

**LONDONDERRY TOWNSHIP (LDT)  
BOARD OF SUPERVISORS' (BOS I) MEETING MINUTES  
MONDAY, JANUARY 07, 2019**

**CALL TO ORDER:** Supervisors Lou Simone, Richard Brown and Gene Wier were in attendance. The BOS I Meeting began at 7:48 PM in the Municipal Building immediately following the BOS I Organization Meeting.

**PUBLIC COMMENTS:** None

**BOS II MINUTES FROM DECEMBER 27, 2018:** Richard Brown made a **MOTION** to approve the Minutes from December 27, 2018 as written. Gene Wier seconded the motion and the vote was 2-0 for approval. Lou Simone abstained as he was not present at the December 27<sup>th</sup> BOS II Meeting.

**TREASURER'S REPORT - December, 2018:** The Supervisors reviewed the December Treasurer's Report as submitted by Treasurer Alison Emmons and found it to be in order. Mrs. Emmons reported the Open Space Loan #1 balance (actually two loans bundled together) is \$148,800.18. Loan #2's balance (actually Pannell Open Space) is \$198,390.63. The BOS will consider paying down the loan(s) in the near future.

**PROFIT & LOSS BUDGET vs. ACTUAL:** Alison Emmons supplied this report to the BOS for their information.

**TOWNSHIP REPORTS:**

- A. ZONING OFFICER / BUILDING INSPECTOR REPORT – DECEMBER, 2018:** Richard Brown read from Bill Beers' December report as follows: Two (2) Building Permits were issued; two (2) Building Permits are pending and one (1) exempt Stormwater Permit was issued. Total permit fees collected were \$1,340.00. Seven (7) Use and Occupancy (U&O) permits were issued which included two (2) re-sale/rental U&O permits, five (5) regular U&O Permits, and seven (7) various construction inspections were conducted. Census Form C-404 and the Chester County Permit Summary were submitted. The realtor with the property at Hood Road and Route 41 (semi-historic home) has completed the form regarding U&O inspection for the rental house and barn. Inspection will depend on gaining access to the property. An Enforcement Letter was hand delivered to Mr. Morales via a resident at his home in Quarryville. The 30 day time period for an appeal is January 12, 2019.
- B. ROADMASTER:** Due to Darryl King's wife's health issues, he is taking time off. Any road related matters will be passed along to the BOS (specifically Lou Simone and Richard Brown).
- C. EMERGENCY MANAGEMENT (EM):** Township equipment and property issues are progressing.

- D. PLANNING COMMISSION (PC):** There was no PC Meeting in December. Rich Henryson will be away during January and February. The January PC meeting will be cancelled as there is no business to conduct.
- E. OPEN SPACE COMMITTEE (OSC):** The OSC did not meet in December and the January meeting will likely be cancelled. Members will be notified.
- F. HISTORICAL COMMITTEE (HC):** The Historical Committee did not meet in December. The next meeting will be on Tuesday, January 22, 2019 at 7:00 PM.
- G. WEBSITE / FACEBOOK:** The website has been updated..

**OLD BUSINESS:**

- A. .GARAGE DOORS (5 DOORS) QUOTES:** The Township received 2 quotes: A. Fieri & Son, Inc. Overhead Garage Doors, Elizabethtown, PA and Smoker Door Sales, Kinzers, PA. The quote total for Fieri & Son was \$13,125.00 and the Smoker quote was \$8,855.00. The quote difference was \$5,270.00. Both companies submitted door samples which the BOS examined. Both samples appeared to be the same thickness, weight and appearance. LDT's former roadmaster, Jeff Bratton, highly recommended Smoker and is satisfied with the product and installation in his personal garage. The BOS determined electric hoists were not necessary. Richard Brown made a **MOTION** to approve the Smoker quote at \$8,855.00 pending verification that the estimate includes sealing, caulking and debris removal. Gene Wier seconded the motion and the vote was 3-0 in favor.

**NEW BUSINESS:**

- A. TWO RESOLUTIONS:**
  - RESOLUTION #01-2019 – RESOLUTION DESIGNATING EMERGENCY SERVICE PROVIDERS FOR LONDONDERRY TOWNSHIP.** Richard Brown explained the resolution and made a **MOTION** to approve Ordinance #01-2019 as presented. Gene Wier seconded the motion and the vote was 3-0 in favor. The Supervisors signed the document.
  - RESOLUTION #2019-02 - RESOLUTION OF THE TOWNSHIP OF LONDONDERRY, CHESTER COUNTY, PENNSYLVANIA, DECLARING THE DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL.** Richard Brown made a **MOTION** to adopt Ordinance #2019-02. Gene Wier seconded the motion and the vote was 3-0 in favor. The Supervisors signed the document.
- B. TOWNSHIP SEAL/EMBOSSER REPLACEMENT:** Secretary Janice Hearne noted the need for a new replacement document embosser. The old one does not print properly. Richard Brown suggested the Historical Committee might like to create a new design/seal for the embosser. Secretary Hearne will contact Diane Henryson and request the Historical committee's assistance.

**ADDITIONAL DISCUSSION:**

- ROADMASTER:** Due to Darryl King's wife's health issues and his father's

retirement, Darryl King has notified the Supervisors that he will be leaving Londonderry's employ in the spring. In the meantime Darryl will need time to accompany his wife to medical treatments. Therefore, the BOS will delegate maintenance duties on LDT roadways and other general maintenance issues. Dalton King has volunteered to assist with plowing and Jeff Bratton could be called upon to assist. Nathaniel Stoltzfus may be able to assist as well. Richard Brown felt that Burkhart's may be at capacity, but will check with them for availability. Lou Simone noted that he will contact Gary Clanton in the spring to help next year with plowing. Lou Simone indicated he will also contact London Grove Twp and Penn Twp to see if LDT could contract with a roadmaster on a part-time basis.

- A. ROUTE 41 & 926 ROUNDABOUT:** Richard Brown has been in contact with Steve Fellin, PennDOT, regarding Rt. 41 plans, however these plans have not yet been received.
- B. PARKESBURG POLICE:** Richard Brown has contacted Parkesburg Police and submitted a proposal for police assistance to the Township. Gene Wier asked if this would assistance would be on an As Needed basis and for a short period of time. Richard Brown responded that from time to time LDT has need of a police presence for speeding and other minor matters for which the PA State Police are too busy. He noted this was just an idea to consider and there was no rush for a decision or action at this time.

**ANNOUNCEMENTS / CORRESPONDENCE:**

- A. PLANNING COMMISSION MEETING: Tuesday, January 16, 2019 at 7:30 PM. TASK FORCE MEETING immediately following PC Meeting. LIKELY TO BE CANCELLED**
- B. OPEN SPACE COMMITTEE: Wednesday, January 16, 2019 at 5:30 PM. PROBABLY WILL BE CANCELLED.**
- C. BOS II MEETING: Monday, January 21, 2019 CANCELLED.**
- D. OFFICE CLOSED – AM ONLY – PROFESSIONAL MEETING: January 22, 2019 at 8:30 AM – 12:00 PM.**
- E. HISTORICAL COMMITTEE: Tuesday, January 22, 2019 at 7:00 PM.**

**PAY BILLS:** Bills were reviewed and paid in the usual manner.

**ADJOURNMENT:** As there was no further business before the BOS a **MOTION** was made by Richard Brown and seconded by Gene Wier to adjourn the meeting at 8:24 PM. The vote was 3-0 in favor.

Respectfully submitted,

Janice H. Hearne,  
Administrative Secretary