

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
September 10, 2025**

The meeting commenced at 7:30PM on Google Meet Video call link:  
(<https://meet.google.com/ijc-igvh-rkh>)

In attendance: Tommy Lee, Chairman  
Brian Waterman, Vice Chairman  
Cam Dacey, Committee Member  
Jillian Spratt, District Clerk  
Richard Carr, District Treasurer

**Minutes of Previous Meetings**

The previously distributed minutes of the May Monthly meeting (5/6/2025) - were offered for approval. Mr. Lee made a motion to accept all minutes as presented, and seconded by Mr. Waterman and voted unanimously.

Annual Meeting minutes - Revisions from Mr. Carr re: expenditures

May Monthly minutes - Revisions made in session - Mr. Lee made a Motion to accept as revised in session, seconded by Mr. Waterman and voted unanimously.

Minutes from the Annual Meeting Executive Session - Mr. Less made a motion to accept as written, seconded by Mr. Waterman and voted unanimously.

**Clerk's Report**

Clerk's report of communications for the period of May 7, 2025 - September 10, 2025

- Multiple Email Communications between the district at TRC Environmental with respect to Weed Treatments, Post-Treatment Mapping; invoices and pending report.
- Multiple Email correspondences between municipal accounting consultant, Jared Mullane and District Treasurer, Mr. Rich Carr and District Clerk, Mrs. Jillian Spratt.
- Email forwarded by Proprietor, Mrs. Mary O'Coin to District Treasurer, Mr. Rich Carr from USDA Rural Development; new contact person, Andy Alkhatib, Loan Specialist - Southern New England | Connecticut, Massachusetts, Rhode Island U.S. Department of Agriculture Rural Development 100 Northfield Drive, Windsor, CT, 06095 p: (860) 902-5352; Form pending completion
- Anonymous inquiry via district website regarding draw down. Mr. Carr has started the "Drawdown" clock (set for starting on November 1) on the district website.
- The district was notified of insurance renewal for the dam. Insurance policy has been renewed.
- Voicemail from Sunshine Landscaping to Mr. Tommy Lee regarding mowing prior to July 4th weekend.

### **Treasurer's Report**

A Treasurer's Report dated 9/10/2025 showed that the District had \$262,558.99 on deposit. \$21,056.18 was on deposit in the Checking Account; \$177, 663.16 was on deposit in the Betterment Money Market Account; \$62,598.77 was on deposit in the Dam Stabilization Account; and \$1,240.88 was on deposit in the 18-month CD account (also known as the Stabilization Account).

Warrant #270 in the amount of \$21,149/51 was presented for approval. Expenditures included 4 reimbursements: (1) TRC Environmental in the amount of \$752.26 for Invoices 723774 July '25 and 719123 June '24; (2) TRC Environment in the amount of \$10,857.25 for Project No: 668186.Inv. No: 732950; (3) Jillian Spratt in the amount of \$158.00 for annual USPS Post Office Box Rental; and (4) NAWC Program / Grundy Insurance in the amount of \$9,382.00 for annual insurance premium.

Mr. Carr reported our audit is pending with Mr. Dan Haynes. Mr. Carr will follow-up and report back at the next meeting.

Mr. Carr will continue to work with municipal accounting consultant Jared Mullane.

### **Tax Payment & Betterment Payment Updates**

92 proprietors pay tax to the District. Mr. Carr reported that the district received 5 tax payments from the Town in the amounts of (1) \$4,830.46; (2) \$ 9,357.10; (3) 3,439/17; (4) \$69.62; and (5) \$25, 838.19 and 1 betterment payments in the amount of \$19,470.29.

### **Old Business**

#### **Lake Clarity & Level Management Update**

Mr. Lee reported good to great clarity all summer. Seventeen acres were treated for invasive species with little to no clarity impact.

#### **Dam Maintenance and Dam Crest**

Mr. Lee reported no updates with respect to dam maintenance and the dam crest. With the arrival of the fall/winter season, the management committee will conduct an onsite overview.

#### **Weed Treatment & Water Quality Monitoring**

Decreased invasive vegetation is visible as a result of the 17 acre contact herbicide treatment. Mr. Carr reported good results in the rocky cove and shallower water, but less effective as you move towards deeper water. Mr. Dacey agreed. Mr. Waterman reported that the natural pond weed is prevalent and has expanded. There have been no proprietor inquiries or comments following the treatment. The District is waiting on the receipt of the post-treatment mapping report from TRC Environmental.

### **New Business**

- Insurance: Following the significant increase in insurance policy premiums, the district will be gathering additional quotes for review for the next renewal period.
- Tax Classification Hearing for FY2026 - The District will hold the annual Tax Classification Hearing on Tuesday, Oct 21 @ 7:30PM via Google Meet. The District Clerk will be placing a Notice of Public Hearing in the Worcester Telegram & Gazette, two weeks prior to the hearing.

**Executive Session**

The regular meeting of the management committee was not recessed for the executive session.

**Next Meeting**

The next scheduled meeting is scheduled for Tuesday, October 21, 2025 at 7:30pm via Google Meet immediately following the Tax Classification Hearing.

**Adjournment**

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 8:10 P.M.

A True Copy Attest:



Jillian Spratt, District Clerk