

LONDONDERRY TOWNSHIP  
BOARD OF SUPERVISORS' BOS I MEETING AGENDA  
TUESDAY, MARCH 11, 2025

**CALL TO ORDER:** At 7:30 PM Supervisor Lou Simone opened the BOS I Meeting. Supervisors Gene Wier and Richard Brown, Secretary Dana Simpson, and Emergency Management Coordinator Chuck Freese were in attendance. In the audience were Rich and Diane Henryson, and Charlie Rodgers.

**PUBLIC COMMENTS:**

**MINUTES FROM BOS I MEETING - DECEMBER 10, 2024:**

Richard Brown made a **MOTION** to approve the minutes as submitted. Gene Wier seconded the **MOTION**, and the vote was 2-0 for approval

**MINUTES FROM BOS I MEETING – February 11, 2025:**

Lou Simone made a **MOTION** to approve the minutes as submitted. Gene Wier seconded the **MOTION**, and the vote was 2-0 for approval

**TREASURER'S REPORT:** Alison Emmons submitted her report to the Supervisors. Lou Simone reviewed the account balances with attendees. Approved as submitted.

**TOWNSHIP REPORTS – January 2025:**

**A. ZONING OFFICER REPORT:** Total fees collected for February: \$15,378.50 Gene Wier noted the updated information in the report and liked the format.

**B. ROADMASTER:** Measurements and information regarding roads that need attention were provided. Several need more immediate attention. Need bids to confirm costs. Work around the township building and property: painting, parking lot lighting inspection for repairs, and cleaning exterior of the building. Pipe work on Faggs Manor Rd in progress.

Lou Simone made a **MOTION** to approve advertising the bid process for the road repairs as requested by Roadmaster Darryl King. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

**C. EMERGENCY MANAGEMENT:** Emergency Management Coordinator Chuck Freese presented an update. For the most part, things have been quiet. The biggest concern within Londonderry Township is generally weather events. He works to reach out to residents to inform them about topics such as mitigation. He will work with several of our communities with concentrated populations in their subdivisions.

He explained AGREM and the work that they do which includes responding to emergency events (such as flooding, helping with setting up temporary housing after weather emergencies, etc.). AGREM also has radio station 1670 AM that broadcast local road closure information, etc.

AGREM does accept local townships into their membership for an annual fee. Chuck presented the benefits would include LDT information looped on the radio station, as well as AGREM would assist LDT with a large-scale emergency by providing training and resources. The annual membership fee is \$600.

Lou Simone made a **MOTION** to have Londonderry Township join AGREM membership and pay the \$600 membership fee. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

- D. PLANNING COMMISSION (PC / TASK FORCE: Last Task Force Meeting was held on November 19, 2024. Next meeting is scheduled for 3/18. Will need to appoint Chair and Vice Chair. Vice Chair Steven Brumfield is acting chair until the new one is voted in.
- E. OPEN SPACE COMMITTEE (OSC): Next meeting is March 19, 2025.
- F. HISTORICAL COMMITTEE (HC): Minutes were shared by Diane Henryson with an update to their work for the 250<sup>th</sup> Celebration in 2026. Diane requested the Board's approval for their committee to explore food truck options for the event. The Board agreed to her request. She also requested a History Wanted Ad to be shared on social media to help gather information for the celebration.
- G. WEBSITE / FACEBOOK: Up to date.

#### **OLD BUSINESS:**

- A. LDT MUNICIPAL BUILDING RENOVATIONS: Reviewing Generator specs for viability with renovations. Mechanical Engineers suggest a 30kW generator; however, there may be a possibility that a 26kW generator and even the 20kW generator currently installed will be sufficient. Lou has asked Liz Lawrence to explore options.
- B. LSA – LOCAL SHARE ACCOUNT GRANT: Additional information was requested from DCED for the application process. Draft documentation was provided with application, and the committee needed the signed and final copies of the Resolution and cost estimate.
- C. GRANT WRITING – Cory from ECONpartners provided us information on grants that are available and how we could potentially utilize grant opportunities in the future. Currently, we are waiting on decisions on the MTF grant, and no other grants are in the works.
- D. COMPREHENSIVE PLAN REVIEW AND UPDATE: The VPP Grant application was not available for this type of project. After further review, the Township has reviewed options with the Conservancy to determine how to keep the project moving forward. Two options exist to attempt to be awarded grant money. Both these options will push the start date of the project to June 2026 as the earliest. The third option is to self-fund the SCA project to stay on the current timeline and then apply for the Comprehensive Plan Update through 2025 VPP Round 2 in September 2025 for a project kickoff in December 2025/January 2026. By opting to fund the project independently, the Township can streamline the process without adhering to the County's VPP guidelines. This decision effectively lowers the total project cost to \$7,820.00, compared to the previous budget of \$9,230.00. This adjustment results in significant savings of \$1,410.00.

Lou Simone made a **MOTION** to approve the third option and pay \$7,820.00, sign the agreement, and then submit for the VPP Grant. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

#### **NEW BUSINESS:**

- A. Bartlett Tree Experts Proposal: Reviewed proposal for the Ash Borer treatment required in the Township's open space.

Lou Simone made a **MOTION** to approve the proposal for treatment. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

- B. Resolution 04-2025 Resolution Designating Emergency Service Providers –Updating Resolution to correct Fire Marshal to Cochranville Fire Company Chief.

Lou Simone made a **MOTION** to approve the update. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

- C. PENN DOT – Inspection Notification – Fernwood Bridge 24-month inspection cycle, as required by the state.

- D. Meeting Room Use Request Cindy Reyburn submitted request to hold Area 28 meetings on the 1<sup>st</sup> or 2<sup>nd</sup> Sunday of the month.

Lou Simone made a **MOTION** to approve the use. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.,

- E. Approve Cancellation of Bond for Janice Hearne and Approve Application for a bond for Dana Simpson

Lou Simone made a **MOTION** to approve the cancellation and application. Gene Wier seconded the **MOTION**, and the vote was 3-0 for approval.

#### **ANNOUNCEMENTS AND CORRESPONDENCE:**

- A. PLANNING COMMISSION / TASK FORCE/COMP PLAN MEETING: Tuesday, March 18, 2025, at 7:30 PM.

- B. OPEN SPACE COMMITTEE: Wednesday, March 19, 2025, at 5:30 PM

- C. SUPERVISORS (BOS II) MEETING: Monday, March 24, 2025, at 7:30 PM (if needed).

- D. HISTORICAL COMMITTEE: Tuesday, March 25, 2025, at 7:00 PM.

- E. BOS I MEETING: Tuesday, April 8, 2025, at 7:30 PM.

PAY BILLS: Bills were paid in the usual manner.

**ADJOURNMENT:** As there was no further business before the Board, Lou Simone made a **MOTION** to adjourn the meeting. Gene Wier seconded the **MOTION**, and the vote was 2-0 for approval. The meeting adjourned at 7:35 PM.

Respectfully submitted,

Dana P. Simpson  
Township Secretary