

LONDONDERRY TOWNSHIP  
BOARD OF SUPERVISORS' BOS I MEETING AGENDA  
TUESDAY, FEBRUARY 11, 2025

**CALL TO ORDER:** At 7:39 PM Supervisor Lou Simone opened the BOS I Meeting. Supervisors Gene Wier, and Dana Simpson were in attendance. In the audience were Jan and Stephen McHenry

**CLOSE BOS I MEETING:** 7:39pm

**ORDINANCE HEARING:**

**OPEN HEARING TIME:** 7:39pm

**A. ORDINANCE 01 - 2025 – COMPENSATION FOR SUPERVISORS:** Lou

Simone read the ordinance, and documentation as presented.

**CLOSE HEARING TIME:** 7:40pm

**REOPEN BOS I MEETING:** 7:40pm

**VOTE ON PROPOSED ORDINANCE:** Lou Simone made a **MOTION** to approve Ordinance 01-2025 Compensation for Supervisors. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.

**PUBLIC COMMENTS:**

**MINUTES FROM BOS I MEETING - DECEMBER 10, 2024:** These minutes cannot be approved, due to Supervisor Richard Brown not being in attendance tonight; and Chairman Lou Simone was not in attendance at the December 10, 2024 meeting.

**MINUTES FROM BOS ORG MTG – January 10, 2025:** Lou Simone made a **MOTION** to approve the minutes as submitted. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval

**MINUTES FROM BOS I MEETING - January 10, 2025:** Lou Simone made a **MOTION** to approve the minutes as submitted. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval

**TREASURER'S REPORT:** Alison Emmons gave her report to the Supervisors. Lou Simone read the account balances. Approved as submitted.

**TOWNSHIP REPORTS – January 2025:**

**A. ZONING OFFICER REPORT:** Total fees collected for January \$6019.88 Gene Wier requested future reports be provided in the old format, which provided information about the projects associated with the permits.

**B. ROADMASTER:** Salt delivery issues. Will provide info to Costars for a request to review their contract with American Rock Salt. Looking at options for other vendors, would need to work through bid process guidelines. Concerns about truck traffic coming from circle onto 926 and then making a right turn to go north on 796 to get back to 41.

C. EMERGENCY MANAGEMENT: No report.

D. PLANNING COMMISSION (PC / TASK FORCE: Last Task Force Meeting was held on November 19, 2024. Next meeting is scheduled for 2/18. Will need to appoint Chair and Vice Chair. Vice Chair Steven Brumfield is acting chair until new one is voted in. Grant DeCosta and/or a representative of the Brandywine Conservancy will be invited to attend.

E. OPEN SPACE COMMITTEE (OSC): No Meeting in January. Invited 2 new members to join, as well as another resident who reached out with interest.

F. HISTORICAL COMMITTEE (HC): Minutes were reviewed.

G. WEBSITE / FACEBOOK: Up to date.

OLD BUSINESS:

A. REQUEST FOR BIDS FOR LONDONDERRY MEADOWS: We will continue to research contractors who can bid. We will place on hold until we are sure all documentation is in order, required steps are completed, and the approved process meets PennDot requirements.

B. LDT MUNICIPAL BUILDING RENOVATIONS: Two water tests were completed and no potability issues were found. Any code required work will be included in renovations. A proposal from Ken Crossan for surveying and design services for the renovations was reviewed and voted on to approve his proposed work and fees up to \$6300.00, with a \$1000.00 initial payment. Lou Simone made a **MOTION** to approve the proposal as submitted and Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.

C. POLICE PRESENCE IN LONDONDERRY: Tabled for further evaluation.

D. LSA – LOCAL SHARE ACCOUNT GRANT: Meeting with Michael Harding from Sen. Committa's office January 16, 2025 at 2:00 PM. Met with Michael and Grant writers – letter of support provided by the Senators office. John Lawrence office to provide same.

