect in more detail regarding our NOI and plan moving forward for any weed treatment. Mr. Lee reported that will be receiving a summary of findings from the mapping and survey conducted in August 2024 in the NOI being prepared for submission to the Conversation Commission.
- 10/21/2024 - Mr. Carr followed up with the Mass Municipal Depository Trust. Forms were faxed in by Mr. O'Coin prior to his death in May.
- 10/23/2024 - Email from Courtney Pelley inquiring about Boat Launch/Ramp; Mr. Lee responded via email.
- 11/4/2024 - Mr. Waterman communicated with the Department of Public Works regarding culvert blockage for dam drawdown. Please refer to the Lake Level Management for further details.
- 11/9/2024 - Mr. Carr attended the Annual Meeting of the Green Mountain Club
- 11/12/2024 - Elliot Tree Estimate of Work to be completed at the dam re: further tree/stump/brush removal
- Notice of Intent - 11 Rawson Drive (Stephen & Beth Johnson) re: installation of new septic system and installation of a deck
- Mr. Carr met with Treasurer for Town of Leicester

Treasurer's Report

A Treasurer's Report dated 11/12/2024 showed that the District had \$226,233.03 on deposit.

\$47,569.42 was on deposit in the Checking Account; \$116,310.96 was on deposit in the Betterment Money Market Account; \$61,144.30 was on deposit in the Dam Stabilization Account; and \$1,208.35 was on deposit in the 18-month CD account (also known as the Stabilization Account).

Mr. Carr reports there is no warrant. Mr. Carr reviewed the FY25 Budget. He reported that the district continues to maintain.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. Carr reported no updates to date.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reports lake clarity remains excellent. On November 1, 2024 the upper channel flashboards were removed. At that time the lake was full; however, following removal it was observed that the culverts located at Charles Street @ Pine were clogged. Mr. Lee reinstalled the flashboards and contacted the Leicester Department of Public Works (DPW). DPW cleared and gave the all clear. Drawdown officially started on November 5, 2024. At this time, the lake level is down approximately 4 inches.

Dam Maintenance and Dam Crest

Mr. Lee reported that the management committee ventured to the dam crest.

Weed Treatment & Water Quality Monitoring

Mr. Lee was able to connect with Anna Chase from TRC. They will connect in more detail regarding our NOI and plan moving forward for any weed treatment. Mr. Lee reported that will be receiving a summary of findings from the mapping and survey conducted in August 2024 in the NOI being prepared for submission to the Conversation Commission.

New Business

- Quote from Elliot Tree received. The district is already permitted to conduct this work from previous tree removal in December 2022.
- The Management Committee Discussed the Order of Conditions for Drawdown. The District has expired. Mr. Waterman will take the lead.
- The Management Committee discussed exploring a Collaboration with Burncoat Pond re: coordination of drawdown and lake treatments. Mr. Lee will take the lead.

Executive Session

The regular meeting of the management committee was recessed at 6:43 PM for an executive session. Regular session resumed at 6:57PM.

Next Meeting

The next regularly scheduled meeting of the Management Committee is scheduled for December 10, 2024 **6:30 P.M. on** by Zoom Meeting. Please note the difference in time from previous meetings.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 7:21 P.M.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Jillian Spratt".

Jillian Spratt, District Clerk