

LONDONDERRY TOWNSHIP
BOARD OF SUPERVISORS BOS I MEETING AGENDA
TUESDAY, JUNE 10, 2025

CALL TO ORDER: At 7:30 PM Chairman Louis Simone opened the BOS I Meeting. Supervisor Richard Brown, Treasurer Alison Emmons, Zoning Officer Ted Jasinski and Secretary Dana Simpson were in attendance. In the audience were Charlie Rodgers, Rich and Diane Henryson, Steve and Jan McHenry, and Kevin Witman. David Payne from Avon Grove Library and Andrew Tuleya from ARRO were in attendance as presenters.

PUBLIC COMMENTS: There were not public comments.

MINUTES FROM BOS I MEETING:

April 8, 2025 – unable to approve as Vice Chairman Gene Weir was absent.

May 13, 2025 – Richard Brown made a MOTION to approve the minutes as submitted. Louis Simone seconded the MOTION, and the vote was 2-0 for approval.

MINUTES FROM BOS II MEETING:

April 28, 2025 – unable to approve as Vice Chairman Gene Weir was absent.

PRESENTATIONS:

- A. AMERICA250: David Payne attended, and Scott Steele was not available to attend. The Avon Grove Library is interested in organizing a parade in honor of America250. They are looking at municipalities served by the library to provide one resident volunteer, and agree to take part in the parade with a township float, recruit other organizations, and solicit parade sponsors. There is currently not a date set. Chairman Louis Simone advised Londonderry Township is planning their own event, but we will follow up with him regarding a decision.
- B. ARRO – GIS Update: Andrew Tuleya – presented the Geographic Information Systems (GIS) product that will allow LDT to manage information.
 - Efficient, money saver, time saver.
 - Stormwater management, utilities locations, parcel information, permits.
 - Digital repository.
 - Road data – repairs, signage,
 - On-lot septic management for compliancy
 - MS4 reporting
 - Can link to County information
 - Built out to what Township needs, provide training, resource.
 - Layers of the GIS system are universal, and not owned by ARRO. ESRI is the producer of ArcGIS system that is widely used.
 - No special equipment required – cloud based system. For usability in the field, may need a tablet type device for completing work in the field.
 - \$2500 one-time set up fee, \$58 monthly fee for GIS account.

TOWNSHIP REPORTS – May 2025:

- A. TREASURER – Treasurer Alison Emmons reviewed the report, no questions were posed.
- B. ZONING OFFICER – Zoning Officer Ted Jasinski reviewed the report. Total fees collected \$6,389.62. No questions were posed.
- C. ROADMASTER - Chairman Lou Simone advised he and Roadmaster Darryl King looked at roads today and discussed projects to be completed in future years.
- D. EMERGENCY MANAGEMENT – no report
- E. PLANNING COMMISSION (PC / TASK FORCE) – met last month and discussed the Sustainable Communities Assessment. This review will also assist in the work we are doing for the Comprehensive Plan.
- F. OPEN SPACE COMMITTEE (OSC) – Chairman Louis Simone attended a meeting at the Myrick Center. Brian Winslow will be setting up a meeting with the committee in July to review properties.
- G. HISTORICAL COMMITTEE (HC) – no questions were posed
- H. WEBSITE / FACEBOOK –

OLD BUSINESS

- A. MS4 Updates: *Training was provided to staff. To be completed by June 30, 2025.*
- B. **POLICE REGIONALIZATION STUDY** – Our Letter of Intent was submitted to DCED. Meeting with the interested municipalities is in scheduling phase.
- C. **LDT Building Renovations** – There is a meeting with the Solicitor and Architect scheduled for Thursday, June 12 to wrap up information for the advertisements and to move to the bid process.
- D. **Londonderry Meadows Crosswalk** – Supervisor Richard Brown is working on moving this project forward.
- E. **Comprehensive Plan Review & Update** – first meeting was held in May. Brandywine Conservancy presented the first draft of the Sustainable Communities Assessment (SCA). Committee reviewing this document and providing feedback about the document and will review at next week's meeting.

NEW BUSINESS:

- A. AMERICA250 presentation – no action taken at this time.
- B. ARRO presentation – no further action taken at this time.
- C. Planning Commission Member Appointment – Keith Kanara has been recommended as a new member of the Planning Commission. Richard Brown made a MOTION to approve Keith Kanara as a member of the Planning Commission. Louis Simone seconded the MOTION, and the vote was 2-0 for approval.

- D. Londonderry Township owned properties – maintenance needs.
Properties that border New Daleville, Londonderry Meadows, and Barnsgate may require some work. We will have Juan Medina review the properties and provide information about the extent needed.

ANNOUNCEMENTS AND CORRESPONDENCE:

- A. PLANNING COMM/TASK FORCE/COMP PLAN: Tuesday, June 17, 2025 at 7:30 PM
- B. OPEN SPACE COMMITTEE: Wednesday, June 18, 2025, at 5:30 PM
- C. Alison covering office / Dana off: Wednesday, June 18, 2025
- D. OFFICE CLOSED: Thursday, June 19, 2025
- E. SUPERVISORS (BOS II) MEETING: Monday, June 23, 2025, at 7:30 PM (if needed)
- F. HISTORICAL COMMITTEE: Wednesday, June 24, 2025, at 7:00 PM.
BOS I MEETING: Tuesday, July 8, 2025, at 7:30 PM.

PAY BILLS: Bills were paid in the usual manner.

There was a question posed by Diane Henryson in reference to the Township flag size. It was recommended that the flag be 4' x 6'.

ADJOURNMENT: As there was no further business before the Board, Louis Simone made a MOTION to adjourn the meeting. Richard Brown seconded the MOTION, and the vote was 2-0 for approval. The meeting was adjourned at 8:37 PM.

Respectfully Submitted,

Dana P. Simpson
Township Secretary