

PRE-TRIAL POLICY AND PROCEDURES

Pursuant to the Chapter 13 Procedures Manual, debtors' counsel and the Trustee's office are to confer regarding upcoming hearings at least ten days prior to the scheduled hearing. The Manual further states ***"[i]f the Debtor has no factual or legal basis on which to dispute the objection(s) raised by the trustee, the debtor shall file the necessary pleadings/documents to cure the objection(s) no later than the date and time of the scheduled settlement conference. Failure to do so may result in the imposition of sanctions by the Court, including disgorgement of fees."***

In an effort to promote efficiency, we have established a pre-trial policy to permit debtor's counsel to contact the applicable staff attorney to resolve upcoming matters at their convenience. Pre-trials should be conducted via email; however, phone conferences are permitted if there are contested issues that need to be discussed. Please note that the Chapter 13 Procedures Manual mandates that pre-trials are conducted. Generally, we will be available Monday – Friday from 9:00 am to 3:00 pm. Availability may be temporarily limited due to 341(a) meetings of creditors, court hearings, federal holidays, or other time out of the office. We will generally have consistent access to email and be able to respond within one business day. Should you receive an out-of-office reply, please contact the other individual.

Pre-Trial assignments are as follows:

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All other attorneys of record