

## 2019 TENTATIVE CUT-OFF SCHEDULE

In an effort to provide the members of the bar with our cut-off schedule, I am publishing tentative dates on which my office will be closing out each month. My office defines cut-off dates as the date in which all information must be entered into our system to be processed and the day the checks are printed. The day following the cut-off date is the date on which checks are mailed.

To ensure that my office has sufficient time to process all pleadings and claims for a particular month, please ensure that you have filed the necessary documents at least three business days prior to the scheduled cut-off dates.

<b>Cutoff</b>	<b>Checks Mailed</b>
Thursday, January 31	Friday, February 1
Thursday, February 28	Friday, March 1
Thursday, March 28	Friday, March 29
Tuesday, April 30	Wednesday, May 1
Thursday, May 30	Friday, May 31
Thursday, June 27	Friday, June 28
Wednesday, July 31	Thursday, August 1
Thursday, August 29	Friday, August 30
Monday, September 30	Tuesday, October 1
Thursday, October 31	Friday, November 1
Tuesday, November 26	Wednesday, November 27
Monday, December 30	Tuesday, December 31