

Clubhouse Clean-Up Guidelines

Party Room Area

1. Clean floor (tile and carpet) and table tops. If Clubhouse tablecloths were used, launder and return to the clubhouse within 48 hours.
2. If tables were rearranged, replace them in their original area.
3. If extra chairs or tables were taken out of the cabinet, put them back in the cabinet.
4. Take all bagged and other garbage with you.
5. Take any leftover items with you including food items or paper products.
6. Turn off lights, fans, and air conditioner.

Bathroom Area

1. Clean toilet, sink area, and floor.
2. Empty waste basket.
3. Turn off light.

Kitchen Area (if you use the kitchen area)

1. Clean countertops, floor, stove, sink, and refrigerator.
2. Turn off lights, stove, fan, and air conditioner.
3. Empty garbage container and replace bag.

BBQ Area (if you used the BBQ area)

1. Re-stack wood.
2. Clean ashes from firebox.
3. If grease has been spilled, clean up area.
4. Pick up cans and other trash in area.
5. Sweep floor.

Patio Area (if you used the Patio area)

1. Clean table.
2. Pick up cans and other trash in area.
3. Sweep floor.
4. Turn off lights.

Entrance

Sweep porch area.

REMOVE ALL BAGGED AND OTHER GARBAGE FROM THE PREMISES.

WE DO NOT HAVE GARBAGE SERVICE FOR THE CLUBHOUSE