

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
January 15, 2025**

The meeting commenced at 6:42PM on Zoom Meeting (Meeting ID: 821 6119 0368
Passcode: 708436)

In attendance: Tommy Lee, Chairman
Jillian Spratt, District Clerk
Richard Carr, District Treasurer
Cam Dacey, Committee Member

Sends regrets: Brian Waterman, Vice Chairman

Minutes of Previous Meetings

The previously distributed minutes of the November Monthly meeting (11/12/2024) were offered for approval. Mr. Lee made a motion to accept all minutes as presented, and seconded by Mr. Carr and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of November 13, 2024 - January 15, 2025:

- Mr. Carr has been in contact with the Department of Revenue and the Town Assessor and Town Treasurer on multiple occasions, in person, over the phone and through email regarding the process for establishing our FY2026 Tax Rate.
- Mr. Carr has also been in contact with the Dolphin Resource Group Inc., and not for profit consulting firm to inquire about streamlining and outsourcing yearly auditing and other assistance with financials. As reported by Mr. Carr, they are unable to act as a resource for a municipality such as the CMWLD.
- Mr. Lee reported he followed up with proprietor Denise Valentine of 65 Lake View Drive. Inquiries re: social activities and weed management.
- 1/8/2025 - email from proprietor, Dave Carlson of 33 Fairview Drive regarding lack of receipt of quarter 3 tax bills.

Treasurer's Report

A Treasurer's Report dated 1/15//2025 showed that the District had \$258,387.19 on deposit. \$56,135.61 was on deposit in the Checking Account; \$139,573.30 was on deposit in the Betterment Money Market Account; \$61,463.46 was on deposit in the Dam Stabilization Account; and \$1,214.82 was on deposit in the 18-month CD account (also known as the Stabilization Account).

Mr. Carr is seeking approval of Warrant 264, containing 2 invoices in the amounts of: 1) \$1,232.8 and 2) \$3,536.42 to TRC Environmental related to the Notice of Intent for herbicidal treatment. Mr. Lee made a motion to approve the Warrant, it was seconded by Mr. Dacey.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. Carr reported no updates to date. The District's Tax rate for FY2026 has been a sharp learning curve. Mr. Carr is working diligently with the Department of Revenue, Division of Local Services and the Town to ensure this is completed and approved in a timely manner.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reports the lake is at winter elevation. We have no significant precipitation. Ice continues to form with the cold temperatures; however, proprietors should be aware that the lake continues to be open in some areas.

Dam Maintenance and Dam Crest

Mr. Lee reported no updates with respect to dam maintenance and the dam crest. Tree cutting will be discussed further at the February 2025 meeting of the management committee.

Weed Treatment & Water Quality Monitoring

Mr. Lee referenced the dialogue between TRC Environmental and the CMWLD with respect to the preparation of the new Notice of Intent and submission to the Department of Environmental Protection and the Conversation Commission. This continues to be ongoing. The district is on track with presenting the Notice at the March meeting of the Leicester Conservation Commission.

New Business

- The Management Committee discussed the Notice of Intent and issues pertaining to the prohibitive cost of Certified mailings to abutters. TRC Environmental Group is going to work with the district to obtain a bylaw exception to obtain a Certificate of Mailings instead of certified mailings.
- Mr. Lee proposed exploring a new goal or initiative for our next year. This potential initiative would involve networking with our surrounding neighboring lakes, namely Stiles Reservoir and Burncoat Pond. The management committee will continue to discuss this potential initiative in preparation for our 2025 Annual Meeting.
- The Management Committee discussed the upcoming Annual Meeting and Newsletter. Items for discussion included: 1) setting a date for the annual meeting. The district is tentatively setting Wednesday, May 14, 2025 and Wednesday May 21, 2025 as potential dates. As part of the Annual meeting, Mr. Lee proposed having a discussion with TRC Environmental to prepare a presentation of findings from the lake mappings, a review of the Order of Condition, cost breakdown, and potential treatment scenarios. Mr. Lee will lead the discussion of this, including the cost of having TRC prepare and attend the annual meeting.

Executive Session

The regular meeting of the management committee was not recessed for the executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee is scheduled for Tuesday, February 11, 2025 **at 6:30pm** by Zoom Meeting.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 7:50 P.M.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Jillian Spratt".

Jillian Spratt, District Clerk