E. GRANT WRITING – meeting scheduled for 2/25 10:00-11:30AM

F. MS4 BIG ELK CREEK AGREEMENT WITH PENN DOT: no updates.

G. COMPREHENSIVE PLAN REVIEW AND UPDATE: Reviewed letter from Brandywine Conservancy regarding the Sustainable Communities Assessment work and grant application being applied for. The total project cost is \$9230. This grant will cover 60% (\$5538) of the project cost, leaving 40% (\$3692) to be funded by Londonderry Township. Lou Simone made a **MOTION** to approve the partnership with Brandywine Conservancy for the Sustainable Communities Assessment work and grant application as submitted. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.

- H. RECOGNITION AWARD DISPLAY: no updates
- I. ROOF BID: no updates.
- J. VETERANS MEMORIAL CIRCLE: requested Steve McHenry to work on list of township residents to be recognized.
- K. ROUTE 41 CORRIDOR STUDY: Resolution 02-2025 acceptance of study as submitted in the Route 41 Planning Study & Final report. Lou Simone made a **MOTION** to accept the Resolution as submitted. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.

NEW BUSINESS:

- A. JANICE HEARNE RESIGNATION AS TOWNSHIP SECRETARY AND RIGHT TO KNOW OFFICER: Lou Simone made a **MOTION** to accept Janice Hearne's resignation effective January 31, 2025. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.
- B. APPOINT DANA SIMPSON AS TOWNSHIP SECRETARY AND RIGHT TO KNOW OFFICER: Lou Simone made a **MOTION** to appoint Dana Simpson as Township Secretary and Right to Know Officer. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.
- C. COCHRANVILLE FIRE COMPANY 2025 CONTRACT: Contract was previously approved, only required a signature on contract.
- D. WEST GROVE FIRE COMPANY AMBULANCE 2025 CONTRACT: Contract was previously approved, only required a signature on contract.
- E. RECYCLE COMMITMENT FORM: Signature for 2025-2027 Commitment with Chester County Solid Waste Authority for Regional Household Hazardous Waste Collection Program
- F. RESOLUTION #2025-03: Resolution to close Truist bank account for ARP funds. Lou Simone made a **MOTION** to accept the Resolution as submitted. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval.
- G. PHORID FLY INFESTATION: Reviewed Daily Local News had an article regarding the issue caused by mushroom growing operations. Lou and Dana will write a letter to John Lawrence's office to request Londonderry Township to be included in the local efforts with other municipalities impacted.

ANNOUNCEMENTS AND CORRESPONDENCE:

- A. PRESIDENTS' DAY (OFFICE CLOSED): Monday, February 17, 2025
- B. PLANNING COMMISSION / TASK FORCE/COMP PLAN MEETING: Tuesday, February 18, 2025 at 7:30 PM.
- C. OPEN SPACE COMMITTEE: Wednesday, February 19, 2025 at 5:30 PM
- D. DANA SIMPSON – OUT OF OFFICE Thursday, February 20, 2025 – Alison to cover office.

- E. SUPERVISORS (BOS II) MEETING: Monday February 24, 2025 at 7:30 PM (if needed).
- F. MEETING WITH ECON PARTNERS TO DISCUSS UPCOMING PROJECTS AND GRANT OPPORTUNITIES: Tuesday, February 25, 2025 at 10:00 AM (Lou, Gene, Dick, Darryl, Alison, Dana, and ECON partners)
- G. HISTORICAL COMMITTEE: Tuesday, February 25, 2025 at 7:00 PM.
- H. DANA SIMPSON – OUT OF OFFICE Monday, March 3, 2025 – Alison to cover office.
- I. BOS I MEETING: Tuesday, March 11, 2025 at 7:30 PM.

PAY BILLS: Bills were paid in the usual manner.

ADJOURNMENT: As there was no further business before the Board, Lou Simone made a **MOTION** to adjourn the meeting. Gene Wier seconded the **MOTION** and the vote was 2-0 for approval. The Meeting adjourned at 8:10 PM.

Respectfully submitted,

Dana P. Simpson  
Township Secretary