**10592 Fuqua St A-282 Houston TX 77089-(832)387-4135 ourhouseofhope.net**

**Fire and Evacuation Plan**

**Staff**

1. Evacuate anyone in immediate danger!
2. Remove all residents from the premises immediately and make sure everyone is accounted for.
3. Report Fire to 911 once outside using cell phone. Tell 911 “There is a fire at (place your facility address here). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is burning. If cell phone does not work, the director will assign someone to call from \_\_\_\_\_\_\_\_\_ to report fire to 911.
4. Use portable fire extinguisher if it is safe to do so.
5. The director or house manager will check all bathrooms and any other room or areas where someone may be.
6. The Direct Care Coordinator or house manager will provide first aid as needed.
7. A safe location away from the fire for everyone is across the streets in front of the park.
8. Do not reenter the building until permission is given by the Fire Officials.

**RESIDENTS**

1. In case of fire immediately inform staff on duty.
2. Stay calm and follow the instructions of the staff.
3. Locate the nearest EXIT sign and leave the premise.
4. DO NOT try to take anything with you, your safety is more important.
5. If you leave the premises before staff and others, go directly to the safe designated location which is across the street in front of the park.
6. Continue to remain calm and follow instructions.

Thank you,

Rebecca Longwell

Executive Director

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature



**ABUSE:**

* treat (a person or an animal) with [cruelty](https://www.google.com/search?sca_esv=6c6ee0f64ba6e0e6&sxsrf=ACQVn08LKgnhJI7dSjr7d1ct-05MaqXBcA:1713132615710&q=cruelty&si=AKbGX_okS0g0kR2PXn0TLBASIc0mtflzs7Y1H1cYcnmiMW8Z7ytoabz1hgbEpH2Ch35uzoFqofDhaHDiwF4ct_77rn5H2GuVDNVOY8A3r-JkW9ymS9XMcuE%3D&expnd=1&sa=X&ved=2ahUKEwjLuoyo3MKFAxVmL9AFHQ3MDiMQyecJegQIEBAe) or violence, especially regularly or repeatedly.
* [cruel](https://www.google.com/search?sca_esv=6c6ee0f64ba6e0e6&sxsrf=ACQVn08LKgnhJI7dSjr7d1ct-05MaqXBcA:1713132615710&q=cruel&si=AKbGX_qy882wphGEk_Dxwohm5OanMJGXHug0AqY6KDSFiKuFZ9YjyQwKtFZFvs-8wYkzeBRYsfEiZJ09nPtLikS2gPEm5qKhPg%3D%3D&expnd=1&sa=X&ved=2ahUKEwjLuoyo3MKFAxVmL9AFHQ3MDiMQyecJegUIEBDDAQ) and violent treatment of a person or animal.

**Abuse is when someone causes us harm or distress. It can take many forms, ranging from disrespect to causing someone physical or mental pain. It can occur in someone's home, a care home, a hospital or a public place.**

**NEGLECT:**

* the state or fact of being [uncared](https://www.google.com/search?sca_esv=6c6ee0f64ba6e0e6&sxsrf=ACQVn0815qO_zsqh8dLsHY51CWPrNqlRlw:1713133515686&q=uncared&si=AKbGX_okS0g0kR2PXn0TLBASIc0mmoi2wuWhJ0nte7jPFvu26U8i8-7jEPhv6xSkVhStLpTiymmdNFXJEnBPyUDKPBux7N7Wy7yIWULeIUJUr_LbhwLbQFI%3D&expnd=1&sa=X&ved=2ahUKEwj51Z7V38KFAxVnL9AFHdZ-CwsQyecJegUIEBCXAQ) for.
* Neglect is defined as the failure of a parent or caretaker to provide needed food, clothing, shelter, medical care, or supervision to the degree that the person’s health, safety, and well-being are threatened with harm.

**Abuse is defined as an act of commission and neglect is defined as an act of omission in the care leading to potential or actual harm. Neglect may include inadequate health care, education, supervision, protection from hazards in the environment, and unmet basic needs such as clothing and food.**

**EXPLOITATION:**

* the action or fact of treating someone [unfairly](https://www.google.com/search?sca_esv=6c6ee0f64ba6e0e6&sxsrf=ACQVn09z-dX4MlPjqnpxUnuxeeIHZyt7Bg:1713133684006&q=unfairly&si=AKbGX_qNq0Y8zql7SxzZAf2-HTTOIbCaKL6TjKS8PYA7pnueAcCpKs_6pOhbpFGtvNdCTPCJ-vXXZBtl26_4gGBvWn9DI3LaY_T1PfXpNYUEmBj8oR9_KY0%3D&expnd=1&sa=X&ved=2ahUKEwjv-7-l4MKFAxUHD9AFHWioAWQQyecJegQIIBAO) in order to benefit from their work.
* the action of making use of and [benefiting](https://www.google.com/search?sca_esv=6c6ee0f64ba6e0e6&sxsrf=ACQVn09z-dX4MlPjqnpxUnuxeeIHZyt7Bg:1713133684006&q=benefiting&si=AKbGX_pvY3MWP4azJI0Z_NruCLb8xkTS7BfNTi3Mf48ektK-Ykx2UueGHbkGB5xZBcmE5kvnhSOtkNSLlh2BeLU9OlF_ZhPM9sVrhl2v_L_J_x1cxohtl1I%3D&expnd=1&sa=X&ved=2ahUKEwjv-7-l4MKFAxUHD9AFHWioAWQQyecJegQIIBAy) from resources.

**The act of taking advantage of something or someone, in particular the act of taking unjust advantage of another for one's own benefit (e.g. sexual exploitation, forced labor or services, slavery or practices similar to slavery, servitude or the removal of organs).**

**Client Signature: ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* **Call the Texas Abuse Hotline (1-800-252-5400) if your situation is urgent and needs to be investigated within 24 hours.**
* **Call 911 or your local law enforcement agency if you have an emergency or life-threatening situation that must be dealt with immediately.**