

**MOSHER PARK PAVILION
RENTAL APPLICATION
2 PARK DRIVE
RAVENA, NY 12143
518-756-8233**

- CASH
- CHECK-MADE PAYABLE TO THE VILLAGE OF RAVENA

Basic rental information

Application date: _____ Rental fee: \$50.00
Pavilion request date: _____
Time: _____ Size of group: _____ (Any event with 50+ guests will pay
a **DOUBLE** fee)
Entertainment: _____ (music, bounce house, petting zoo) Please
attach insurance information from the company

Personal/contact information

Name of organization/individual: _____
Primary phone number: _____
Address: _____
Email: _____

- The reservation contact listed above is legally responsible for any and all actions of the pavilion users while they are at the Mosher Park facility. This person will be held financially responsible for any and all damages to park properties caused by an event attendee. This person will be held responsible for making sure event attendees adhere to all facility guidelines/rules.
- This reservation contract hereby acknowledges that the applicant has read, understood, and agrees to comply with the guidelines/rules outlined and attached to this application. This application further verifies that the applicant is 18 years of age or older (21 years or older if the event has alcohol-beer or wine)
- The applicant hereby requests to reserve the Mosher Park complex pavilion for the date(s) designated above.
- The applicant further agrees to hold harmless and completely indemnify the Village of Ravena, its officers, agents, and employees, in any claim of personal injury or property damage in any way arising from the use of this facility.

Signature: _____ Date: _____

VILLAGE OF RAVENA

MOSHER PARK

PAVILION INFORMATION & GUIDELINES

- Pavilion Hours: Daily, 10:00 am-Dusk
- Pavilion Use: The pavilion must be reserved, a fee will apply PER pavilion.
- Rest Rooms: Restrooms will be open as per your specified time on the application
- Barbecue Grills: There are 2+ stationary CHARCOAL barbecue grills available
- Parking: If renting the Mosher Park Pool Pavilion, parking can be found in front of the pool desk. If renting a Mosher Park Pavilion (at the top of Park Drive/Winnie Ave) parking is along the football field. **As a reminder please do not block driveways or street entrances** **NO PARKING OR DRIVING ON GRASS**
- Electricity: There are 2+ outlets available in/around the Mosher Park Pavilion area (at the top of Park Drive/Winnie Ave), there are NO electrical outlets provided at the Mosher Park Pool Pavilion
- Beverages: All beverages must be served in NON-GLASS containers (see restrictions) Applicant must be 21+ years of age to apply for any event that will allow for alcohol, a copy of the applicant I.D must be added to the application when submitted. The Village ONLY permits alcoholic beverages, wine, and beer. The sale of alcohol is not permitted on Village property by individuals who are not licensed by the NYS Liquor Authority, a copy of the license must be provided with the event application. ***** Beverages containing alcohol are ONLY permitted in PARK PAVILION AREA. YOU ARE TO ABIDE BY NYS LAWS REGARDING NO ALCOHOL CONSUMPTION UNDER 21 YEARS OF AGE. *****
- Decorations: Must be removed and properly disposed of at the end of the event
- Pets: All dogs, and "entertainment" animals must be collared or leashed
- Restrictions: Firearms, fireworks, unlicensed motorized vehicles, soliciting, and glass containers/dishware are prohibited
- Cleanup and Damages: Cleanup and damages are the responsibility of the rental applicant (carry in/carry out)
- Cancellations: If you decide to cancel your event, please notify the Village Clerk's office at least 1 week in advance, in the event of an emergency cancellation and the Clerk's office is closed please leave a Voicemail and someone will contact you.
- ANY live music/DJ equipment/radios/ETC. is allowable during ordinance times, 7:00 AM-DUSK.

****ANY violation of the above guidelines may result in the immediate revocation of the permit and may jeopardize future usage. ANY questions about cases not covered in the above guidelines will be decided by the Village administration (Board and Mayor) ****