

**The Landing on Lake Livingston Community Association
Architectural Control Committee (ACC)**

915 Landing Way, Trinity, TX 75862

thelandingpoa.acc@gmail.com

APPLICATION FOR APPROVAL MODIFICATION

NOTE: APPROVAL COMPLETION REQUIREMENT WILL REMAIN THE SAME AS FOR THE INITIAL APPROVAL.

ALL MODIFICATIONS MUST HAVE WRITTEN ACC APPROVAL BEFORE ANY CHANGES ARE BEGUN.

Date of initial approval _____ Date of request for modification _____

Legal description: Section ____ Block ____ Lot(s) _____

Name(s) of property owner(s) as listed on deed _____

Mailing address of property owner(s) _____

Street address if available _____

Phone # _____ Cell phone # _____ email _____

If your modification request includes a change in structure plan, location on plot, or elevation drawings, please submit drawings of these with your application.

Both the owner and the contractor, if applicable (to be referred to as the “applicant”), certify that:

1. The information presented on the modification application and with the application is true and complete.
2. The modifications will be completed in accordance with the approved plans and dedicatory instruments of the Association. Any additional changes to this modification must be approved in writing by the ACC in advance of the changes.

By signing below, the applicant authorizes the ACC or its agents to enter upon and inspect the lot during regular business hours for the purpose of ascertaining whether said lot improvement lay-out is in compliance with the dedicatory instruments of the Association and the approved plans and specifications. Neither the ACC nor its agents will be deemed to have committed a trespass by reason of such entry or inspection. Owner initials _____ Contractor initials _____

Nature of your modification _____

Right to Appeal: If your request for approval is denied, you may appeal to the Board of Directors. You will be provided a notice of the denial by certified mail, hand delivery, or electronic delivery. This notice will (1) describe the basis for the denial in reasonable detail and changes, if any, to the application or improvements required as a condition to approval; and (2) inform you that you may request a hearing

on or before the 30th day after the date the notice was mailed to you. To appeal, you must submit your request for a hearing by certified mail to The Landing on Lake Livingston Community Association, 915 Landing Way, Trinity, TX 75862, or by emailing your request to thelandingpoa.board@gmail.com. The Board of Directors will hold a hearing not later than the 30th day after the date the Board receives your request for a hearing and will notify you of the date, time, and place of the hearing not later than the 10th day before the date of the hearing. Only one hearing is required. During a hearing, the Board or the designated representative of the property owners' association and you or your designated representative will each be provided the opportunity to discuss, verify facts, and resolve the denial of your application, and the changes, if any, requested by the Architectural Control Committee in the notice provided to you. The Board or the owner may request a postponement. If requested, a postponement will be granted for a period of not more than 10 days. Additional postponements may be granted by the agreement of the parties. The property owners' association or the owner may make an audio recording of the meeting. The Board may modify, affirm, or reverse in whole or in part, any decision of the Architectural Control Committee as consistent with the subdivision's declaration.

Owner's signature(s) _____ Date _____
_____ Date _____

THE FOLLOWING IS FOR ACC USE ONLY:

Date completed request received _____ by _____

Approved with provisions _____ No, ____ Yes If yes, they are listed below:

Approved by ACC member _____ Date _____ and

Approved by ACC member _____ Date _____

Denied by ACC member _____ Date _____ and

Denied by ACC Member _____ Date _____