



Minutes

**Task Force on Race and Culture Co-Chair Meeting
Bob Bolen Public Safety Complex, Multi-Purpose Room
501 West Felix Street, Fort Worth, Texas 76115
October 16, 2017 – 3:30 p.m.**

Call to Order

Rosa Navejar called the meeting to order at 3:40 p.m.

In attendance:

Task Force Members
Bloom, Rabbi Andrew – Co Chair
Biggins, Lillie – Co Chair
Navejar, Rosa –Presiding Co Chair
Sanders, Bob Ray – Co Chair
City Staff
Brown, Laetitia – Senior Assistant City Attorney
Costa, Fernando – Assistant City Manager
Gutt, Michelle – Communications and Public Engagement Director
Rush, Angela – Human Relations Program Administrator
Consultants
Tucker, Estrus –Independent Consultant

Discussion about Representing the Task Force at Public Events

Laetitia Brown, Senior Assistant City Attorney, noted that there are typically three scenarios by which Task Force members will be asked to speak at events: (1) When a Task Force member is asked to speak at an event expressing their own personal opinions as an individual - In this scenario Task Force members should take care to make the audience know that they are expressing their personal opinions and not those of the Task Force; (2) When a Task Force member is invited to participate/speak at an event because they are a member of the Task Force – In this scenario members should take great care to keep to factual remarks and information about the Task Force; and (3) When a Task Force member is invited to participate/speak at an event as member of the Task Force **and** also asked to opine on matters of the Task Force – In this scenario the Task Force member may express their personal opinions but cannot speak on behalf of the Task Force unless the Task Force has authorized the Member to do so and has approved the message.

Other Business

Fernando Costa discussed the items on the agenda for the meeting of the full Task Force scheduled later in the evening.

Rabbi Bloom mentioned the possibility of forming smaller ad-hoc committees. Rosa Navejar agreed that there will likely be smaller ad-hoc committees but what those will be has not been decided.

Rabbi Bloom asked for verification on dates for community conversations. Ms. Rush noted that the information presented, regarding upcoming community conversations, is accurate at this time. She further elaborated that not all the conversations have been scheduled yet.

Ms. Biggins asked who is capturing conversation information. Mr. Tucker explained that feedback sheets are provided for each participant in the conversations and that those will be collected.

Adjournment

The meeting adjourned at approximately 4:30 p.m.