## 2024 TENTATIVE CUT-OFF SCHEDULE

In an effort to provide the members of the bar with our cut-off schedule, I am publishing the tentative dates on which my office will be closing out each month. My office defines the cut-off date as the date in which all information must be entered into our system to be processed and the day the checks are printed and mailed.

To ensure that my office has sufficient time to process all pleadings and claims for a particular month, please ensure that you have filed the necessary documents at least three (3) business days prior to the scheduled cut-off dates.

## **Cutoff & Checks Mailed**

Wednesday, January 31

Thursday, February 29

Friday, March 29

Tuesday, April 30

Friday, May 31

Friday, June 28

Wednesday, July 31

Friday, August 30

Monday, September 30

Thursday, October 31

Wednesday, November 27

Tuesday, December 31