

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
October 8, 2024**

The meeting commenced at 6:11 PM on Zoom Meeting following the Tax Classification Hearing for the CMLWD.

In attendance: Tommy Lee, Chairman  
Brian Waterman, Vice Chairman  
Jillian Spratt, District Clerk  
Richard Carr, District Treasurer  
Cam Dacey, Committee Member

**Minutes of Previous Meetings**

The previously distributed minutes of the September Monthly meeting (9/10/2024) were deferred to the November 2024 meeting.

**Clerk's Report**

Clerk's report of communications for the period of September 10, 2024 - October 8, 2024:

- Mr. Lee is still attempting to get in contact with Proprietor, Denisse Valentine of 65 Lake Shore re: website inquiry
- District Clerk received the PO Box renewal notification
- Reminder for all Committee Members to complete the State Conflict of Interest Law training and submit Certificate of Completion to the District Clerk

**Treasurer's Report**

A Treasurer's Report dated 10/8//2024 showed that the District had \$237,861.95 on deposit. \$59,347.77 was on deposit in the Checking Account; \$116, 306.03 was on deposit in the Betterment Money Market Account; \$61,003.07 was on deposit in the Dam Stabilization Account; and \$1,205.08 was on deposit in the 18-month CD account (also known as the Stabilization Account).

Mr. Carr is seeking approval for Warrant 262 for the total amount of \$11,577.53: 1) Payment to the Town Of Leicester Taxes in the amount of \$3.77 for a VOIDED Property Tax - Bill rescinded by Town; 2) payment to Jillian Spratt in the amount of \$150.00 to reimburse for payment of the USPS PO Box annual rental fee; 3) payment to Jillian Spratt in the amount of \$56.45 for reimbursement of the T&G Tax Rate Classification Ad; 4) payment to Braley & Wellington in the amount of \$8,551.95 for the CMLWD Insurance Policy #PHPK2603518; and 5) payment to TRC in the amount of \$2,822.90 for Professional Services.

Mr. Carr also reported that he is applying the FY2025 Budget into the accounting system (Xero) that he oriented the Committee to at the September 2024 meeting. Mr. Carr will also be meeting

with the Town Treasurer to discuss and get clarification on the reports that have been sent to the district.

### **Tax Payment & Betterment Payment Updates**

92 proprietors pay tax to the District. Mr. O'Coin reported no updates to date.

### **Old Business**

#### **Lake Clarity & Level Management Update**

Mr. Lee reported that lake levels are lowering approximately 8-inches naturally due to lack of rainfall. Water clarity remains excellent despite the vegetation and weeds. Lake drawdown will commence on November 1, 2024. The Order of Conditions has expired and we will need to submit a new application.

#### **Dam Maintenance and Dam Crest**

Mr. Lee reported he met with a representative from Elliot Tree as per the recommendations from the survey from Haley Ward. Clean cut 20-ft and that back side of the dam is visible. Return when the tree canopy has fallen.

#### **Weed Treatment & Water Quality Monitoring**

TRC completed a mapping of the lake on 8/27/2024. The report has not yet been shared with the CMLWD Management Committee. Mr. Lee has reached out to the district's contact at TRC (Anna Chase) without success.

### **New Business**

The CMLWD Management Committee discussed the current Order of Conditions regarding the draw down.

### **Executive Session**

The regular meeting of the management committee was recessed at 6:45 PM for an executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee is scheduled for November 12, 2024 **6:00 P.M. on** by Zoom Meeting.

### **Adjournment**

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 6:55 P.M.

A True Copy Attest:



Jillian Spratt, District Clerk