

Crestview Hidden Valley Homeowners Association

Minutes of Board meeting

2/21/2022

Minutes of the Board meeting of the Crestview Hidden Valley Homeowners Association, Crestview Florida, held at 6042 Hidden Valley Road.

1. CALL TO ORDER

President- Phyllis Haukoos called the meeting to order at 7:00 pm

2. ROLL CALL

Board members present:

Phyllis Haukoos, President

Charlene Cherrix, Secretary /Treasurer

Heather Murray

Deborah Adkins

Gene Cherrix

Homeowners Present: Zach Pannell, Mark Hopwood, Waylon Hopwood

3. FINANCIAL REPORT

- Charlene has agreed to take the position of treasurer.
- Total assets as of 02/21/2022 Checking- \$ 10770.35, Adjustable-rate money market CD- \$ 15, 001.90.
- Made \$.38 in interest on Adjustable-rate money market CD
- Currently there are 8 homeowners past due. Second late notices will be sent to the homeowners on 2/28/2022 with the additional \$4.13 in late fees.
- No current bills

4. Old News

- Clean up went well, common area cleared of debris, will be mowed next weekend and 3 wagons of asphalt were removed from circle on Ranch drive. Photos will be on website soon. A BIG THANK YOU TO ALL WHO HELPED OUT.
- Signs have been added to Wilsey Trail.
- I spoke with Chelco, the streetlights are on automatic payment. I will have need to send a letter on HOA letterhead to Chelco with all streetlight numbers asking if we are responsible for the cost of these lights and requesting address update to PO box. I have obtained all streetlight and letter will be sent by end of the week.

- Taxes- appointment to have taxes completed was scheduled for 3/9/2022. However, we have received confirmation from Karen at Peterman's office that income taxes have never been filed only property taxes. Freedom Tax will not be able to complete our taxes. Phyllis will call other tax companies to see if they are able to complete.

5. UNFINISHED BUSINESS

- Gene- sent email to Okaloosa County to obtain guidelines for public road requirements. Found that we need a lime base for roads, currently waiting for response to email. Will reach out to gentleman that Deb worked with for sign completion as well.
- Changes to bylaws- continuing to work with Mr. Sloan to complete
- Led lighting for Entrance signs- will be completed before next meeting

6. NEW BUSINESS

- Deb will be looking into correcting the color of the street sign on Hidden Valley/Poverty creek as it should be blue.
- Heather to investigate the property taxes of the lots that are currently owned by Peterman. If unpaid will investigate obtaining the rights to the properties.
- Phyllis to investigate alternate tax payors to complete filing taxes
- Continue the work to complete changes needed to bylaws

7. PRESENTATION BY HOMEOWNERS:

We had two homeowners join us this evening with presentations on ways they would like to help the community.

Mr. Zack Pannell presented a proposal for IT services for our website. We were provided with 3 possible options for a laptop and software needed for the HOA business to be maintained on. The HoA would need to purchase the laptop and software and then Mr. Pannell would set up and maintain the software and IT needs or provide Mr. Pannell with the funds to purchase and set up. Mr. Pannell would agree to becoming a board member and providing the IT services that we need to maintain the website for our HOA. We will need to investigate confidentiality agreements if Mr. Pannell is not a board member. This was a good discussion and Mr. Pannell's experience will be a value to our HOA.

Mr. Waylon Hopwood presents a proposal of an Eagle scout project. Mr. Hopwood would like to build a trail to the retention ponds. He would cut a 6-8-foot trail from Hidden Valley Road to the ponds. The trail would include signage for private trails. This would allow us access to the ponds for enjoyment of the wildlife as well as easier access to maintain the drainage. Mr. Hopwood will need to reach out to Mr. Peterman for permission to place the entrance of the trail on his property. Mr. Hopwood will reach out to the county to make sure that any work done in compliance for any wetland regulations as well as the EPA. Mr. Waylon will obtain this information and submit and email for HOA approval before work will begin.

We want to Thank the homeowners for joining us this evening and providing great information.

- Phyllis and Charlene will review Mr. Pannell's options for laptops/software, investigate printer/scanners and present to board for decision of best option. We will then obtain invoice for payment to Mr. Pannell.
- We will have a community garage sale March 26th from 8am-1 pm. Flyer to be created/distributed

NEXT MEETING DATE

- 3/21/2022 @ 7 pm 6042 Hidden Valley Road.

The member's meeting was adjourned at 8:01 pm

These minutes were approved by the board of Directors

Charlene Cherrix, Secretary

02/26/2022

Sign in sheet

Zach Pannell	3638 Ranch Dr.
Deb Atkins	6022 Wesley Trail
Heather Murray	6038 Hidden Valley
Phyllis Hawks	6042 Hidden Valley
Gene Cherry	6028 Hidden Valley
Charlene Cherry	6028 Hidden Valley
MARK Hopwood	6020 Hidden Valley
Waylon Hopwood	6020 Hidden Valley