

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
September 10, 2024**

The meeting commenced at 6:05 PM on Zoom Meeting

In attendance: Tommy Lee, Chairman
Brian Waterman, Vice Chairman
Jillian Spratt, District Clerk
Richard Carr, District Treasurer
Cam Dacey, Committee Member

Minutes of Previous Meetings

The previously distributed minutes of the June Monthly meeting (6/12/2024) were offered for approval. A motion was made by Mr. Lee to approve as written, seconded by Mr. Waterman and voted unanimously.

Clerk's Report

- TRC Communications re: mapping and invoices owing
- Notification to Abutters
- Communication with Cornerstone Bank re: online banking and access
- Inquiry from webpage - proprietor Denisse Valentine of 65 Lake View
- Treasurer - spoke to Auditor, Dan Haynes re: status of accounts (Xero)

Treasurer's Report

A Treasurer's Report dated 9/10//2024 showed that the District had \$274,979.24 on deposit. The district has 4 accounts: 1) Checking Account; 2) Betterment Money Market Account; 3) Dam Stabilization Money Market Account; and 4) 18 month CD Account previously referred to as the "stabilization account".

Mr. Carr oriented the committee to the new accounting software platform the district is utilizing - Xero. Mr. Carr explained that this software allows the district to view the history of reports and transactions that align directly with the bank accounts.

Mr. Carr is seeking approval for Warrant 261 in the total amount of \$1,102.52:

- Marsh McLennan in the amount of \$525.00 for the transfer of the Treasurer Bond 8/1/2024-8/1/2025
- Haley Ward in the amount of \$363.75 for Repair & Maintenance \$363.75 for Phase I Inspection and EAP Update
- Corey Lee in the amount of \$210.00 for the filing of the Certificate of Compliance and Order of Conditions
- Town Of Leicester in the amount of \$3.77 for Property Tax - may refund to CMLWD

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. Carr reported no updates to date. He will have updates prepared for the next meeting.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reported that lake levels remain at seasonal levels with excellent water clarity; despite the vegetation and weeds. Lake drawdown will commence as per current order of conditions.

Dam Maintenance and Dam Crest

Mr. Lee reported Sunshine has been out to mow the Dam Crest.

Weed Treatment & Water Quality Monitoring

TRC completed a mapping of the lake on 8/27/2024. The report has not yet been shared with the CMLWD Management Committee. Mr. Lee will take the lead in following up with Anna Chase from TRC.

New Business

Mr. Carr has rebranded the District website: <https://cedarmeadow.org/>. The Clerk and others will collaborate on coming up with a list of documents and information that will need to be reposted to the site for proprietor reference.

The annual Tax Classification Hearing will take place on Tuesday, October 8, 2024 at 6PM prior to the regular monthly meeting of the Cedar Meadow Lake Watershed District Management Committee. The District Clerk will post a Notice of Public Hearing in the Worcester Telegram & Gazette two-weeks prior to this hearing.

Mr. Waterman will be taking the lead on contacting Elliot Tree for additional tree cutting following the recommendations from Haley Ward (see dam inspection report). Mr. Lee reported that the winter time, once the tree canopy has fallen, would be an optimal time to complete this work.

The CMLWD Management Committee discussed the current Order of Conditions regarding the draw down.

Executive Session

The regular meeting of the management committee was recessed for an executive session @ 7:00PM.

Next Meeting

The next regularly scheduled meeting of the Management Committee is scheduled for October 8, 2024 **6:30 P.M. on** by Zoom Meeting following the Tax Classification Hearing.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 7:15 P.M.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Jillian Spratt".

Jillian Spratt, District Clerk